

**Vernon Hills Park District
Minutes of the Regular Board Meeting
June 26, 2008 – 6:00 pm**

1. **Call to Order.** The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:07 pm at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Pledge of Allegiance.** President Doerhoefer led the Pledge of Allegiance.
3. **Roll Call.** Present: Commissioners Meline, Peterson, Sente and Doerhoefer. Staff –Larry DeGraaf, Marla Pineiro, Orin Main, Tom Ritter, Cheryl Baron, and Ruth Horndasch.
4. **Board Officer Elections**
 - A. **Election of Board President**

Commissioner Doerhoefer was nominated for Board President by Commissioner Sente. Second by Commissioner Peterson. Nomination accepted by Commissioner Doerhoefer.
Ayes: Commissioners Peterson, Sente, Meline and Doerhoefer
Nays: None Motion carries.
 - B. **Election of Board Vice-President**

Commissioner Sente was nominated for Board Vice-President by Commissioner Peterson. Second by Commissioner Meline. Nomination accepted by Commissioner Sente.
Ayes: Commissioners Sente, Peterson, Meline and Doerhoefer
Nays: None Motion carries.
5. **Appointment of Commissioner to Fill Board Vacancy**

President Doerhoefer announced that the Board has selected Jim Ballowe to fill the Board vacancy left by former Commissioner Kelli Garvanian's resignation. Motion by Commissioner Meline to appoint Jim Ballowe to the Board of Park Commissioners. Second by Commissioner Peterson.
Ayes: Commissioners Sente, Meline, Peterson, and Doerhoefer.
Nays: None Motion carries.
6. **Oath of Office for Newly Appointed Commissioner**

Executive Director administered the Oath of Office to newly appointed Commissioner Elect Ballowe.
7. **Public Hearing – Ordinance 2-08, FY 2008/2009 Budget and Appropriation Ordinance**

President Doerhoefer announced that the Budget and Appropriation hearing for FY 2008/2009 was open. In accordance with Illinois State Law, the Budget and Appropriations Ordinance has been made conveniently available for 30 days prior to this Budget hearing. Notice of this public hearing was also published in a newspaper of general circulation, the Pioneer Press, on June 5, 2008. The combined annual Budget and Appropriation Ordinance appropriates the monies that are necessary to cover the projected expenses and liabilities the District may incur in its next budget year. The ordinance must be passed and approved within or before the first quarter of the fiscal year. President Doerhoefer then asked if anyone would like to come forward with any comments or questions for the Board concerning FY 2008/2009 Budget and Appropriations. There being no questions from the audience or further Board discussion, President Doerhoefer declared the Budget and Appropriation hearing closed.
8. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Meeting of May 22, 2008**
 - B. **Minutes of the Special Meeting of June 9, 2008**
 - C. **Payables (less Grainer) & Payroll through June 26, 2008 in the amount of \$580,944.90**
 - D. **Ordinance 3-08, Prevailing Wage Ordinance**
 - E. **Ordinance 4-08, Sale of Surplus Personal Property**

Motion by Commissioner Peterson to approve items A through E of the Omnibus Vote Agenda. Second by Commissioner Sente.

Ayes: Commissioners Meline, Peterson, Sente, Ballowe and Doerhoefer

Nays: None Motion carries

- 9. Welcome to Visitors and Guests - Public Comment Period** – Ronald Stolfer of 330 Farmington made environmental recommendations to the Board to consider in the future.

Michael and Michelle Rochow of 409 Appleton Drive expressed their concerns and offered solutions to early closings at Family Aquatic Center.

The Summer Celebration Committee thanked the Park District for partnering with the Village to renovate the Summer Celebration grounds at Century Park and presented the Park Board with a plaque thanking the Board for their recent participation in donating a park bench & plaque in memory of Debbie Milarski.

- 10. Financial Reports for the Period Ending May 31, 2008** - Financial reports were accepted for file and audit.

11. Reports/Communication

A. Executive Director – Larry DeGraaf – Report attached.

B. Finance & HR Superintendent – Marla Pineiro – Report attached.

C. Recreation Superintendent – Tom Ritter – Report attached.

D. Parks Superintendent – Orin Main – Report attached.

E. Communications Manager – Cheryl Baron – Report attached.

F. Commissioner/Committee Reports and Communications –

1) Park District/Village Liaison Committee – Commissioner Sente – No report.

