

**Vernon Hills Park District
Minutes of the Special Park Board Meeting
December 15, 2011 – 5:00 p.m.**

- 1. Call to Order.** The Special Meeting of the Vernon Hills Board of Park Commissioners was called to order by Vice President Ballowe at 5:04p.m. at the Larry Laschen Community Center, 294 Evergreen Drive, Vernon Hills, Illinois 60061
- 2. Roll Call.** Present: Commissioners Kessler, Robbins and Ballowe. Absent: Commissioners Meline and Doerhoefer Staff – Jeff Fougerousse, Tom Ritter, Cheryl Baron, Mike Moorman, Ruth Horndasch and Cathy Marcangelo. Absent: Marla Pineiro
- 3. New Business**
 - A. Strategic Plan Update**

Staff provided year end updates on short-term Strategic Plan goals.

Superintendent Ritter highlighted the new special events which took place in 2011. Superintendent Ritter will categorize Special Events by age and cost breakdown.

Executive Director Fougerousse informed the Board that a RFP for the afterschool program was turned into Hawthorn School District73 last week. The school district will be making a decision in mid-January.

Executive Director Fougerousse explained the preliminary cost estimate for building a new Park Maintenance Facility provided by SRBL Architects. SRBL Architects will be completing a design for the building and is donating their services on this project. The District is still waiting for a response in regards to the inquiry to purchase the Condell parking lot property.

Superintendent Ritter gave an overview of improvements in the area of fitness/wellness offerings during 2011.

Superintendent Ritter explained that he and Superintendent Pineiro are working on pricing procedures and cost recovery. This is a very important goal for the district and the plan is to move to the standard of 40% surplus to fund programs. Marla or Tom will review the revenues budgeted for fiscal year 2012 and provide for Commissioner Robbins.

Ruth Horndasch highlighted new sponsors and advertisers for 2011. Ruth also gave an overview of the districts wellness programs offered to staff during 2011. Staff will provide Commissioner Kessler with current community wellness offerings.

Executive Director Fougerousse gave an update on the Park Pride Volunteer Program. Superintendent Ritter is the agency coordinator for the Park Pride Program which works with volunteer residents, corporations and state representatives.

Communications Manager Baron provided an update on the implementation of the Districts new mission and tagline.

Superintendent Ritter highlighted the District's sustainability efforts during 2011.

Superintendent Ritter provided an overview of training which was provided for front line staff in 2011.

Superintendent Moorman provided ADA updates and highlighted ADA upgrades which have been completed in 2011.

The Districts 2011 Strategic Plan Report Card will be on the District website for the public to view. Also, Communications Manager Baron will distribute the Report Card to local media outlets.

4. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the Special Meeting at 6:05p.m.

Jeff Fougrousse, Park Board Secretary

David Doerhoefer, Park Board President