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**Vernon Hills Park District
Minutes of the Regular Board Meeting
May 26, 2011 – 6:30p.m.**

1. **Call to Order.** The Regular Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Ballowe at 6:34 p.m. at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call.** Present: Commissioners Doerhoefer, Meline, Kessler, Robbins and Ballowe. Staff –Jeff Fougerousse, Orin Main, Marla Pineiro, Tom Ritter, Cheryl Baron and Cathy Marcangelo. Others present – Francie Portrey of Anything Possible Events.
3. **Pledge of Allegiance.** President Ballowe led the Pledge of Allegiance.
4. **Certification of Election Results**
Executive Director Fougerousse announced that Cindy Kessler was elected as park commissioner of the Vernon Hills Park District for an unexpired 2-year term; David Doerhoefer for a full 6-year term and Bruce A. Robbins for a full 6-year term.
5. **Oath of Office for Newly Elected Commissioners Cindy Kessler, David Doerhoefer and Bruce Robbins.**
Park Board Secretary Jeff Fougerousse approached the podium and administered the Oath of Office to Newly Elected Commissioners Kessler, Doerhoefer and Robbins.
6. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Board Meeting of April 21, 2011**
 - B. **Minutes of the Special Board Meeting of May 12, 2011**
 - C. **Payables (less Grainger) & Payroll through May 26, 2011 in the amount of \$439,550.56**
Motion by Commissioner Doerhoefer to approve items A - C of the Omnibus Vote Agenda. Second by Commissioner Robbins.
Ayes: Commissioners Meline, Robbins, Kessler, Doerhoefer and Ballowe
Nays: None Motion carries.
7. **Welcome to Visitors and Guests - Public Comment Period –**
Francie Portrey of Anything Possible Events approached the podium and gave an overview of her background in event planning. Ms. Portrey is working with the Vernon Hills Park District in developing a plan for a Rib Fest which is scheduled for August 26 & 27, 2011 at Century Park. Entertainment for the evening of August 26th has been secured and the entertainment for August 27th is still pending. Ms. Portrey will advertise the event in local papers, with the use of street banners and will distribute door hangers to local households. There will be an admission charge of \$5 for the event. Various local groups along with the Village of Vernon Hills have been overwhelmingly supportive of this event.
8. **Financial Reports for the Period Ending April 30, 2011 -** Financial reports were accepted for file and audit.
9. **Reports/Communication**
 - A. **Executive Director– Jeff Fougerousse –** Report attached.
 - B. **Finance and HR Superintendent – Marla Pineiro –** Report attached.
 - C. **Recreation Superintendent – Tom Ritter –** Report attached.
 - D. **Parks Superintendent – Orin Main –** Report attached.

E. Communications Manager – Cheryl Baron – Report attached.

F. Commissioner/Committee Reports and Communications –

1) Park District/Village Liaison Committee – Commissioners Ballowe & Doerhoefer – President Ballowe stated that the last Village Liaison meeting was cancelled and has not yet been re-scheduled.

2) Park District/ School Dist. 73 Liaison Committee – Commissioner Meline – Commissioner Meline stated that Superintendent Zook has announced her retirement from School District 73.

G. Board Correspondence – President Ballowe read a letter from IAPD thanking the Board and Staff for participating in Parks Day at the State Capitol.

10. Unfinished Business – No unfinished business.

11. New Business

A. Approval of FY 2011-2012 Budget & Appropriation Ordinance 2-11

President Ballowe stated that the combined Budget & Appropriation Ordinance 2-11 appropriates the monies necessary to cover the projected expenses and liabilities the District may incur in its next budget year.

Motion by Commissioner Robbins to approve the FY 2011-2012 Budget & Appropriation Ordinance 2-11. Second by Commissioner Kessler.

Ayes: Commissioners Robbins, Kessler, Meline, Doerhoefer and Ballowe.

Nays: None Motion carries.

B. Approval of the Vernon Hills Park District Sustainability Plan

President Ballowe stated that the Vernon Hills Park District's Environmental Committee created the Vernon Hills Park District Sustainability Plan to begin the process of making the District more sustainable.

Motion by Commissioner Robbins to amend the Vernon Hills Park District Sustainability Plan to follow the purchasing policy which is in effect. Second by Commissioner Doerhoefer.

Ayes: Commissioners Meline, Robbins, Kessler, Doerhoefer and Ballowe

Nays: None Motion carries.

Motion by Commissioner Robbins to approve the amended Vernon Hills Park District Sustainability Plan. Second by Commissioner Kessler.

Ayes: Commissioners Kessler, Robbins, Doerhoefer, Meline and Ballowe.

Nays: None Motion carries.

C. Audit Firm Recommendation

President Ballowe asked for a motion to award the contract for audit services to Lauterbach & Amen.

Motion by Commissioner Meline to award the contract for audit services to Lauterbach & Amen. Second by Commissioner Robbins.

Ayes: Commissioners Kessler, Doerhoefer, Meline, Robbins and Ballowe.

Nays: None Motion carries.

D. Resolution 3-11 Designating Freedom of Information Act Officer of and for the District

President Ballowe asked for a motion to approve Resolution 3-11 designating Executive Director Fougousse and Administrative Assistant Marcangelo as Freedom of Information Officers. Motion by Commissioner Doerhoefer to approve Executive Director Fougousse and Administrative Assistant Marcangelo as District Freedom of Information Officers. Second by Commissioner Robbins.

