



Vernon Hills Park District Electronic Marquee Sign Request Form

- Please complete this form and submit it to the Communications Manager at least 2 weeks before the start of your message.
- Forms may be faxed to the Laschen Community Center at (847) 996-6928 to the attention of Cheryl Baron or returned to the Sullivan Community Center, 635 Aspen Drive or the Laschen Community Center, 294 Evergreen Drive, during regular business hours.

Message Start Date: _____ Message End Date: _____

Name of person making request: _____

Organization/Company Name: _____

Address: _____

Phone number: _____ Email _____

Name/title of event or message headline: _____

Date(s) of event: _____

Location: _____

Information phone number: _____

Brief description: (10 words maximum) _____

***I certify by signing below that I have read and understood the Marquee Policy
and that I represent a government or not-for-profit organization.***

Name: _____ Date: _____

For more information, contact Cheryl Baron, Communications Manager, at (847)996-6933.