

**Vernon Hills Park District
Minutes of the Regular Board Meeting
March 26, 2009 – 6:00 pm**

1. **Call to Order.** The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:05 pm at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Pledge of Allegiance.** President Doerhoefer led the Pledge of Allegiance.
3. **Roll Call.** Present: Commissioners Ballowe, Meline, Peterson, Sente, and Doerhoefer. Staff –Marla Pineiro, Tom Ritter, Orin Main, Cheryl Baron and Ruth Horndasch. Others present: Dan Dalziel, 3D Design Studio; April Nemrara, resident; Barbara de Necker of the Lake County Health Department, Harnisha Patel, Khushbu Mehta, and Kusbu Shan, residents and students of District 128.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Board Meeting of February 26, 2009**
 - B. **Minutes of the Special Board Meeting of March 10, 2009**
 - C. **Payables (less Grainger) & Payroll through March 26, 2009 in the amount of \$328,143.42**

Motion by Commissioner Sente to approve items A, B, & C of the Omnibus Vote Agenda. Second by Commissioner Ballowe.

Ayes: Commissioners Meline, Peterson, Sente, Ballowe and Doerhoefer.
Nays: None Motion carries
5. **Welcome to Visitors and Guests - Public Comment Period** – No comments from visitors or guests.
6. **Financial Reports for the Period Ending Feb 28, 2009** - Financial reports were accepted for file and audit.
7. **Reports/Communication**
 - A. **Interim Executive Director/Finance & HR Superintendent – Marla Pineiro** – Report attached. Interim Director/Supt. Pineiro informed the Board that the Illinois Association of Park District’s Joint Legislative Committee will be hosting a legislative breakfast program on April 18th at 8:00am at the Steeple Chase Golf Club. Commissioner Sente stated that she would attend.

Supt. Pineiro stated that the annual budget hearing will be at the June 25th, 2009 Regular Board Meeting.
 - B. **Recreation Superintendent – Tom Ritter** – Report attached.
 - C. **Parks Superintendent – Orin Main** – Report attached.
 - D. **Communications Manager – Cheryl Baron** – Report attached. Commissioner Peterson suggested adding kiosks in the parks for District brochures, general information, and maps.
 - E. **Commissioner/Committee Reports and Communications** –
 - 1) **Park District/Village Liaison Committee – Commissioner Sente** – Commissioner Sente stated that the Park District/Village Liaison Committee had not met but plans to schedule a date after the elections and after the new Executive Director assumes the position.

Commissioner Sente also added that the District-wide survey and benchmarking process being completed by Pros Consulting is nearly done and suggested that the Board meet the end of May for a retreat. The consensus of the Board is to select a date for a retreat on a Saturday near the end of May.
 - 2) **Park District/Hawthorn School District 73 Liaison Committee – Commissioner Meline** – No report.

F. Board Correspondence – President Doerhoefer stated that information from the Special Recreation Association of Central Lake County was received to inform the Park District of their annual Ladies Only Golf Outing on May 28th, 2009 at the Vernon Hills Golf Course.

8. Unfinished and Continuing Business

A. Intergovernmental Agreement – VH Athletic Complex

Interim Director/Supt. Pineiro informed the Board that the Vernon Hills Athletic Complex Intergovernmental Agreement should be completed and ready for the Board's approval at the April 23rd, 2009 Regular Board Meeting.

B. Fundraising Donation Policy

The consensus of the Board was to table item 8B of Unfinished and Continuing Business until the May 28th, 2009 Board Meeting when the new Executive Director would be present.

C. Park District/Village Partnership Review

The consensus of the Board was to table item 8C of Unfinished and Continuing Business until the May 28th, 2009 Board Meeting when the new Executive Director would be present. Commissioner Sente recommended that the Park District/Village Partnership Review be brought before the Park District/Village Liaison Committee Meeting prior to any discussion or action by the Park Board.

