

**Vernon Hills Park District
Minutes of the Regular Board Meeting
January 22, 2009 – 6:00 pm**

1. **Call to Order.** The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by Vice-President Sente at 6:05 pm at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Pledge of Allegiance.** Vice-President Sente led the Pledge of Allegiance.
3. **Roll Call.** Present: Commissioners Ballowe, Meline, and Sente. Absent: Commissioners Peterson and Doerhoefer. Staff – Larry DeGraaf , Marla Pineiro, Orin Main, Cheryl Baron and Ruth Horndasch.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Board Meeting of December 18, 2008**
 - B. **Minutes of the Special Board Meeting of January 6, 2009**
 - C. **Payables & Payroll through January 22, 2009 in the amount of \$173,482.47**Motion by Commissioner Ballowe to approve items A, B, & C of the Omnibus Vote Agenda. Second by Commissioner Meline.
Ayes: Commissioners Meline, Ballowe and Sente
Nays: None Absent and Not Voting: Commissioners Peterson & Doerhoefer Motion carries

At this time, Vice President Sente announced that item 8A of Unfinished & Continuing Business would be moved up.
8. **Unfinished and Continuing Business**
 - A. **Annual Audit Report – Knutte & Associates**

Sarah Hezlep complimented Supt. Pineiro for her excellent work on the audit. Ms. Hezlep then proceeded to summarize the audit for the Board. Changes in the new auditing standard (SAS 112) resulted in the District receiving an unqualified opinion. This first time deficiency is in the maintaining of accounting records on a cash basis verses an accrual basis which the District chooses to use. Ms. Hezlep stated that no change is needed in the District’s accounting procedures, just an awareness that the District will not be in full accordance with GAAP and each year forward the audit will include this deficiency. Motion by Commissioner Meline to accept the 2008 Audit Report. Second by Commissioner Ballowe.
Ayes: Commissioners Meline, Ballowe and Sente
Nays: None Absent and Not Voting: Commissioners Peterson & Doerhoefer Motion carries
5. **Welcome to Visitors and Guests - Public Comment Period** – No visitors or guests present.
6. **Financial Reports for the Period Ending Dec 31, 2008** - Financial reports were accepted for file and audit.
7. **Reports/Communication**
 - A. **Executive Director – Larry DeGraaf** – Report attached.
 - B. **Finance & HR Superintendent – Marla Pineiro** – Report attached.
 - C. **Recreation Superintendent – Tom Ritter** – Report attached. Communication Manager Baron summarized Supt. Ritter’s report in his absence.
 - D. **Parks Superintendent – Orin Main** – Report attached. Vice President Sente requested that Executive Director DeGraaf contact the Village to discuss future salt costs and other possible shared costs and to add this item to the next Village/Park District Liaison Committee Meeting Agenda.

E. Communications Manager – Cheryl Baron – Report attached.

F. Commissioner/Committee Reports and Communications –

1) Park District/Village Liaison Committee – Commissioner Sente – No report. Vice President Sente added that the Park District would be conducting a community needs survey in the near future and urged residents who receive the survey to participate.

2) Park District/Hawthorn School District 73 Liaison Committee – Commissioner Meline – Commissioner Meline reported that the Park District submitted a bid to provide after school programming at Hawthorne School District 73 for the 2009/2010 school year. School District 73 administration declined the Park Districts bid and decided to keep their current provider for the after school program for District 73 for the 2009/2010 school year.

G. Board Correspondence – No correspondence.

8. Unfinished and Continuing Business

B. Intergovernmental Agreement – VH Athletic Complex

Item 8B of Unfinished and Continuing Business has been tabled until the February meeting.

9. New Business

A. Ordinance 1-09, Tax Abatement

Vice President Sente stated that Ordinance 1-09 is an ordinance abating the tax heretofore levied for the year 2008 to pay debt service on General Obligation Park Bonds (Alternative Revenue Source), Series 1998, of the Vernon Hills Park District, Lake County, Illinois. Motion by Commissioner Ballowe to approve Ordinance 1-09, Tax Abatement. Second by Commissioner Meline.

Ayes: Commissioners Ballowe, Meline and Sente

Nays: None Absent and Not Voting: Commissioners Peterson & Doerhoefer Motion carries

B. 2009 Family Aquatic Center Policies and Fees

Executive Director DeGraaf outlined the staff recommendations for the upcoming season at the Family Aquatic Center. The Board discussed each issue at length. Motion by Commissioner Meline to approve the 2009 Family Aquatic Center fees to include raising the resident daily admission rate from \$8.00 to \$8.50 and raising the pool pass rate fee by 5%. The non-resident rate will not be increased from last year's rate of \$12.00. Second by Commissioner Meline.

Ayes: Commissioners Sente, Ballowe, & Meline

Nays: None Absent and Not voting: Commissioners Peterson & Doerhoefer Motion carries.

Motion by Commissioner Meline to approve the 2009 Family Aquatic Center open hours for the last two weeks of the season to include staying open Monday through Friday from 4:00pm – 8:00pm and shortening the Family Aquatic Center weekend hours from 11:00am – 7:00pm to 12:00pm – 5:00pm. The weekday hours during the regular season will be modified from 12:00pm – 8:30pm to 11:30am – 8:00pm to maximize attendance and to give the managers authority & flexibility to stay open later if the weather warrants. Second by Commissioner Ballowe.

Ayes: Commissioners Ballowe, Meline, and Sente.

Nays: None Absent and Not Voting: Commissioners Peterson & Doerhoefer Motion carries.

C. Corporate Sponsorship

Vice President Sente suggested that item 9C of New Business be tabled and addressed at a special meeting at a later date to include all Board members. The Board consensus is to address item 9C at a later date.

D. W.W. Grainger Invoices Payable

No W.W. Grainger invoices payable.

10. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:13 pm.

Larry A. DeGraaf, Board Secretary