

**Vernon Hills Park District
Minutes of the Regular Board Meeting
December 16, 2010 – 6:30p.m.**

1. **Call to Order.** The Regular Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Ballowe at 6:30p.m. at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call.** Present: Commissioners Doerhoefer, Meline, Kessler, Robbins and Ballowe. Staff –Jeff Fougrousse, Orin Main, Tom Ritter, Marla Pineiro, Cheryl Baron and Cathy Marcangelo. Others present: Greg Gruen with Manhard Consulting.
3. **Pledge of Allegiance.** President Ballowe led the Pledge of Allegiance.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Board Meeting of November 18, 2010**
 - B. **Minutes of the Truth in Taxation Hearing of December 2, 2010**
 - C. **Payables (less Grainger) & Payroll through December 16, 2010 in the amount of \$570,467.53**
Motion by Commissioner Kessler to approve items A - C of the Omnibus Vote Agenda. Second by Commissioner Robbins.
Ayes: Commissioners Meline, Robbins, Kessler, Doerhoefer and Ballowe
Nays: None Motion carries.
5. **Welcome to Visitors and Guests - Public Comment Period** – No Public Comments.
6. **Financial Reports for the Period Ending November 30, 2010** - Financial reports were accepted for file and audit.
7. **Reports/Communication**
 - A. **Executive Director– Jeff Fougrousse** – Report attached. In addition, Executive Director Fougrousse advised the Commissioners that the Vernon Hills Cougar Youth Athletic Association Board (VHCYAA) will not be meeting in December; therefore, the revised Affiliate Agreement will be reviewed by the VHCYAA Board at their January meeting.
 - B. **Finance and HR Superintendent – Marla Pineiro** – Report attached. Superintendent Pineiro added that she has been elected to serve a 4 year term on the Board of Directors for PDRMA starting in January.
 - C. **Recreation Superintendent – Tom Ritter** – Report attached. Superintendent Ritter added that the District has been awarded the NELB (No Employee Left Behind) Award. Superintendent Ritter worked closely with Ruth Horndasch on completing the NELB application and he thanked Ruth for all of her hard work on the application. The District will be recognized at the IPRA/IAPD Conference in January.
 - D. **Parks Superintendent – Orin Main** – Report attached.
 - E. **Communications Manager – Cheryl Baron** – Report attached. In addition, Communications Manager Baron thanked the community for all the toys that were donated to the Toys for Tots.
 - F. **Commissioner/Committee Reports and Communications** –
 - 1) **Park District/Village Liaison Committee – Commissioners Ballowe & Doerhoefer**– No report.
 - 2) **Park District/ School Dist. 73 Liaison Committee – Commissioner Meline** – No report.
 - G. **Board Correspondence** – No correspondence received.

8. Unfinished Business – No unfinished business.

9. New Business

A. Lake County Public Works Sanitation Easement (Garvanian Park to Lake County Lift Station)

Greg Gruen with Manhard Consulting on behalf of Lake County Public Works updated the Board on plans to run a relief sewer along Seavey Ditch which will temporarily impact the path into Garvanian Park. The plan is to begin work September 1, 2011 and will cause the path into Garvanian Park to be closed for approximately 3 months. The work will require cutting and patching of the asphalt path. Commissioner Kessler expressed concern that patching the path would disrupt the consistency of the path and that it would be better to replace the entire path. Commissioner Doerhoefer also expressed concern about patching the path and feels the entire path would need to be replaced in order for the Board to approve the project. Commissioner Meline asked if it would be possible to keep the bridge into Garvanian Park open for a longer period of time during the project given the heavy use of the path. Mr. Gruen said they would look at the possibility of staggering closing the sections of the path to allow for less impact to the bridge. Commissioner Meline also asked how residents will be notified and if detour signage would be displayed. Mr. Gruen advised the Board that they will work with the Village as well as distribute flyers to all residents living along the path and install custom detour signage around the path. Executive Director Fougousse added that moving the start date of the project to August 1, 2011 would help ensure the project and restoration of the site would be complete before winter. Fougousse also suggested stalling the start of the project until February 2012 to allow for less impact to residents. Mr. Gruen thanked the Board and advised them that he would return at either the January or February Board Meeting with a provision request.

B. Tax Levy Ordinance 3-10

President Ballowe asked for a motion to approve Tax Levy Ordinance 3-10.
Motion by Commissioner Doerhoefer to approve Ordinance 3-10. Second by Commissioner Robbins.
Ayes: Commissioners Robbins, Kessler, Meline, Doerhoefer and Ballowe
Nays: None Motion carries

C. Abolish the Baseball House Fundraising Fund Resolution 5-10

President Ballowe asked for a motion to approve Resolution 5-10 to abolish the Baseball House Fundraising Fund.
Motion by Commissioner Meline to approve Resolution 5-10. Second by Commissioner Kessler.
Ayes: Commissioners Kessler, Robbins, Doerhoefer, Meline and Ballowe
Nays: None Motion carries.

D. Transfer Interest Income from the Alternate Bond Fund to the Capital Fund Resolution 6-10

President Ballowe asked for a motion to approve Resolution 6-10 to transfer interest income from the Alternate Bond Fund to the Capital Fund.
Motion by Commissioner Robins to approve Resolution 6-10. Second by Commissioner Doerhoefer.
Ayes: Commissioners Kessler, Doerhoefer, Meline, Robbins and Ballowe
Nays: None Motion carries.

E. Playground Safety Policy

President Ballowe read the Playground Safety Policy for the Board.
Motion by Commissioner Robbins to approve the Playground Safety Policy. Second by Commissioner Kessler.
Ayes: Commissioners Doerhoefer, Meline, Robbins, Kessler and Ballowe
Nays: None Motion carries

F. W.W. Grainger Invoices Payable

Motion by Commissioner Robbins to approve the W.W. Grainger invoices in the amount of \$1398.90.
Second by Commissioner Meline.

Ayes: Commissioners Meline, Robbins, Kessler and Ballowe Abstention: Commissioner Doerhoefer
Nays: None Motion carries.

10. Commissioner Comments

A. Commissioner Ballowe – No comment.

B. Commissioner Doerhoefer – No comment.

C. Commissioner Meline – No comment.

D. Commissioner Robbins – No comment.

E. Commissioner Kessler – No comment.

11. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:19p.m.

Jeff Fougrousse, Park Board Secretary

James E. Ballowe, Park Board President