

**Vernon Hills Park District  
Minutes of the Regular Board Meeting  
April 23, 2009 – 6:00 pm**

1. **Call to Order.** The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:05pm at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Pledge of Allegiance.** President Doerhoefer led the Pledge of Allegiance.
3. **Roll Call.** Present: Commissioners Ballowe, Meline, Peterson, and Doerhoefer. Absent: Commissioner Sente. Staff –Marla Pineiro, Tom Ritter, Orin Main, Cheryl Baron and Ruth Horndasch. Others present: Dan Dalziel, 3D Design Studio; Barbara DeNekher of the Lake County Health Department accompanied by high school members of the Lake County chapter of Reality Illinois; Eileen Kinney, Retired Park Treasurer, Village Manager Mike Allison, Village Trustees, Barb Williams, Thom Koch, James Schultz; Vical and Patric Peterson, Bruce Robbins, Kenny Handler, David Gilbert; former Park District Executive Director, Larry DeGraaf with his daughters Kendall and Skylar; and park staff member Deira Covert.
4. **Omnibus Vote Agenda**
  - A. **Minutes of the Regular Board Meeting of March 26, 2009**
  - B. **Payables (less Grainger) & Payroll through April 23, 2009 in the amount of \$348,673.20**Motion by Commissioner Peterson to approve items A & B of the Omnibus Vote Agenda. Second by Commissioner Meline.

Ayes: Commissioners Meline, Peterson, Ballowe and Doerhoefer  
Absent and Not Voting: Commissioner Sente  
Nays: None                      Motion carries
5. **Welcome to Visitors and Guests - Public Comment Period** – No comments from visitors or guests.
6. **Presentation – REALITY Illinois** – High school members of Reality Illinois, a tobacco prevention group, gave a presentation to the Park Board of Commissioners requesting that the Vernon Hills Park District consider making the District’s outdoor public parks smoke-free.
7. **Financial Reports for the Period Ending March 31, 2009** - Financial reports were accepted for file and audit.
8. **Reports/Communication**
  - A. **Interim Executive Director/Finance & HR Superintendent – Marla Pineiro** – Report attached.
  - B. **Recreation Superintendent – Tom Ritter** – Report attached.
  - C. **Parks Superintendent – Orin Main** – Report attached.
  - D. **Communications Manager – Cheryl Baron** – Report attached. Communication Manager Baron reported that the Vernon Hills Park District has been named a Gold Medal Finalist for the fourth year in a row.
  - E. **Commissioner/Committee Reports and Communications** –
    - 1) **Park District/Village Liaison Committee – Commissioner Sente** – No report.
    - 2) **Park District/Hawthorn School District 73 Liaison Committee – Commissioner Meline** – No report.

**F. Board Correspondence** – President Doerhoefer stated that a letter from the Village of Vernon Hills had been received and will be addressed under New Business item 10D. President Doerhoefer added that the Board was pleased with the letter received announcing the Vernon Hills Park District as a National Parks and Recreation Association Gold Medal Finalist for the fourth year and congratulated staff on a job well done.

President Doerhoefer then announced that Item 10A would be moved up in the agenda.

## **10. New Business**

### **A. Special Recognition – Century Park**

President Doerhoefer stated that Commissioner Peterson would be honored at this evening's Board Meeting. This will be Commissioner Peterson's last regular Board meeting as she has elected to retire from the Park Board. Village Manager, Mike Allison and Village Trustees Thom Koch and James Schultz were welcomed to the podium by President Doerhoefer. Trustee Schultz extended the Villages best wishes to Commissioner Peterson then read and presented Commissioner Peterson with a proclamation from the Village of Vernon Hills and thanked Commissioner Peterson for serving the community with her time and dedication.

Commissioner Meline read and presented the Illinois General Assembly's Resolution No. 277 offered from State Representative Kathy Ryg honoring Commissioner Peterson commending Commissioner Peterson for her leadership, hard work, and service to the community and praised her for her many achievements while serving on the Park Board. Commissioner Ballowe read and presented the Illinois State Senate's proclamation offered from Senator Terry Link honoring Commissioner Peterson and also commended Cynthia for her many achievements and service to the community.

President Doerhoefer then approached the podium and read and presented Commissioner Peterson with a resolution from the Illinois Association of Park Districts for her deep commitment to the District and for faithfully serving for over 24 years as a Park Commissioner. President Doerhoefer also presented Cynthia with a Park District history and personally and on behalf of the current Board and staff thanked her for her generous service to the community.

President Doerhoefer then invited former Executive Director Larry DeGraaf to the podium. Mr. DeGraaf stated that he enjoyed working with her and thanked her for her many years of service and insight.

Commissioner Doerhoefer then read aloud proposed Park District Resolution 1-2009 renaming Century Hawthorn Park to Cynthia T. Peterson Park and presented Commissioner Peterson with the Park District Resolution. Motion by Commissioner Ballowe to rename Century Hawthorn Park to Cynthia T. Peterson Park. Second by Commissioner Meline.

