

**Vernon Hills Park District
Minutes of the Regular Board Meeting
April 21, 2011 – 6:30p.m.**

1. **Call to Order.** The Regular Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Ballowe at 6:34p.m.at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call.** Present: Commissioners Doerhoefer, Meline, Kessler, Robbins and Ballowe. Staff –Jeff Fougerousse, Orin Main, Tom Ritter, Marla Pineiro, Cheryl Baron and Cathy Marcangelo. Others present – Robert Shields, Investor and co-producer of Rib Fest with Criterion Productions.
3. **Pledge of Allegiance.** President Ballowe led the Pledge of Allegiance.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Board Meeting of March 24, 2011**
 - B. **Minutes of the Special Park Board Meeting of March 24, 2011**
 - C. **Payables (less Grainger) & Payroll through April 21, 2011 in the amount of \$438,944.17**
Motion by Commissioner Robbins to approve items A - C of the Omnibus Vote Agenda. Second by Commissioner Kessler.
Ayes: Commissioners Meline, Robbins, Kessler, Doerhoefer and Ballowe
Nays: None Motion carries.
5. **Welcome to Visitors and Guests - Public Comment Period** – No Public Comments.
6. **Financial Reports for the Period Ending March 31, 2011** - Financial reports were accepted for file and audit.
7. **Reports/Communication**
 - A. **Executive Director– Jeff Fougerousse** – Report attached. Executive Director Fougerousse added that he received the official Park Board election results from the County today. Commissioners Doerhoefer, Kessler and Robbins will be sworn in at the May Board Meeting. In addition, Commissioner Robbins asked Executive Director Fougerousse about attending the Vernon Hills Cougars Youth Athletic Association (VHCYAA) Board Meetings. Executive Director Fougerousse explained that he was not at the last Board Meeting because he was not notified of the re-schedule date. The issue has been addressed with VHCYAA and in the future, Executive Director Fougerousse, will be notified in advance of any changes to the Board Meeting dates and times.
 - B. **Finance and HR Superintendent – Marla Pineiro** – Report attached.
 - C. **Recreation Superintendent – Tom Ritter** – Report attached. In addition, Superintendent Ritter thanked Jason’s Deli who will be providing lemonade, water and brownie desserts for the Pre-School Spring Fling.
 - D. **Parks Superintendent – Orin Main** – Report attached.
 - E. **Communications Manager – Cheryl Baron** – Report attached.
 - F. **Commissioner/Committee Reports and Communications** –
 - 1) **Park District/Village Liaison Committee – Commissioners Ballowe & Doerhoefer**– President Ballowe announced that he and Executive Director Fougerousse proposed the Rib Fest Event at the Village Board Meeting on April 19th. The Village was very positive and they are looking forward to the Park

District hosting the event. President Ballowe thanked the Village Trustees for listening to the proposal and giving their time.

2) **Park District/ School Dist. 73 Liaison Committee – Commissioner Meline** – No report.

G. Board Correspondence – No Board Correspondence.

8. Unfinished Business – No unfinished business.

9. New Business

A. Rib Fest Agreement with Criterion Productions

Robert Shields who is the investor and co-producer of Rib Fest with Criterion Productions presented information on the proposed Rib Fest Event scheduled for August 27 & 28, 2011, at Century Park. Mr. Shields will be co-producing the Rib Fest Event with Criterion Productions. The event is in the initial planning stages, but the plan is to have 4 rib vendors, booths with soft drinks, a beer tent and music. The event is targeted to adults and the anticipated attendance is 8,000 – 10,000 people. The Park District will not be taking any financial risk since Mr. Shields will cover the cost of producing the event. Once the Agreement between the Park District and Criterion Productions is signed the vendors can be secured for the Event.

B. 2011/2012 Budget & Appropriation Ordinance 2-11 Public Hearing Announcement and Master Plan Updates Announcement

President Ballowe announced that the Vernon Hills Park District will hold a public hearing on the 2011/2012 Budget and Appropriation Ordinance and will discuss Master Plan updates for the District on Thursday, May 12, 2011 at 5:00pm at the Laschen Community Center located at 294 Evergreen Drive, Vernon Hills, IL. Public notice of the public hearing will be published in the local newspapers.

Motion by Commissioner Meline to approve the date of May 12, 2011 at 5:00pm to hold the 2011/2012 Budget and Appropriation Ordinance Public Hearing. Second by Commissioner Doerhoefer.

Ayes: Commissioners Robbins, Kessler, Meline, Doerhoefer and Ballowe

Nays: None Motion carries.

C. Day Camp Bus Service Approval

President Ballowe asked for a motion to award the contract for the Day Camp Bus Service for the years 2011–2013 to First Student in the amount of \$98,053.17.

Motion by Commissioner Meline to approve the contract for Day Camp Bus Service for the years 2011-2013 to First Student in the amount of \$98,053.17. Second by Commissioner Kessler.

Ayes: Commissioners Kessler, Robbins, Doerhoefer, Meline and Ballowe

Nays: None Motion carries.

D. W.W. Grainger Invoices Payable

Motion by Commissioner Robbins to approve the W.W. Grainger invoices in the amount of \$119.41. Second by Commissioner Kessler.

Ayes: Commissioners Kessler, Meline, Robbins and Ballowe Abstention: Commissioner Doerhoefer

Nays: None Motion carries.

10. Commissioner Comments

A. Commissioner Ballowe – No comment.

B. Commissioner Doerhoefer – No comment.

C. Commissioner Meline – No comment.

D. Commissioner Robbins – No comment.

E. Commissioner Kessler – No comment.

11. Closed Session for the Purpose of Setting a Price for Sale of Property Owned pursuant to section 2(c)(6) of the Illinois Open Meetings Act.

President Ballowe at 7:18p.m. announced that the Board, Executive Director Fougerousse and Cathy Marcangelo would recess and adjourn to Closed Session for the Purpose of Setting a Price for Sale of Property Owned pursuant to section 2(c)(6) of the Illinois Open Meetings Act. Motion by Commissioner Robbins to go into Closed Session. Second by Commissioner Kessler.

Ayes: Commissioners Robbins, Kessler, Doerhoefer, Meline and Ballowe

Nays: None Motion carries.

12. Action, if any, on Closed Session discussion items.

The Board came out of Closed Session at 7:45p.m. and returned to Open Session at 7:45p.m. President Ballowe stated that no Action was taken in Closed Session.

13. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:46p.m.

Jeff Fougerousse, Park Board Secretary

James E. Ballowe, Park Board President