

**Vernon Hills Park District
Minutes of the Rescheduled Regular Board Meeting
July 31, 2008 – 6:00 pm**

1. **Call to Order.** The rescheduled regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:16 pm at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Pledge of Allegiance.** President Doerhoefer led the Pledge of Allegiance.
3. **Roll Call.** Present: Commissioners Ballowe, Peterson, Sente and Doerhoefer. Absent: Commissioner Meline. Staff –Larry DeGraaf, Marla Pineiro, Orin Main, Tom Ritter, Cheryl Baron, and Ruth Horndasch.

4. **Omnibus Vote Agenda**

- A. **Minutes of the Regular Meeting of June 26, 2008**
- B. **Payables (less Grainger) & Payroll through July 31, 2008 in the amount of \$771,264.02**
- C. **Resolution 1-08, Closeout of Working Cash Fund and Transfer to Corporate Fund**
- D. **Resolution 2-08, Transfer of Interest Income Bond Fund Dollars to the Construction Fund**
- E. **Resolution 3-08, Transfer of Interest Income Alternate Bond Fund Dollars to Construction Fund**
- F. **Resolution 4-08, Transfer of Residual Equity Funds from the Alternate Bond Fund to the Construction Fund**

Motion by Commissioner Sente to approve items A - F of the Omnibus Vote Agenda. Second by Commissioner Peterson.

Ayes: Commissioners Peterson, Sente, Ballowe, and Doerhoefer

Nays: None Absent and Not Voting: Commissioner Meline Motion carries

5. **Welcome to Visitors and Guests - Public Comment Period** – President Doerhoefer acknowledged the following members of the audience: Senator Link, State Representative Ryg, Former Park Board Commissioners, Garvanian, Skidmore, Hendricks, and Trustee Barb Williams from the Village of Vernon Hills. President Doerhoefer explained that members of the audience would be making remarks under Item 7.A. of New Business.
6. **Financial Reports for the Period Ending June 30, 2008** - Financial reports were accepted for file and audit.
7. **Reports/Communication**
 - A. **Executive Director – Larry DeGraaf** – Report attached.
 - B. **Finance & HR Superintendent – Marla Pineiro** – Report attached.
 - C. **Recreation Superintendent – Tom Ritter** – Report attached.
 - D. **Parks Superintendent – Orin Main** – Report attached. Commissioner Sente inquired about damage sustained from the Summer Celebration at Century Park. Executive Director DeGraaf will forward the damage report to the Commissioners.
 - E. **Communications Manager – Cheryl Baron** – Report attached.
 - F. **Commissioner/Committee Reports and Communications** –
 - 1) **Park District/Village Liaison Committee – Commissioner Sente** – No report. Commissioner Sente suggested scheduling a meeting date over the course of a few months to further discuss Aspen Drive future improvements.
 - 2) **Park District Environmental Committee Liaison – Commissioner Sente** – Commissioner Sente stated that she has no report.

3) Park District/Hawthorn School District 73 Liaison Committee – Commissioner Meline – In Commissioner Meline’s absence, President Doerhoefer reported that Commissioner Meline, Executive Director DeGraaf and he presented the South Aspen Drive Site proposed plan at the July 28th District 73 Board Meeting to invite District 73 to partner with the Park District to renovate the area south of the Family Aquatic Center.

G. Board Correspondence – The District received a letter from the Village of Vernon Hills thanking the Park District for allowing the Village to use Century Park for the 2008 Fourth of July Celebrations and for partnering with the Village to provide entertainment from the “Lawn Chair Dad’s for the parade.

8. New Business

A. Special Recognitions

President Doerhoefer stated that former Commissioner Kelli Garvanian would be honored at this evening’s Board Meeting and welcomed Senator Link and State Representative Ryg to the podium. State Representative Ryg read and presented the Illinois General Assembly’s resolution honoring Kelli Garvanian and commended Kelli for her leadership, hard work, service to the community over the past 23 years and praised her for her many achievements while serving on the Park Board.

Senator Link praised and thanked Kelli for her dedication and leadership to the Vernon Hills community and stated that his office has a resolution for her that will be sent at a later date.

Village Trustee, Barb Williams was welcomed to the podium by President Doerhoefer. Trustee Williams stated that she represented Mayor Byrne and the Village of Vernon Hills and read and presented Kelli with a proclamation from the Mayor. Trustee Williams went on to thank Kelli for generously serving the community with her time and dedication.

President Doerhoefer then approached the podium to read and present Kelli with a resolution from the Illinois Association of Park Districts for her dedication, time and leadership for her years of service on the Park Board. President Doerhoefer also presented Kelli with a Park District history and personally and on behalf of the current Board thanked her for her generous service to the community.

President Doerhoefer then invited former Commissioners Skidmore and Hendricks to the podium. Both Skidmore and Hendricks thanked Kelli for her generous contributions and leadership to the community.

B. Marimac Park

Commissioner Peterson read aloud proposed Park District Resolution 5-2008 renaming Marimac Park to Kelli Garvanian Park and presented Kelli with the Park District resolution.

Motion by Commissioner Peterson to rename Marimac Park to Kelli Garvanian Park. Second by Commissioner Sente.

Ayes: Commissioners Peterson, Sente, Ballowe, and Doerhoefer

Nays: None Absent and Not Voting: Commissioner Meline Motion carries.