2) Park District Environmental Committee Liaison – Commissioner Sente – Commissioner Sente invited Community Relations Coordinator, Marty Walsh, who heads the Environmental Committee, to address and update the Board concerning the status of the Environmental Committee. Community Relations Coordinator Walsh summarized for the Board how the Environmental Committee would be focusing on education and planning and would then prioritize cost assessments with individual departments. Commissioner Sente asked for an informal poll from the Board as to each Commissioner's commitment level to "green" initiatives using a range from low to high. Each Commissioner gave his/her opinion. The consensus of the Board was to be near the middle. The Board wanted the District to keep moving forward environmentally, slowly but deliberately, and be fiscally responsible in doing so. Low to moderate cost initiatives would be decided by staff, while higher cost initiatives would go to the Board for approval.

3) Park District/Hawthorn School District 73 Liaison Committee – Commissioner Meline – No report. Commissioners Meline & Doerhoefer plan to attend the July 28, 2008 District 73 Board meeting to present plans for future development south of the Family Aquatic Center.

G. Board Correspondence – No correspondence.

12. New Business

A. Ordinance 2-08, Budget and Appropriations FY 08-09

Motion by Commissioner Sente to approve Ordinance 2-08, Budget and Appropriations for FY 08-09.

Second by Commissioner Peterson

Ayes: Commissioners Ballowe, Meline, Peterson, Sente, and Doerhoefer

Nays: None Motion carries.

B. Appointment of Board Secretary

Motion by Commissioner Meline to appoint Executive Director Larry A. DeGraaf as Board Secretary.
Second by Commissioner Peterson.

Ayes: Commissioners Meline, Peterson, Sente, Ballowe, and Doerhoefer.

Nays: None Motion carries

C. Appointment of Board Treasurer

Motion by Commissioner Peterson to appoint Finance & Human Resource Supt. Marla Pineiro as Board Treasurer. Second by Commissioner Sente.

Ayes: Commissioners Peterson, Sente, Meline, Ballowe, and Doerhoefer.

Nays: None Motion carries.

D. Appointment of Board Attorney

Motion by Commissioner Peterson to appoint the Law Offices of Friedman & Holtz as Board Attorney. Second by Commissioner Sente. President Doerhoefer stated that he wanted to review other options at the 2009 Annual Board Meeting.

Ayes: Commissioners Sente, Peterson, Ballowe, Meline, and Doerhoefer.

Nays: None Motion carries

E. Appointment of Village/Park District Committee Liaison

President Doerhoefer re-appointed Commissioner Sente to be the representative to the Park District/Village Liaison Committee.

F. Appointment of Hawthorn District 73 Liaison

President Doerhoefer re-appointed Commissioner Meline to be the Hawthorn School District 73 Liaison.

G. Appointment of Environmental Committee Liaison

President Doerhoefer re-appointed Commissioner Sente to be the Environmental Committee Liaison and appointed Commissioner Ballowe to serve as a back-up to this committee.

H. Approval of Auditor for 2008 – 2010

Motion by Commissioner Sente to appoint Knutte & Associates as the Certified Public Accountants for the District for the years ending May 31, 2008, May 31, 2009 and May 31, 2010 with fees of \$12,000, \$12,500, & \$13,000 respectively. Second by Commissioner Meline.

Ayes: Commissioners Sente, Ballowe, Meline, Peterson, and Doerhoefer.

Nays: None Motion carries

I. Environmental Action Item

Environmental actions were previously discussed in the agenda Item 11F. No additional action was taken.

J. W.W. Grainger Invoices Payable

Motion by Commissioner Meline to approve W.W. Grainer invoices in the amount of \$1,054.29. Second by Commissioner Sente.

Ayes: Commissioners Ballowe, Meline, Peterson, Sente.

Abstention: Commissioner Doerhoefer

Nays: None Motion carries.

13. President Doerhoefer stated that there would not be a Closed Session to Discuss the Performance of an Employee, Pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.

14. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:21pm.

Larry A. DeGraaf, Board Secretary