

**Vernon Hills Park District  
Minutes of the Regular Board Meeting  
March 27, 2008 – 6:00 pm**

1. **Call to Order.** The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:20 pm at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call.** Present: Commissioners Meline, Sente and Doerhoefer. Absent: Commissioner Peterson. Staff – Larry DeGraaf, Marla Pineiro, Orin Main, Tom Ritter, Cheryl Baron, and Ruth Horndasch.
3. **Pledge of Allegiance.** President Doerhoefer led the Pledge of Allegiance.

4. **Omnibus Vote Agenda**

**A. Minutes of the Regular Meeting of February 28, 2008**

**B. Payables (less Grainer) & Payroll through March 27, 2008 in the amount of \$258,665.17**

**C. Food Allergy Policy**

**D. Approval and Release to the Public of the Closed Session Minutes of January 19, 2006, June 28, July 19, August 30, September 18, October 25, and November 29, 2007 and the Release of the Closed Session Minutes of July 20, 2006.**

Motion by Commissioner Sente to approve items A - D of the Omnibus Vote Agenda. Second by Commissioner Meline.

Ayes: Commissioners Meline, Sente, and Doerhoefer    Absent and Not Voting: Commissioner Peterson

Nays: None                      Motion carries

5. **Welcome to Visitors and Guests - Public Comment Period** – Mike Holtzman, President of Profitable Food facilities and his associate as well as two residents were present at the meeting. Mike Holtzman will address the Board under New Business.

6. **Financial Reports for the Period Ending Feb. 29, 2008** - Financial reports were accepted for file and audit.

7. **Reports/Communication**

**A. Executive Director – Larry DeGraaf** – Report attached. Commissioner Sente stated that she would like the Park District to coordinate their future Aspen Site plans with the Library District’s current library plans so that the Park District could look into the long term future of this site. Commissioner Sente also agreed with Executive Director DeGraaf suggestion to consider developing a site master plan to locate our planned expansions/developments with an architectural consultant.

**B. Finance & HR Superintendent – Marla Pineiro** – Report attached.

**C. Recreation Superintendent – Tom Ritter** – Report attached. In an effort to further the District’s “green” initiatives, baseball and softball parent packets will be made available on-line and on CD. Commissioner Meline suggested printing only those pages for parents that require signatures.

**D. Parks Superintendent – Orin Main** – Report attached.

**E. Communications Manager – Cheryl Baron** – Report attached.

**F. Commissioner/Committee Reports and Communications –**

**1) Park District/Village Liaison Committee – Commissioner Sente** – Commissioner Doerhoefer attended the Liaison Committee meeting on March 13, 2008 in Commissioner Sente’s place and gave a brief summary of the meeting minutes.

**2) Park District/Hawthorn School District 73 Liaison Committee – Commissioner Meline –**  
Commissioner Meline stated that he did not have a report. District 73 along with Districts 70, 128, and 76 will be holding a meeting April 3, 2008 and Commissioner Meline plans to attend.

**G. Board Correspondence –** Correspondence received from the Village of Vernon Hills will be addressed under new business.

President Doerhoefer read aloud Park Commissioner Kelli Garvanian's resignation letter from the Vernon Hills Park Board. Commissioner Garvanian has served on the Vernon Hills Park Board for 22 years and has provided countless hours of community service to its residents. On behalf of the Board, President Doerhoefer accepted Commissioner Garvanian's resignation effective immediately and thanked her for her many years of service to the community.

**8. New Business**

**A. Village Request to Use Century Park for 4<sup>th</sup> of July Activities**

Motion by Commissioner Meline to approve the use of Century Park by the Village of Vernon Hills for 4<sup>th</sup> of July activities. Second by Commissioner Sente.

Ayes: Commissioners Sente, Meline, and Doerhoefer

Absent and Not Voting: Commissioner Peterson

Nays: None Motion carries.

**B. Family Aquatic Center Concession Agreement**

Supt. Ritter gave the Board a brief overview of the proposed concessionaire license agreement offered by Michael Holtzman of Profitable Food Facilities (PFF). Mr. Holtzman of PFF answered questions from the Board regarding his proposal to run the Family Aquatic Center's concession stand. Motion by Commissioner Sente to approve a concessionaire license agreement with Lickin' Good, Inc. to run the Family Aquatic Center concessions subject to attorney approval and also authorizing Executive Director to sign the agreement once prepared by the Park District's attorney Charlene Holtz. Second by Commissioner Meline.

Ayes: Commissioners Sente, Meline, and Doerhoefer

Absent and Not Voting: Commissioner Peterson

Nays: None Motion carries.

**C. Set Date for April Public Hearing for Century Park Improvements**

After a brief discussion by the Board, it was the Board's consensus to hold the public hearing for Century Park Improvements on April 24, 2008 at 5:30pm at the Laschen Community Center prior to the regular Board meeting which will begin at 6:00pm.

**D. W.W. Grainger Invoices Payable**

Motion by Commissioner Meline to approve W.W. Grainer invoices in the amount of \$820.90. Second by Commissioner Sente.

Ayes: Commissioners Meline, Sente, and Doerhoefer

Absent and Not Voting: Commissioner Peterson

Nays: None Motion carries.

**9. Closed Session for the Purpose of Filling a Vacancy on the Park Board Pursuant to Section 2(c)(3) of the Illinois Open Meetings Act.** President Doerhoefer at 7:40 pm announced that the Board and Executive Director DeGraaf would recess and adjourn to Closed Session for the purpose of Filling a Vacancy on the Park Board Pursuant to Section 2(c)(3) of the Illinois Open Meetings Act. Motion by Commissioner Sente to go into Closed Session. Second by Commissioner Meline.

Ayes: Commissioners Sente, Meline, and Doerhoefer

Absent and Not Voting: Commissioner Peterson

Nays: None Motion carries.

**10. The Board came out of Closed Session at 7:45 pm and returned to Open Session at 7:47 pm. President Doerhoefer stated that no action will be taken at this time on matters discussed in Closed Session.**

**11. Adjournment**

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:49 pm.

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Larry A. DeGraaf, Board Secretary