Kelli Garvanian approached the podium and humbly with much gratitude thanked the Park District staff and Commissioners for the generous renaming of Marimac Park to Kelli Garvanian Park and stated that she was honored to have served the community with the current and former Board Commissioners and staff. Kelli went on to thank Senator Link, State Representative Ryg, Village Trustee Williams, the Village of Vernon Hills and the current and former Park Boards and staff for serving the community with her.

At 7:05pm President Doerhoefer called a recess until 7:30pm when the Park Board meeting would reconvene.

C. Mid-Year Review of Capital Improvement Priorities

Executive Director DeGraaf gave a brief overview of the projects approved January 2008 and explained that since that time, income has changed and estimated costs for the Family Aquatic splash pad have increased significantly. Executive Director DeGraaf asked the Board what changes the Board would like to make to capital improvements, if any. Executive Director DeGraaf also outlined the proposal from 3D Design for the shoreline stabilization project. The Board discussed both proposals at length. Motion by Commissioner Sente to approve revised capital improvement priorities to increase the budget for shoreline stabilization to \$400,000, reduce athletic field improvements to \$80,000, increase the budget for a splash pad to \$370,000 and keep all remaining line items as is. Second by Commissioner Peterson.

Ayes: Commissioners Sente, Peterson, Ballowe, and Doerhoefer

Nays: None Absent and Not Voting: Commissioner Meline Motion carries.

D. PHN Architects Proposal for Field House Programming/Feasibility Study

Executive Director DeGraaf received the PHN Architects proposal for a field house programming/feasibility study and reviewed the proposal for the Board. The Board reviewed and briefly discussed the PHN proposal for a possible field house at the Sullivan site. Motion by Commissioner Sente to accept the PHN proposal for field house programming/feasibility study for the area north of the Sullivan Community Center dated May 30, 2008 in the amount of \$17,840 and move Park District Board input earlier in the proposed timeline. Second by Commissioner Ballowe.

Ayes: Commissioners Sente, Ballowe, Peterson, and Doerhoefer.

Nays: None Absent and Not Voting: Commissioner Meline Motion carries.

E. Aspen Drive Access Road Proposal

Executive Director DeGraaf received a letter from the Village of Vernon Hills which President Doerhoefer read aloud that outlined possible architect renderings of an access road between Atrium Pkwy and Aspen Drive. The access road proposal from the Village was discussed during the Special Meeting prior to the Board meeting. The Board consensus is to respond to the Village by letter with the Park Districts decision to move forward with PHN Architect’s proposal for the Sullivan site Field House Programming/Feasibility Study and that it would be in a better position to discuss the proposed access road after PHN had presented its findings and recommendations to the Board in about 10 weeks..

F. Environmental Action Item – There are no Environmental Action items. Commissioner Sente asked Executive Director DeGraaf to give a brief summary of the recent tour at Recycle America made by staff. Executive Director DeGraaf reported that the Recycle America tour was very informative and will aid the Environmental Committee to better implement recycling initiatives in the District, particularly in the parks.

G. Set Date for Park Tours

After a brief Board discussion it was decided that the Park Board would meet for Park tours on Saturday, August 23, 2008 from 9:00am – 2:00pm and on September 13, 2008 from 9:00am – 2:00pm. Motion by Commissioner Sente to meet for park tours on August 23, 2008 and September 13, 2008 from 9:00am – 2:00pm. Second by Commissioner Ballowe.

Ayes: Commissioners Ballowe, Peterson, Sente, and Doerhoefer

Nays: None Absent and Not Voting: Commissioner Meline Motion carries.

H. Set Date for Rescheduled Regular September Board Meeting

Motion by Commissioner Sente to reschedule the September 25, 2008 Board meeting to September 18, 2008. Second by Commissioner Ballowe.

Ayes: Commissioners Peterson, Sente, Ballowe, and Doerhoefer

Nays: None Absent and Not Voting: Commissioner Meline Motion carries.

I. W.W. Grainger Invoices Payable

Motion by Commissioner Sente to approve W.W. Grainer invoices in the amount of \$202.32. Second by Commissioner Ballowe.

Ayes: Commissioners Peterson, Sente, and Ballowe Abstention: Commissioner Doerhoefer

Nays: None Absent and Not Voting: Commissioner Meline Motion carries.

9. Closed Session to Discuss the Performance of an Employee and the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Audio Taps, Pursuant to Sections 2(c)(1) and 2(c)(21) of the Illinois Open Meetings Act, Respectively.

President Doerhoefer at 8:30 pm announced that the Board and Executive Director DeGraaf would recess and adjourn to Closed Session for the purpose of Discussing the Performance of an Employee and the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Audio Tapes, Pursuant to Section 2(c)(1) and 2(c)(21) of the Illinois Open Meetings Act, Respectively. Motion by Commissioner Sente to go into Closed Session. Second by Commissioner Ballowe.

Ayes: Commissioners Sente, Ballowe, Peterson, and Doerhoefer

Nays: None Absent and Not Voting: Commissioner Meline Motion carries

10. The Board came out of Closed Session at 9:43 pm and returned to Open Session at 9:44 pm. President Doerhoefer stated that no action will be taken at this time on matters discussed in Closed Session.

11. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 9:45 pm.

Larry A. DeGraaf, Board Secretary