

**Vernon Hills Park District
Minutes of the Rescheduled Regular Board Meeting
July 28, 2010 – 8:00 a.m.**

1. **Call to Order.** The Rescheduled Regular Meeting of the Vernon Hills Board of Park Commissioners was called to order by Vice President Doerhoefer at 8:05 a.m. at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call.** Present: Commissioners Meline, Robbins and Doerhoefer. Staff –Jeff Fougrousse, Orin Main, Tom Ritter, Ruth Horndasch and Cathy Marcangelo. Also Dan Dalziel from 3D Design Studio and residents: Mike Dutler, Elise Hauptman, Lee Gaal, Brian Gurin, Carol Lamberti, and Wendy Johnson.
3. **Pledge of Allegiance.** Vice President Doerhoefer led the Pledge of Allegiance.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Board Meeting of June 24, 2010**
 - B. **Payables (less Grainger) & Payroll through July 28, 2010 in the amount of \$625,495.99**

Motion by Commissioner Robbins to approve items A & B of the Omnibus Vote Agenda. Second by Commissioner Meline

Ayes: Commissioners Meline, Robbins, and Doerhoefer

Absent and Not Voting: Commissioners Ballowe and Kessler

Nays: None Motion carries
5. **Welcome to Visitors and Guests - Public Comment Period** – Resident Elise Hauptman of 38 Sterling Heights Road expressed her approval of Park District programs and how happy she was with the District overall but that she had concerns regarding the affiliate agreement between the Park District and the Vernon Hills Cougar Youth Athletic Association (VHCYAA). Her main concerns are basketball competition between the Park District and the VHCYAA and VHCYAA's lack of transparency with the public. She also inquired about who owns, maintains and schedules fields at the Vernon Hills Athletic Complex (VHAC) and if VHCYAA is a not for profit entity. Vice President Doerhoefer responded and stated that the Park District has a three year affiliate agreement with VHCYAA and is in its second year, the Park District is aware that VHCYAA has announced a basketball program but is unaware of the details, the Park District schedules fields at the VHAC and that the VHCYAA is a 501(c) 3 corporation. Residents Brian Gurin and Mike Dutler also voiced their concern, supporting issues raised by Ms. Hauptman.
6. **Financial Reports for the Period Ending June 30, 2010** - Financial reports were accepted for file and audit.
7. **Reports/Communication**
 - A. **Executive Director– Jeff Fougrousse** – Report attached. In addition, Executive Director Fougrousse introduced new Administrative Assistant, Cathy Marcangelo, who will begin employment with the District on August 2, 2010 and announced that Executive Assistant, Ruth Horndasch, would be transitioning into the District's Community Relations/Risk Coordinator position.
 - B. **Finance and HR Superintendent – Marla Pineiro** – Report attached.
 - C. **Recreation Superintendent – Tom Ritter** – Report attached.
 - D. **Parks Superintendent – Orin Main** – Report attached.
 - E. **Communications Manager – Cheryl Baron** – Report attached.

F. Commissioner/Committee Reports and Communications –

- 1) **Park District/Village Liaison Committee – Commissioners Ballowe & Doerhoefer**– No report.
- 2) **Park District/ School Dist. 73 Liaison Committee – Commissioner Meline** – No report.

G. Board Correspondence – Vice President Doerhoefer stated that a letter from the Village on behalf of the President, Village Board and Fourth of July Parade Committee was received expressing their appreciation to the District for our support and assistance during the Fourth of July celebrations.

8. Unfinished Business – No unfinished business.

9. New Business

A. Approval – Sullivan Community Center Carpet Bid

Supt. Ritter stated that a Legal Ad was placed in the Daily Herald to solicit bids for the carpet replacement at the Sullivan Community Center. The bid of the low bidder was in order and references were checked and found to be satisfactory. The budget for this project is \$20,000 and is within the projected budget. Staff recommends accepting the low bid of \$18,818.45 from Luna Carpet – Deerfield, IL. Motion by Commissioner Meline to approve the low bid from Luna Carpet in the amount of \$18,818.45 for the carpet replacement at the Sullivan Community Center. Second by Commissioner Robbins

Ayes: Commissioners Robbins, Meline and Doerhoefer
Absent and Not Voting: Commissioners Ballowe and Kessler
Nays: None Motion carries

B. Approval – Administrative Policy Addendum 2.45 – Records Retention & Disposal Mgmt Policy

Executive Assistant Horndasch stated that the District is required to comply with the Local Government (50 ILCS 205/) Local Records Act. Addendum 2.45 is a procedure that complies with the Act. Motion by Commissioner Robbins to approve Administrative Policy Addendum 2.45 – Records Retention & Disposal Mgmt Policy. Second by Commissioner Meline

Ayes: Commissioners Robbins, Meline and Doerhoefer
Absent and Not Voting: Commissioners Ballowe and Kessler
Nays: None Motion carries.

C. W.W. Grainger Invoices Payable

Motion by Commissioner Meline to approve the W.W. Grainger invoices in the amount of \$1,119.07. Second by Commissioner Robbins

Ayes: Commissioners Meline and Robbins Abstention: Commissioner Doerhoefer
Absent and Not Voting: Ballowe and Kessler
Nays: None Motion carries.

D. 3D Design Studio – Century Park North Project Update

Dan Dalziel of 3D Design Studio proposed to the Board the option of breaking Phase II of the Century Park North project into 2 phases creating a 3rd phase. He further explained that the Army Corp of Engineers would not complete their analysis and assessment to approve improvements to the bridge, pier, and shoreline portion of the project until later this fall. To keep the project moving forward Mr. Dalziel proposes changing Phase 2- Bid and Construct Park Features to include the teen area, shelter, dugouts, paths, parking expansion and courts. Phase 3- Bid and Construct Park Shoreline would then include the bridge, fishing pier, shoreline restoration, fishing ledges, shelter, and path on island and bird houses. The Board discussed the positive and negative aspects of the proposal. Motion by Commissioner Meline to approve the creation of Phase III to the Century Park North Project to include the bridge, fishing pier, shoreline restoration, fishing ledges, shelter, and path on island and bird houses. Second by Commissioner Robbins.

Ayes: Commissioners Meline, Robbins and Doerhoefer
Absent and Not Voting: Ballowe and Kessler
Nays: None Motion carries.

10. Commissioner Comments

A. Commissioner Ballowe – Not in attendance.

B. Commissioner Doerhoefer – No comment.

C. Commissioner Meline – No comment.

D. Commissioner Robbins – Thanked the residents for their input concerning the Vernon Hills Cougar Youth Athletic Association.

E. Commissioner Kessler – Not in attendance.

11. Closed Session

Vice President Doerhoefer stated that there would be no Closed Session.

12. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 8:50 a.m.

Jeff Fougrousse, Park Board Secretary

James E. Ballowe, Park Board President