

**Vernon Hills Park District
Minutes of the Regular Board Meeting
February 24, 2011 – 6:30p.m.**

1. **Call to Order.** The Regular Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Ballowe at 6:32p.m. at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call.** Present: Commissioners Doerhoefer, Meline, Kessler, Robbins and Ballowe. Staff –Jeff Fougrousse, Orin Main, Tom Ritter, Marla Pineiro, Cheryl Baron and Cathy Marcangelo. Others present – Bernie Dost and Don Hook of the Lions Club and John Roszkowksi of the Pioneer Press.
3. **Pledge of Allegiance.** President Ballowe led the Pledge of Allegiance.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Board Meeting of January 20, 2011**
 - B. **Minutes of the Special Park Board Meeting of February 17, 2011**
 - C. **Payables (less Grainger) & Payroll through February 24, 2011 in the amount of \$378,717.22**
Motion by Commissioner Robbins to approve items A - C of the Omnibus Vote Agenda. Second by Commissioner Kessler.
Ayes: Commissioners Meline, Robbins, Kessler, Doerhoefer and Ballowe
Nays: None Motion carries.
5. **Welcome to Visitors and Guests - Public Comment Period** – No Public Comments.
6. **Financial Reports for the Period Ending January 31, 2011** - Financial reports were accepted for file and audit.
7. **Reports/Communication**
 - A. **Executive Director– Jeff Fougrousse** – Report attached. In addition, Executive Director Fougrousse thanked Matt Hayes for completing a Grant Application for Ash Borer Assistance; unfortunately we received notice that we are not a recipient. Executive Director Fougrousse also thanked the Countryside Fire Protection District and the Vernon Hills Police Department for their cooperative efforts in installing our alarm monitoring system which will be controlled directly through the Vernon Hills Police Department Dispatch.
 - B. **Finance and HR Superintendent – Marla Pineiro** – No written report was submitted this month.
 - C. **Recreation Superintendent – Tom Ritter** – Report attached. In addition, Superintendent Ritter informed the Board that the District will be hosting a Band Jam consisting of student bands from Vernon Hills High School and Libertyville High School at the Sullivan Community Center on March 6th. Superintendent Ritter also added that March 1st will be the first day plots can be reserved for our new Community Garden located at Century Park.
 - D. **Parks Superintendent – Orin Main** – Report attached.
 - E. **Communications Manager – Cheryl Baron** – Report attached.
 - F. **Commissioner/Committee Reports and Communications** –
 - 1) **Park District/Village Liaison Committee – Commissioners Ballowe & Doerhoefer**–No report.
 - 2) **Park District/ School Dist. 73 Liaison Committee – Commissioner Meline** – No report.

G. Board Correspondence – No Board Correspondence.

8. Unfinished Business – No unfinished business.

9. New Business

A. IAPD/IPRA Community Service Award – Lions Club

President Ballowe presented the Lions Club with the IAPD/IPRA Community Service Award in recognition of their outstanding contributions and support to the Vernon Hills Park District. Both Bernie Dost and Don Hook of the Lions Club thanked the Park District for the recognition and acknowledged the relationship with the Park District.

B. VHPD/VHCYAA Resolution 1-11

Commissioner Kessler stated that she appreciates the time and energy involved in putting together this Agreement and taking into consideration what is best for the community and the athletes.

President Ballowe asked for a motion to approve Resolution 1-11 approving an Affiliate Agreement between the Vernon Hills Park District and the Vernon Hills Cougars Youth Athletic Association.

Motion by Commissioner Meline to approve VHPD/VHCYAA Resolution 1-11. Second by Commissioner Doerhoefer.

Ayes: Commissioners Robbins, Kessler, Meline, Doerhoefer and Ballowe

Nays: None Motion carries.

C. VHPD/VHCYAA Affiliate Agreement

Commissioner Doerhoefer asked Executive Director Fougousse if he will be attending the VHCYAA Board Meetings as stated in the Agreement. Executive Director Fougousse answered that he will be attending the VHCYAA Board Meetings and feels it is important to clear up any deficiencies in communication on behalf of both organizations and focus on what is best for the youth of our community.

President Ballowe asked for a motion to approve the Affiliate Agreement between the Vernon Hills Park District and the Vernon Hills Cougars Youth Athletic Association.

Motion by Commissioner Doerhoefer to approve VHPD/VHCYAA Affiliate Agreement. Second by Commissioner Meline.

Ayes: Commissioners Kessler, Robbins, Doerhoefer, Meline and Ballowe

Nays: None Motion carries.

D. SRACLC Articles of Agreement

President Ballowe asked for a motion to approve the SRACLC Articles of Agreement.

Motion by Commissioner Robbins to approve the SRACLC Articles of Agreement. Second by Commissioner Doerhoefer.

Ayes: Commissioners Kessler, Doerhoefer, Meline, Robbins and Ballowe

Nays: None Motion carries.

E. W.W. Grainger Invoices Payable

Motion by Commissioner Kessler to approve the W.W. Grainger invoices in the amount of \$762.54. Second by Commissioner Robbins.

Ayes: Commissioners Meline, Robbins, Kessler and Ballowe Abstention: Commissioner Doerhoefer

Nays: None Motion carries.

F. Scrivener's Error

President Ballowe asked for a motion to correct the scrivener's errors contained in the motion recorded under item 12 of the minutes of the meeting of September 23, 2010, as follows: the year 2009 shall be substituted for

the year 2010 in each of the references to the destruction of audio tapes from the closed sessions of February 20, 2010, February 22, 2010, February 23, 2010 and February 24, 2010.

Motion by Commissioner Robbins to approve the correction of the scrivener's errors. Second by Commissioner Kessler.

Ayes: Commissioners Meline, Robbins, Kessler, Doerhoefer and Ballowe

Nays: None Motion carries.

10. Commissioner Comments

A. Commissioner Ballowe – No comment.

B. Commissioner Doerhoefer – No comment.

C. Commissioner Meline – No comment.

D. Commissioner Robbins – No comment.

E. Commissioner Kessler – No comment.

11. Closed Session for the Purpose of the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes pursuant to section 2(c)(21), Salary Schedules for One or More Classes of Employees pursuant to section 2(c)(2), and Setting a Price for Sale of Property Owned pursuant to section 2(c)(6) of the Illinois Open Meetings Act, respectively.

President Ballowe at 6:58p.m. announced that the Board, Executive Director Fougrousse and Cathy Marcangelo would recess and adjourn to Closed Session for the Purpose of the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes pursuant to section 2(c)(21), Salary Schedules for One or More Classes of Employees pursuant to section 2(c)(2), and Setting a Price for Sale of Property Owned pursuant to section 2(c)(6) of the Illinois Open Meetings Act, respectively. Motion by Commissioner Doerhoefer to go into Closed Session. Second by Commissioner Meline.

Ayes: Commissioners Robbins, Kessler, Doerhoefer, Meline and Ballowe

Nays: None Motion carries.

12. Action, if any, on matters discussed in Closed Session.

The Board came out of Closed Session at 8:32p.m. and returned to Open Session at 8:32p.m. President Ballowe stated that Action was taken in Closed Session regarding the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes. Commissioner Meline motioned to Approve and Release the Closed Session Minutes of September 23, 2010. Second by Commissioner Robbins.

Ayes: Commissioners Kessler, Doerhoefer, Meline, Robbins and Ballowe

Nays: None Motion carries.

13. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 8:34p.m.

Jeff Fougrousse, Park Board Secretary

James E. Ballowe, Park Board President