

**Vernon Hills Park District
Minutes of the Regular Board Meeting
June 23, 2011 – 6:30p.m.**

1. **Call to Order.** The Regular Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:32p.m. at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call.** Present: Commissioners Ballowe, Meline, Kessler, Robbins and Doerhoefer. Staff –Jeff Fougerousse, Orin Main, Tom Ritter, Marla Pineiro, Cheryl Baron, Cathy Marcangelo, Walter Nawrot and Kevin Simon. Others present – Dan Dalziel of 3D Design.
3. **Pledge of Allegiance.** President Doerhoefer led the Pledge of Allegiance.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Board Meeting of May 26, 2011**
 - B. **Minutes of the Special Park Board Meeting of May 26, 2011**
 - C. **Payables (less Grainger) & Payroll through June 23, 2011 in the amount of \$708,114.98**
Motion by Commissioner Kessler to approve items A - C of the Omnibus Vote Agenda. Second by Commissioner Robbins.
Ayes: Commissioners Meline, Robbins, Kessler, Ballowe and Doerhoefer
Nays: None Motion carries.
5. **Welcome to Visitors and Guests - Public Comment Period** – No Public Comments.
6. **Financial Reports for the Period Ending May 31, 2011** - Financial reports were accepted for file and audit.
7. **Reports/Communication**
 - A. **Executive Director– Jeff Fougerousse** – Report attached. In addition, Executive Director Fougerousse explained that the Accreditation Review Board has advised the District that an updated ADA Accessibility Plan will be required. Staff is recommending PHN Architects prepare the updated plan given they can meet our deadline for completion of August 2011. The Board agreed that PHN Architects will prepare the updated ADA Accessibility Plan for the District.
 - B. **Finance and HR Superintendent – Marla Pineiro** – Report attached.
 - C. **Recreation Superintendent – Tom Ritter** – Report attached. In addition, Superintendent Ritter added that the first “Movie in the Park” of the season will be on Friday, June 24th at dusk at Deerpath Park. The movie will be *Despicable Me*.
 - D. **Parks Superintendent – Orin Main** – Report attached.
 - E. **Communications Manager – Cheryl Baron** – Report attached.
 - F. **Commissioner/Committee Reports and Communications** –
 - 1) **Park District/Village Liaison Committee – Commissioners Ballowe & Doerhoefer** – No report.
 - 2) **Park District/ School Dist. 73 Liaison Committee – Commissioner Meline** – No report.
 - G. **Board Correspondence** – No Board Correspondence.
8. **Unfinished Business** – No unfinished business.

9. New Business

A. Walter Nawrot Retirement Acknowledgement

President Doerhoefer invited Walter Nawrot to the podium and on behalf of the Vernon Hills Park District Board and Staff thanked Walter for his 8 years of dedication and hard work as the head of building maintenance at the Laschen Community Center. Walter was presented with a plaque as an acknowledgement of his service. President Doerhoefer also presented Walter with a plaque from State Representative Carol Sente for his service. Walter thanked the Park District and expressed that he has enjoyed working at the Vernon Hills Park District for the last 8 years.

B. Century Park Update

President Doerhoefer invited Dan Dalziel of 3D Design to the podium to provide an update on the Century Park Renovations. Dan highlighted the items which have been completed such as the cricket pitch, bocce, baggo and horseshoe area. Dan clarified that the pathway on Indianwood Drive that runs along the roadway will have signs posted as well as a white driver strip designating the path from the roadway. The shoreline restoration has not been started due to the lake level being too high. Once the lake level is down the work should take between 18 – 25 days to complete. Dan gave an overview of the trail system and signage. Mile markers and interpretive trail signs need to be added to the paths. Suggestions were offered regarding changes to the map and there was discussion about where the maps would be located within Century Park.

C. Prevailing Wage Ordinance 3-11

President Doerhoefer stated that Ordinance 3-11 is an ordinance adopting prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Vernon Hills Park District in accordance with the Illinois Prevailing Wage Act. The Vernon Hills Park District has determined that the prevailing rates of wages are the wage rates for Lake County, as determined by the Illinois Department of Labor and asked for a motion to approve Prevailing Wage Ordinance 3-11. Motion by Commissioner Robbins to approve Prevailing Wage Ordinance 3-11. Second by Commissioner Ballowe.

Ayes: Commissioners Robbins, Kessler, Meline, Ballowe and Doerhoefer

Nays: None Motion carries.

D. Board Member Code of Ethics

President Doerhoefer stated that Policy 1.03 needs to be amended to include the Board Member Code of Ethics as required by accreditation and asked for a motion to approve the Board Member Code of Ethics. Motion by Commissioner Kessler to approve the Board Member Code of Ethics. Second by Commissioner Robbins.

Ayes: Commissioners Kessler, Robbins, Ballowe, Meline and Doerhoefer

Nays: None Motion carries.

E. Succession Procedures Policy 2.34

President Doerhoefer asked for a motion to approve Succession Procedures Policy 2.34. Motion by Commissioner Ballowe to approve the Succession Procedures Policy 2.34. Second by Commissioner Robbins.

Ayes: Commissioners Kessler, Ballowe, Meline, Robbins and Doerhoefer

Nays: None Motion carries.

F. Committee Liaison Appointments

Commissioner Robbins was appointed by President Doerhoefer as the Hawthorn School District 73 Liaison and President Doerhoefer was appointed the alternate. Commissioners Robbins and Doerhoefer accepted their appointments.

Commissioner Kessler was appointed by President Doerhoefer as the Community High School District 128 Liaison and President Doerhoefer was appointed the alternate. Commissioners Kessler and Doerhoefer accepted their appointments.

Commissioner Doerhoefer was appointed as the Park District/Village of Vernon Hills Liaison and Commissioner Ballowe was appointed as the alternate. Commissioners Doerhoefer and Ballowe accepted their appointments.

G. W.W. Grainger Invoices Payable

Motion by Commissioner Robbins to approve the W.W. Grainger invoices in the amount of \$20.55.

Second by Commissioner Kessler.

Ayes: Commissioners Ballowe, Meline, Robbins and Kessler Abstention: Commissioner Doerhoefer

Nays: None Motion carries.

10. Commissioner Comments

A. Commissioner Doerhoefer– Commissioner Doerhoefer presented Commissioner Ballowe with a plaque and thanked him for his tireless and selfless efforts as the Vernon Hills Park Board President the last two years. Commissioner Ballowe thanked everyone for their help and support of the last two years.

B. Commissioner Ballowe – No comment.

C. Commissioner Meline – No comment.

D. Commissioner Robbins – No comment.

E. Commissioner Kessler – No comment.

13. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:22p.m.

Jeff Fougerousse, Park Board Secretary

David Doerhoefer, Park Board President