

**Vernon Hills Park District
Minutes of the Regular Board Meeting
February 28, 2008 – 6:00 pm**

1. **Call to Order.** The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:09pm at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call.** Present: Commissioners Meline, Peterson, Sente and Doerhoefer. Absent: Commissioner Garvanian. Staff –Larry DeGraaf, Marla Pineiro, Orin Main, Tom Ritter, Cheryl Baron, and Ruth Horndasch.
3. **Pledge of Allegiance.** President Doerhoefer led the Pledge of Allegiance.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Meeting of January 31, 2008**
 - B. **Payables & Payroll through February 28, 2008 in the amount of \$265,732.28**

Motion by Commissioner Sente to approve items A & B of the Omnibus Vote Agenda. Second by Commissioner Peterson.

Ayes: Commissioners Meline, Peterson, Sente, and Doerhoefer
Nays: None Absent and Not Voting: Commissioner Garvanian. Motion carries
6. **Welcome to Visitors and Guests - Public Comment Period** – No visitors were present.
7. **Financial Reports for the Period Ending Jan. 31, 2008** - Financial reports were accepted for file and audit.
8. **Reports/Communication**
 - A. **Executive Director – Larry DeGraaf** – Report attached. Executive Director DeGraaf stated that staff is considering contracting an outside concession vendor for the Family Aquatic Center. After a brief discussion, the Board’s general consensus was to move forward but recommended conducting further research into considering future concession changes at the Family Aquatic Center and presenting the findings to the Board before the March Board Meeting.
 - B. **Finance & HR Superintendent – Marla Pineiro** – Report attached.
 - C. **Recreation Superintendent – Tom Ritter** – Report attached.
 - D. **Parks Superintendent – Orin Main** – Report attached.
 - E. **Communications Manager – Cheryl Baron** – Report attached.
 - F. **Commissioner/Committee Reports and Communications** –
 - 1) **Park District/Village Liaison Committee – Commissioner Sente** – Commissioner Sente reported that the Park District/Village Liaison Committee had not met. The next meeting has been scheduled for March 11, 2008.
 - 2) **Park District/Hawthorn School District 73 Liaison Committee – Commissioner Meline** – Commissioner Meline reported that the Liaison Committee had not met. The next scheduled meeting has been scheduled for March 10, 2008.
 - G. **Board Correspondence** – Park District Youth License Plate Promotion Award. President Doerhoefer read a letter of congratulations to the Vernon Hills Park District from the Illinois Association of Park Districts for winning the Park District Youth License Plate Award. The sale and subsequent renewals of each plate generate \$25 for the Power Play Grant Program, which funds youth programs in park and recreation

agencies throughout Illinois. The goal of the Power Play program is to increase the number of opportunities designed to show youth the lifelong benefits of fitness, health and nutrition.

9. New Business

A. Century Park North End Improvements – Revised Plan

Executive Director DeGraaf summarized this year’s planned Capital Improvements for the north end of Century Park. Dan Dalziel of 3D Design explained to the Board, in detail, conceptual plans for the site. After a brief discussion by the Board a few minor changes were suggested to the plan and it was decided that the Commissioners and Dan Dalziel would walk the site prior to making final decisions. A Special Public Meeting for Vernon Hills resident input will be scheduled in April.

B. Aspen Drive Site Improvements – Conceptual Plan

Dan Dalziel of 3D Design summarized the conceptual plans for improvements on land south of the Family Aquatic Center on Aspen Drive. After a brief Board discussion, the Board consensus was to endorse proceeding with Aspen Drive Site Improvement plans and to send a letter to the District 73 School Board President to inquire whether District 73 would be interested in partnering with the Park District in this endeavor.

C. Vernon Lakes Project at Century Park

Executive Director DeGraaf gave a brief summary of the proposed residential condominium property being considered by the Village known as the Vernon Lakes Project at Century Park. The Village met with the developers on February 19, 2008 and has not yet determined if the Village will approve the proposed development process.

D. Hawthorn Club Park Fence

Motion by Commissioner Sente to approve the proposed Village request to move the Village golf course fence along Hawthorn Club Park in a southerly direction, along the 4th fairway for safety reasons, not to exceed the top of the berm, subject to review and approval by the District’s attorney. Second by Commissioner Peterson.

Ayes: Commissioners Sente Peterson, Meline and Doerhoefer.

Nays: None Absent and Not Voting: Commissioner Garvanian Motion carries.

E. W.W. Grainger Invoices Payable

No W.W. Grainer invoices for payment this month.

- 10. Closed Session for the Purpose of the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Destruction of Approved Audio Tapes, pursuant to Section 2(c)(21) of the Illinois Open Meetings Act.** President Doerhoefer at 7:25 pm announced that the Board and Executive Director DeGraaf would recess and adjourn to Closed Session for the purpose of the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Destruction of Approved Audio Tapes, Pursuant to Section 2(c)(21) of the Illinois Open Meetings Act. Motion by Commissioner Meline to go into Closed Session. Second by Commissioner Sente.

Ayes: Commissioners Sente, Peterson, Meline, and Doerhoefer.

Nays: None Absent and Not Voting: Commissioner Garvanian Motion carries.

- 11.** The Board came out of closed session at 7:45 pm and returned to Open Session at 7:46 pm. President Doerhoefer stated that no action will be taken at this time on matters discussed in Closed Session.

12. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:48 pm.