

**Vernon Hills Park District
Minutes of the Regular Board Meeting
February 26, 2009 – 6:00 pm**

1. **Call to Order.** The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:06 pm at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Pledge of Allegiance.** President Doerhoefer led the Pledge of Allegiance.
3. **Roll Call.** Present: Commissioners Ballowe, Meline, Peterson, and Doerhoefer. Absent: Commissioner Sente. Staff – Larry DeGraaf, Marla Pineiro, Tom Ritter, Orin Main, and Ruth Horndasch.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Board Meeting of January 22, 2009**
 - B. **Minutes of the Special Board Meeting of February 3, 2009**
 - C. **Payables (less Grainger) & Payroll through February 26, 2009 in the amount of \$333,423.64**

Motion by Commissioner Peterson to approve items A, B, & C of the Omnibus Vote Agenda. Second by Commissioner Ballowe.

Ayes: Commissioners Meline, Peterson, Ballowe and Doerhoefer.
Nays: None Absent and Not Voting: Commissioner Sente Motion carries
5. **Welcome to Visitors and Guests - Public Comment Period** – No visitors or guests present.
6. **Financial Reports for the Period Ending Jan 31, 2009** - Financial reports were accepted for file and audit.
7. **Reports/Communication**
 - A. **Executive Director – Larry DeGraaf** – Report attached.

President Doerhoefer announced that this would be Executive Director DeGraaf’s last regular Board meeting and thanked him for his years of service and hard work over the years. Executive Director DeGraaf thanked the Board, the residents of Vernon Hills and the staff for 12 unforgettable years at the Vernon Hills Park District.
 - B. **Finance & HR Superintendent – Marla Pineiro** – Report attached.

President Doerhoefer approached the podium and applauded Supt. Pineiro for receiving the Government Finance Officers Association Distinguished Budget Presentation Award for the 2008-2009 fiscal year and for being named the 2008 Professional of the Year by the IPRA A & F Section.
 - C. **Recreation Superintendent – Tom Ritter** – Report attached.
 - D. **Parks Superintendent – Orin Main** – Report attached.
 - E. **Communications Manager – Cheryl Baron** – Report attached.

Supt. Ritter summarized Communication Manager Baron’s report in her absence.
 - F. **Commissioner/Committee Reports and Communications** –
 - 1) **Park District/Village Liaison Committee – Commissioner Sente** – No report.
 - 2) **Park District/Hawthorn School District 73 Liaison Committee – Commissioner Meline** – No report.
 - G. **Board Correspondence** – President Doerhoefer announced that the Illinois Park & Recreation Association has presented Executive Director DeGraaf with a resolution for his dedication, time and leadership

for his 12 years of service to the Park District and read the resolution aloud. President Doerhoefer, on behalf of the Board, personally thanked Executive Director for his generous contributions, leadership and hard work.

8. Unfinished and Continuing Business

A. Intergovernmental Agreement – VH Athletic Complex

Item 8A of Unfinished and Continuing Business has been tabled until the Regular March Board meeting.

9. New Business

A. Resolution 1-09

President Doerhoefer stated that Executive Director DeGraaf would be honored at this evening's Board Meeting. President Doerhoefer commended Executive Director DeGraaf for his leadership, hard work, and service to the community over the past 12 years and lauded him for his many achievements while serving the Park District. President Doerhoefer then read aloud proposed Park District Resolution 1-09 – Special Recognition to Executive Director DeGraaf. Motion by Commissioner Peterson to approve Resolution 1-09, Executive Director DeGraaf Special Recognition. Second by Commissioner Ballowe. Ayes: Commissioners Peterson, Meline, Ballowe and Doerhoefer

Nays: None Absent and Not Voting: Commissioner Sente Motion carries.

B. Board Discussion of Century Park North End Improvements OSLAD Grant

Executive Director DeGraaf outlined a proposed \$400,000 OSLAD Grant opportunity for Century Park North End improvements. After a detailed Board discussion, the consensus of the Board is to ask Dan Dalziel of 3D Design Studio to prepare several options for Century Park North End Improvements and present these options at the March 26th, 2009 Regular Board meeting for consideration at which time the Board will decide and vote on whether to move ahead with this OSLAD Grant submission.

C. Park Mowing Contract Award for 2009-2011

Park Superintendent Main stated that a legal ad was placed in the Vernon Hills Review for Park Mowing bids for selected parks for a 3 year term, 2009-2011. Twelve bid packets were mailed and eight were picked up to prospective bidders. Sixteen bids were received and opened. The low bid from Atrium Landscaping was in order. Motion by Commissioner Ballowe to accept Atrium Landscaping's low bid for Park Mowing in the amount of \$1,448.63 per weekly mowing for a 30 week mow season totaling \$43,459 a year for 2009, 2010, & 1011. Second by Commissioner Meline.

Ayes: Commissioners Ballowe, Meline, Peterson and Doerhoefer
Nays: None Absent and Not Voting: Commissioner Sente Motion carries.

D. Set Special Meeting Date for March 10, 2009

Executive Director DeGraaf explained to the Board that Park District Law requires that Special Meeting dates be voted on by the Board. Motion by Commissioner Peterson to accept the March 10, 2009 Special Meeting date to be held at 6:00pm at the Larry Laschen Community Center. Second by Commissioner Ballowe

Ayes: Commissioners Ballowe, Meline, Peterson and Doerhoefer
Nays: None Absent and Not Voting: Commissioner Sente Motion carries.

E. Fundraising Donation Policy

President Doerhoefer and Executive Director DeGraaf briefly outlined for the Board the District's current policies for donation requests. After a brief Board discussion it was decided by the Board to table this discussion until the Regular March Board meeting.

F. W.W. Grainger Invoices Payable

Motion by Commissioner Peterson to approve the W.W. Grainger invoices in the amount of 888.88. Second by Commissioner Meline.

Ayes: Commissioners Peterson, Meline, and Ballowe Abstention: Commissioner Doerhoefer
Nays: None Absent and Not Voting: Commissioner Sente Motion carries.

- 10. Closed Session for the Purpose of the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and to Discuss the Appointment of an Employee, Pursuant to Sections 2(c)(21) and 2(c)(1) of the Illinois Open Meetings Act, Respectively.** President Doerhoefer at 7:02pm announced that the Board and Executive Director DeGraaf would not recess and adjourn to Closed Session for the purpose of the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes or to Discuss the Appointment of an Employee, Pursuant to Sections 2(c)(21) and 2(c)(1) of the Illinois Open Meeting Act, Respectively.
- 11. Adjournment**
Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:05pm.

Mike Meline, Board Secretary