Ayes: Commissioners Peterson, Meline, Ballowe and Doerhoefer

Absent and Not Voting: Commissioner Sente

Nays: None                      Motion carries.

Commissioner Peterson approached the podium and humbly and with much gratitude thanked the Park District Board for the generous renaming of Century Hawthorn Park to Cynthia T. Peterson Park and stated that she was honored to have served the community with the current and former Board of Commissioners and staff. Commissioner Peterson also expressed her gratitude to the Village, State Representative Kathy Ryg, Senator Terry Link and former and present District staff for serving with her.

## **9. Unfinished and Continuing Business**

### **A. Intergovernmental Agreement – VH Athletic Complex**

District Attorney Holtz stated that the Intergovernmental Agreement between the Village and Park District was ready for the Board's approval and recommends approving resolution 2-09. Motion by Commissioner Meline to approve Resolution 2-09 – A Resolution approving the terms and authorizing the execution of an

intergovernmental agreement between the Vernon Hills Park District and the Village of Vernon Hills pertaining to the cooperative operation and maintenance of the Vernon Hills Athletic Complex. Second by Commissioner Peterson.

Ayes: Commissioners Peterson, Ballowe, Meline and Doerhoefer

Absent and Not Voting: Commissioner Sente

Nays: None Motion carries.

## **10. New Business Continued**

### **B. Century Park North 2009 OSLAD Grant Application Proposal– Dan Dalziel, 3D Design Studio**

Dan Dalziel from 3D Design Studio presented the Century Park North 2009 OSLAD Grant Application Proposal to the Board for consideration. After a brief discussion the consensus of the Board is to move forward with submitting the Century Park North End 2009 OSLAD Grant Application and scheduling a Resident Town Meeting to gain resident input concerning park recreational amenities.

### **C. Century Park 2009 Shoreline Restoration Proposal**

Dan Dalziel from 3D Design Studio presented the Century Park 2009 Shoreline Restoration Proposal to the Board for consideration. This proposal included design refinement and preparation of competitive bidding documents for option three selected at the March 26, 2009 Park Board meeting. The consensus of the Board is to move forward with the Century Park 2009 Shoreline Restoration Proposal.

### **D. Village of Vernon Hills use of Century Park – 4<sup>th</sup> of July and Summer Celebration**

Motion by Commissioner Meline to allow the Village of Vernon Hills to use Century Park for 4<sup>th</sup> of July festivities and for the Summer Celebration July 16 – 19, 2009. Second by Commissioner Ballowe.

Ayes: Commissioners Ballowe, Meline, Peterson and Doerhoefer

Absent and Not Voting: Commissioner Sente

Nays: None Motion carries.

### **E. Backyard Grille – Summer 2009 Concession Update**

Supt. Ritter invited Back Yard Grill representatives Kenny Handler and David Gilbert to the podium to give the Board concession recommendations for the 2009 pool season based on feedback received from staff and Family Aquatic Center user surveys. The Back Yard Grill will not increase prices; will offer ice cream and low cost items, a hot dog combo meal, a camp lunch program and a pool deck service station. By implementing these changes, the Back Yard Grill expects to increase sales and customer satisfaction. The Board expressed concern over the cost of the hot dog combo meal and suggested that Back Yard Grill consider lowering the cost.

### **F. HVAC Bid Opening – Sullivan Center**

Supt. Ritter stated that a legal ad was placed in the Vernon Hills Review for four (4) new HVAC rooftop units at the Sullivan Center. HVAC bids were sent to three prospective bidders and 15 additional packets were picked up or emailed. Ten bids were received and opened. The low bid from All Points, Inc. located in Schaumburg in the amount of \$38,165.00 for high efficiency units, was in order. The Board discussed placing an additional ad for bid for two more units to complete the replacement of the old HVAC units due to the favorable bid results that came in lower than anticipated. Commissioner Ballowe also recommended conducting an air quality assessment of the building. Motion by Commissioner Peterson to accept the low bid in the amount of \$38,165.00 from All Points, Inc for the replacement of four (4) high efficiency HVAC rooftop units at the Sullivan Community Center. Second by Commissioner Ballowe.

Ayes: Commissioners Ballowe, Meline, Peterson and Doerhoefer

Absent and Not Voting: Commissioner Sente

Nays: None Motion carries.

**G. Executive Director Contract**

President Doerhoefer stated that the candidate for the Executive Director position has withdrawn their application. President Doerhoefer then announced that another candidate has been sought and expects to have an announcement naming the new Executive Director before the May 28, 2009 Regular Park Board Meeting.

**H. W.W. Grainger Invoices Payable**

Motion by Commissioner Meline to approve the W.W. Grainger invoices in the amount of \$3,232.26.  
Second by Commissioner Ballowe.

Ayes: Commissioners Meline, Peterson & Ballowe. Abstention: Commissioner Doerhoefer

Absent and Not Voting: Commissioner Sente

Nays: None Motion carries.

**11. Adjournment**

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:40 pm.

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Mike Meline, Board Secretary