

**Vernon Hills Park District
Minutes of the Regular Board Meeting
June 24, 2010 - 6:30 p.m.**

1. **Call to Order.** The Regular Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Ballowe at 6:37p.m. at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call.** Present: Commissioners Doerhoefer, Meline, Kessler, Robbins and Ballowe. Staff –Jeff Fougerousse, Marla Pineiro, Orin Main, Cheryl Baron, and Ruth Horndasch.
3. **Pledge of Allegiance.** President Ballowe led the Pledge of Allegiance.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Board Meeting of May 27, 2010**
 - B. **Payables (less Grainger) & Payroll through June 24, 2010 in the amount of \$264,780.00**
Motion by Commissioner Doerhoefer to approve items A & B of the Omnibus Vote Agenda. Second by Commissioner Kessler.
Ayes: Commissioners Meline, Robbins, Kessler, Doerhoefer and Ballowe
Nays: None Motion carries
5. **Welcome to Visitors and Guests - Public Comment Period** – No resident comments.
6. **Financial Reports for the Period Ending May 31, 2010** - Financial reports were accepted for file and audit.
7. **Reports/Communication**
 - A. **Executive Director– Jeff Fougerousse** – Report attached. Executive Director Fougerousse also provided Supt. Ritter’s Recreation Report in his absence.
 - B. **Finance and HR Superintendent – Marla Pineiro** – Report attached.
 - C. **Recreation Superintendent – Tom Ritter** – Report attached.
 - D. **Parks Superintendent – Orin Main** – Report attached.
 - E. **Communications Manager – Cheryl Baron** – Report attached.
 - F. **Commissioner/Committee Reports and Communications** –
 - 1) **Park District/Village Liaison Committee – Commissioners Ballowe & Doerhoefer**– No report.
 - 2) **Park District/ School Dist. 73 Liaison Committee – Commissioner Meline** – No report.
 - G. **Board Correspondence** – No correspondence received.
8. **Unfinished Business** – No unfinished business.
9. **New Business**
 - A. **Presentation – 3D Design Studio Century Park North Renovation Update**
Dan Dalziel from 3D Design Studio provided the Board with the bid results and recommendation for the Century Park North Renovation Project. Mr. Dalziel stated that a legal ad was placed in the Daily Herald advertising for bids for the Century Park North Shelter Building project and that thirteen bids were received. The low bid from Master Project did not include path lighting and withdrew their bid. The second low bidder, Forest Company was in order and their references checked out. The budget for this project is \$637,257 which includes the building and utilities. The Park Board discussed at length the

merits of the project with architect, John Dzarnowski and Dan Dalziel. Several options were discussed concerning the alternate choices for some of the shelter building materials. The consensus of the Board is to keep the integrity of the shelter building and keep as many aesthetic features as possible.

B. Century Park North Shelter Building Bid Approval

Motion by Commissioner Doerhoefer to approve the base bid then consider adding change orders. Discussion. Commissioner Doerhoefer amended the motion and asked for a motion to approve the base bid with the addition of the dry sprinkler system and alternate #6 skylights and all listed change orders in the amount of \$618,885.00 and to potentially add some change orders back into the bid at a later date. Second by Commissioner Meline.

Ayes: Commissioners Robbins, Kessler, Meline, Doerhoefer and Ballowe

Nays: None Motions carries

Commissioner Doerhoefer motioned to approve the inclusion of the floor length window in the amount of \$11,250 back into the bid. Second by Commissioner Robbins. Discussion. Commissioner Doerhoefer explained to the Board that it was important to add the floor length window now due to the long production time for the window. The Board discussed the advantages of adding the floor length window back into the bid. Commissioner Doerhoefer amended the motion to approve the addition of the floor length window in the amount of \$11,250 and to pull out the alternate #6 skylights in the amount of \$2,400 totaling \$8,850 to be added back into the bid. Second by Commissioner Robbins.

Ayes: Commissioners Kessler, Robbins, Doerhoefer and Ballowe

Nays: Meline Motion carries.

C. Ordinance 2-10 Prevailing Wage Approval

President Ballowe stated that Ordinance 2-10 is an ordinance adopting prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Vernon Hills Park District. In accordance with the Illinois Prevailing Wage Act, the Vernon Hills Park District has made a determination of the prevailing rates of wages to be paid laborers, mechanics and other workers employed in public works projects for the Park District. The Park District has determined that the prevailing rates of wages are the wage rates for Lake County, as determined by the Illinois Department of Labor and asked for a motion to approve Ordinance 2-10. Motion by Commissioner Meline to approve Prevailing Wage Ordinance 2-10. Second by Commissioner Doerhoefer.

Ayes: Commissioners Kessler, Doerhoefer, Meline, Robbins and Ballowe

Nays: None Motion carries.

D. Salary Classification Schedule and Policy Approval

President Ballowe provided the Park Board with a summary of the revision to the salary and wage classification schedule and policy then asked for a motion to approve the revised salary and wage classification schedule and policy. Motion by Commissioner Doerhoefer to approve the revised salary classification schedule and policy. Second by Commissioner Robbins.

Ayes: Commissioners Doerhoefer, Meline, Robbins, Kessler and Ballowe

Nays: None Motion carries.

E. W.W. Grainger Invoices Payable

President Ballowe stated that there were no W.W. Grainger invoices to approve.

10. Commissioner Comments

A. Commissioner Ballowe – Stated that the July Park Board meeting scheduled for Wednesday, July 21, 2010 at 6:30pm will be rescheduled to Wednesday, July 28, 2010 at 8:00am. A notice of reschedule will be posted on the District website, message boards and with the local newspapers. The agenda for the meeting will be posted at least 48 hours prior to the meeting.

B. Commissioner Doerhoefer – No comment.

C. Commissioner Meline – No comment.

D. Commissioner Robbins – No comment.

E. Commissioner Kessler – No comment.

11. Closed Session for the Purpose of Board Discussion of the Purchase or Lease of Real Property for the Use of the Public Body and the Performance of an Employee, Pursuant to Sections 2(c)(5) and 2(c)(1) of the Open Meetings Act, Respectively.

At 7:43p.m. President Ballowe announced that the Board, Executive Director Fougrousse and Executive Assistant Horndasch would recess and adjourn to Closed Session for the purpose of Discussing the Purchase or Lease of Real Property for the Use of the Public Body and the Performance of an Employee, Pursuant to Sections 2(c)(5) and 2(c)(1)of the Illinois Open Meetings Act, Respectively. Motion by Commissioner Doerhoefer to go into Closed Session. Second by Commissioner Robbins.

Ayes: Commissioners Meline, Robbins, Kessler, Doerhoefer and Ballowe

Nays: None Motion carries.

12. Action Taken in Closed Session, If Any

President Ballowe stated that the Board came out of Closed Session at 9:10 p.m. and returned to Open Session at 9:11 p.m. President Ballowe stated that no action will be taken at this time on matters discussed in Closed Session.

13. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 9:13 p.m.

Jeff Fougrousse, Park Board Secretary

James E. Ballowe, Park Board President