

**Vernon Hills Park District
Minutes of the Special Board Meeting
December 17, 2009 – 5:00pm**

1. **Call to order.** The special meeting of the Vernon Hills Board of Park Commissioners was called to order by President Jim Ballowe at 5:02pm at the Laschen Community Center located at 294 Evergreen Drive, Vernon Hills, IL.
2. **Roll Call.** Present: Commissioners Ballowe, Doerhoefer, Kessler, Meline, Robbins and Executive Director Fougrousse. Attorney Holtz joined meeting at 5:25p.
3. **New Business.** President Ballowe introduced discussion regarding District policy on hiring staff who are related to employees of the agency. All Commissioners offered comments on subject matter. Concensus of Board was to have Executive Director draft new policy in allowing family members of staff to be eligible for hiring on a **seasonal** basis only. Additionally, being certain any potential outside contractual work of employee family members be presented with a minimum of three (3) proposals.

FOIA and Closed session information was presented by Attorney Charlene Holtz. Atty. Holtz thoroughly discussed the carefulness of sending emails to and from fellow board members. Recommended board members to forward any requests to Executive Director Fougrousse and to please keep copies of emails having to do with park business in case a board member is requested to provide FOIA related information. Discussed adjournment of closed session and regular board meeting protocol.

Staff and Board asked several questions of Charlene as it relates to her new role with Tressler LLC.

At 6:12pm Meline made a motion to adjourn meeting, seconded by Robbins.
Ayes: Ballowe, Doerhoefer, Meline, Kessler and Robbins
Nays: None – Motion carried

4. **Adjournment.** Upon proper motion and second meeting was adjourned to regular Park board meeting.

Jeff Fougrousse, Park Board Secretary

James E. Ballowe, Park Board President