9. New Business

A. Century Park North End Revised Improvement Plan – Dan Dalziel, 3D Design Studio

Dan Dalziel from 3D Design Studio presented the Century Park North End Revised Improvement Plan to the Board for discussion. Color representations of the revised improvements were provided to the Board. Resident, April Nemrara, expressed her concerns regarding the noise levels of proposed plans for the North End of Century Park and requested that resident input be sought out prior to making final plans for the site. The Board was in agreement to hold two resident community forums to gather input before moving forward with final plans for the North End of Century Park. Dan Dalziel added that the OSLAD grant application is due July 1, 2009.

B. Century Park Shoreline Stabilization Recommendations for 2009 – Dan Dalziel, 3D Design Studio

Dan Dalziel from 3D Design Studio presented the Century Park Shoreline Stabilization Recommendations for 2009 to the Board for discussion. Three color representations of the recommendations were provided to the Board. After a brief Board discussion the consensus of the Board is to move forward with option three.

C. Capital Improvement Plan

Interim Director/Supt. Pineiro gave a brief update and summary of Capital Improvement projects discussed and approved at the March 10, 2009 Special Board Meeting. President Doerhoefer listed the projects included in the 2009/2010 Capital Improvement Plan as follows: \$300,000 for Century Park Shoreline Stabilization, \$60,000 for Athletic Field Improvements, \$500,000 for Century Park North End Improvements, \$30,000 for Century Park West Renovation of multi-court, \$72,000 for Sullivan Community Center HVAC, \$36,000 for Family Aquatic Center maintenance, and \$165,000 for the Garvanian Park landscape improvements. Motion by Commissioner Peterson to formerly approve the 2009/2010 Capital Improvement Plan. Second by Commissioner Sente.

Ayes: Commissioners Peterson, Sente, Meline, Ballowe, and Doerhoefer.

Nays: None Motion Carries.

D. Temporary Appointment of Board Secretary

Interim Director/Supt. Pineiro explained to the Board that a temporary Board Secretary must be appointed until the District's new Executive Director's first Board Meeting. Motion by Commissioner Ballowe to appoint Commissioner Meline as Board Secretary until the new Executive Director's first Board Meeting. Second by Commissioner Sente.

Ayes: Commissioners Sente, Peterson, Ballowe, Meline, and Doerhoefer

Nays: None Motion carries.

E. Corporate Resolution – New Bank Signature Cards

Interim Director/Supt. Pineiro explained to the Board that a new Libertyville Bank and Trust Resolution must be signed by the Board members to update board member authorizations as signers on the District's bank account. All District checks have two signatures, the District Treasurer and Secretary.

F. Park Herbicide Bid Approval

Park Superintendent Main stated that a legal ad was placed in the Vernon Hills Review for one spring application in 2009 of herbicide to all parks. Park Herbicide bids were sent to 8 prospective bidders and picked up by an additional 8 prospective bidders. Eight bids were received and opened. The low bid from Mitch's Green Thumb Landscaping in the amount of \$11,853.00 was in order. Motion by Commissioner Sente to accept the low bid in the amount of \$11,853.00 from Mitch's Green Thumb Landscaping for the 2009 spring herbicide application. Second by Commissioner Peterson.

Ayes: Commissioners Sente, Ballowe, Meline, Peterson, and Doerhoefer

Nays: None Motion carries.

G. W.W. Grainger Invoices Payable

Motion by Commissioner Ballowe to approve the W.W. Grainger invoices in the amount of \$1,634.90.

Second by Commissioner Meline.

Ayes: Commissioners Meline, Peterson, Sente, and Ballowe. Abstention: Commissioner Doerhoefer

Nays: None Motion carries.

- 10. Closed Session to Discuss the Appointment of an Employee Pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.** President Doerhoefer at 7:16 pm announced that the Board would not recess and adjourn to Closed Session for the purpose of Discussing the Appointment of an Employee 2(c)(1) of the Illinois Open Meeting Act.

11. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:18 pm.

Mike Meline, Board Secretary