Ayes: Commissioners Doerhoefer, Meline, Robbins, Kessler and Ballowe.

Nays: None Motion carries.

E. Resolution 4-11 Designating Staff to Receive Training on Compliance of the Open Meeting Act

President Ballowe asked for a motion to approve Resolution 4-11 to designate Executive Director Fougrousse and Administrative Assistant Marcangelo to receive training for the compliance of the Open Meetings Act. Motion by Commissioner Kessler to approve Executive Director Fougrousse and Administrative Assistant Marcangelo to receive Open Meetings Act training. Second by Commissioner Doerhoefer.

Ayes: Commissioners Meline, Robbins, Kessler, Doerhoefer and Ballowe

Nays: None Motion carries.

F. Lake County Public Works Easement Agreement

President Ballowe asked for a motion to approve the Lake County Public Works Easement Agreement. Motion by Commissioner Doerhoefer to approve the Lake County Public Works Easement Agreement. Second by Commissioner Robbins.

Ayes: Commissioners Robbins, Kessler, Meline, Doerhoefer and Ballowe.

Nays: None Motion carries.

G. Resolution for the Sale of the Deerpath Center

President Ballowe asked for a motion to approve Resolution 5-11 for the Sale of the Deerpath Center. Motion by Commissioner Meline to approve Resolution 5-11 for the Sale of the Deerpath Center. Second by Commissioner Kessler.

Second by Commissioner Kessler.

Ayes: Commissioners Kessler, Robbins, Doerhoefer, Meline and Ballowe.

Nays: None Motion carries.

H. W.W. Grainger Invoices Payable

Motion by Commissioner Robbins to approve the W.W. Grainger invoices in the amount of \$396.19. Second by Commissioner Kessler.

Ayes: Commissioners Kessler, Meline, Robbins and Ballowe Abstention: Commissioner Doerhoefer

Nays: None Motion carries.

12. Commissioner Comments

A. Commissioner Ballowe – No comment.

B. Commissioner Doerhoefer – No comment.

C. Commissioner Meline – No comment.

D. Commissioner Robbins – Commissioner Robbins stated that it is an honor to get re-elected to the Park Board and to work with fellow Commissioners who really care about the residents and the parks.

E. Commissioner Kessler – No comment.

13. Elections and Appointments

A. Nomination of Board President

Board Secretary Fougrousse asked for nominations for the election of the Park Board President. Commissioner Kessler nominated Commissioner Doerhoefer for the office of Park Board President. Motion by Commissioner Robbins to close nominations for the office of Park Board President. Second by Commissioner Doerhoefer. Nomination accepted by Commissioner Doerhoefer.

Second by Commissioner Doerhoefer. Nomination accepted by Commissioner Doerhoefer.

Ayes: Commissioners Doerhoefer, Meline, Robbins, Kessler and Ballowe.

Nays: None Motion carries.

B. Election of Board President

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Secretary Fougousse called for a vote for Commissioner Doerhoefer to be elected as the Park Board President.

Ayes: Commissioners Meline, Robbins, Kessler, Doerhoefer and Ballowe.

Nays: None Motion carries.

C. Nomination of Board Vice-President

President Doerhoefer asked for nominations for the election of the Park Board Vice-President.

Commissioner Kessler nominated Commissioner Ballowe for the office of Park Board Vice-President.

Motion by Commissioner Kessler to close nominations for the office of Park Board Vice-President.

Second by Commissioner Robbins. Nomination accepted by Commissioner Ballowe.

Ayes: Commissioners Robbins, Kessler, Meline, Ballowe and Doerhoefer.

Nays: None Motion carries.

D. Election of Board Vice-President

President Doerhoefer called for a vote for Commissioner Ballowe to be elected as the Park Board Vice-President.

Ayes: Commissioners Kessler, Ballowe, Robbins, Meline and Doerhoefer

Nays: None Motion carries.

E. Appointment of Board Secretary

President Doerhoefer asked for a motion to appoint Executive Director Fougousse as the Park Board Secretary. Motion by Commissioner Robbins to appoint Executive Director Fougousse as the Park Board Secretary. Second by Commissioner Ballowe. Executive Director Fougousse accepted the appointment.

Ayes: Commissioners Kessler, Ballowe, Meline, Robbins and Doerhoefer

Nays: None Motion carries.

F. Appointment of Board Treasurer

President Doerhoefer asked for a motion to appoint Superintendent Pineiro as the Park Board Treasurer.

Motion by Commissioner Robbins to appoint Superintendent Pineiro as the Park Board Treasurer.

Second by Commissioner Kessler. Superintendent Pineiro accepted the appointment.

Ayes: Commissioners Ballowe, Meline, Robbins, Kessler and Doerhoefer

Nays: None Motion carries.

G. Appointment of Board Attorney

President Doerhoefer asked for a motion to appoint Charlene Holtz of Tressler, LLP as the Park Board Attorney. Motion by Commissioner Ballowe to appoint Charlene Holtz of Tressler, LLP as the Park Board Attorney. Second by Commissioner Robbins.

Ayes: Commissioners Meline, Robbins, Kessler Ballowe and Doerhoefer

Nays: None Motion carries.

14. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:28 p.m.

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Jeff Fougrousse, Park Board Secretary

David Doerhoefer, Park Board President