

**Vernon Hills Park District
Minutes of the Regular Board Meeting
January 31, 2008 – 6:00 pm**

1. **Call to Order.** The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:20pm at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call.** Present: Commissioners Meline, Peterson, and Doerhoefer. Absent: Commissioners Garvanian & Sente. Staff –Larry DeGraaf, Marla Pineiro, Orin Main, Tom Ritter, Cheryl Baron, and Ruth Horndasch.
3. **Pledge of Allegiance.** President Doerhoefer led the Pledge of Allegiance.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Meeting of December 20, 2007**
 - B. **Payables (less Grainger) & Payroll through January 31, 2008 in the amount of \$403,825.99**
 - C. **Minutes of the Special Meeting of January 17, 2008**
 - D. **Change Order #1, Summer Celebration Site Improvements, Copenhagen Construction**
 - E. **Revised Illinois Freedom of Information Act Policy**
 - F. **Ordinance 1-08, Abatement Ordinance**Motion by Commissioner Peterson to approve items A – F of the Omnibus Vote Agenda. Second by Commissioner Meline.
Ayes: Commissioners Meline, Peterson, and Doerhoefer
Nays: None Absent and Not Voting: Commissioners Garvanian & Sente. Motion carries
6. **Welcome to Visitors and Guests - Public Comment Period** – No visitors were present.
7. **Financial Reports for the Period Ending Dec. 31, 2007** - Financial reports were accepted for file and audit.
8. **Reports/Communication**
 - A. **Finance & HR Superintendent – Marla Pineiro** – Report attached.
 - B. **Recreation Superintendent – Tom Ritter** – Report attached. Supt. Ritter stated that staff will again be offering new member welcome packages that include two, one-time guest passes, a 25% off coupon for one concession item, and a water wallet. Commissioner Peterson suggested that a thank you package be given to those who have been faithful Family Aquatic Park season pass holders. Supt. Ritter will discuss this option with staff.

President Doerhoefer stated that Commissioner Sente arrived at 6:27pm to the Board meeting.
 - C. **Parks Superintendent – Orin Main** – Report attached.
 - D. **Communications Manager – Cheryl Baron** – Report attached.
 - E. **Commissioner/Committee Reports and Communications** –
 - 1) **Park District/Village Liaison Committee – Commissioner Sente** – Commissioner Sente reported that the Park District/Village Liaison Committee had not met. Executive DeGraaf added that a meeting was being planned for March.
 - 2) **Park District/Hawthorn School District 73 Liaison Committee – Commissioner Meline** – Commissioner Meline reported that he had not attended any meetings since last month’s Board meeting. One issue regarding gym usage between the Park District and District 73 was mutually addressed and resolved.
 - F. **Board Correspondence** – No correspondence.

9. New Business

A. Capital Improvement Plan

Executive Director gave a brief update and summary of Capital Improvement projects discussed and approved at the January 17, 2008 Special Board Meeting. President Doerhoefer listed the projects included in the 2009 Capital Improvement Plan as follows: \$300,000 for Century Park Shoreline Stabilization, \$80,000 for Athletic Field Improvements, \$700,000 for Century Park North End Improvements, \$40,000 for Pond Aerators, \$70,000 for Westwood Park, \$100,000 for Sullivan Center Improvements and \$160,000 for the Family Aquatic Center Sprayground/Splashpad possibility. President Doerhoefer also stated that a public meeting would be held this spring for residents to comment on the District’s plans for the north end of Century Park. Motion by Commissioner Meline to formerly approve the 2009 Capital Improvement Plan. Second by Commissioner Sente. Ayes: Commissioners Peterson, Sente, Meline, and Doerhoefer.

Nays: None Absent and Not Voting: Commissioner Garvanian Motion Carries.

B. Approval of 2008-2010 Day Camp Bus Bid

Supt. Ritter stated that a legal ad was placed in the Daily Herald advertising for bids for day camp bus service for three years. Four proposals were received. The low bidder, First Student was in order. Motion by Commissioner Peterson to approve First Student’s bid for a three-year contract for day camp bus service in the collective amount of \$152,828.77. Second by Commissioner Sente.

Ayes: Commissioners Sente, Peterson, Meline, and Doerhoefer.

Nays: None Absent and Not Voting: Commissioner Garvanian Motion Carries.

C. 2008 Policies and Fees Proposal for the Family Aquatic Center

Supt. Ritter gave a brief summary of the annual fee survey of area aquatic centers. Supt. Ritter stated that staff does not recommend a fee increase for the 2008 season. Commissioner Sente suggested that a senior rate be implemented this year at the Family Aquatic Center. Supt. Ritter will add a senior rate at the Family Aquatic Center. Motion by Commissioner Peterson to approve staff recommendations to incur no fee increase for the Family Aquatic Center. Second by Commissioner Sente.

Ayes: Commissioners Sente, Meline, Peterson, and Doerhoefer

Nays: None Absent and Not Voting: Commissioner Garvanian Motion Carries.

D. W.W. Grainger Invoices Payable

Motion by Commissioner Sente to approve the W.W. Grainger invoices in the amount of \$835.75. Second by Commissioner Meline.

Ayes: Commissioners Meline, Sente, and Peterson. Abstentions: Commission Doerhoefer

Nays: None Absent and Not Voting: Commissioner Garvanian Motion carries

- 10. Closed Session for the Purpose of Discussing the Filling of a Vacancy on the Park Board, Pursuant to Section 2(c)(3) of the Illinois Open Meetings Act.** President Doerhoefer at 6:52 pm announced that the Board and Executive Director DeGraaf would recess and adjourn to Closed Session for the purpose of Discussing the Filling of a Vacancy on the Park Board, Pursuant to Section 2(c)(3) of the Illinois Open Meetings Act. Motion by Commissioner Sente to go into Closed Session. Second by Commissioner Peterson. Ayes: Commissioners Meline, Peterson, Sente, Garvanian, and Doerhoefer. Nays: None Absent and Not Voting: Commissioner Garvanian Motion carries.

- 11.** The Board came out of closed session at 7:29 pm and returned to Open Session at 7:30 pm. President Doerhoefer stated that no action will be taken at this time on matters discussed in Closed Session.

12. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:32 pm.