

**Vernon Hills Park District
Minutes of the Annual Board Meeting
May 27, 2010 - 6:30 p.m.**

1. **Call to Order.** The Annual Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Ballowe at 6:37 p.m. at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call.** Present: Commissioners Doerhoefer, Meline, Kessler, Robbins and Ballowe. Staff –Jeff Fougrousse, Marla Pineiro, Tom Ritter, Orin Main, Cheryl Baron, and Ruth Horndasch.
3. **Pledge of Allegiance.** President Ballowe led the Pledge of Allegiance.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Special Board Meeting of April 14, 2010, Minutes of the Regular Board Meeting of April 22, 2010 and Minutes of the Special Board Meeting of May 6, 2010.**
 - B. **Payables (less Grainger) & Payroll through May 27, 2010 in the amount of \$260,321.33**

Motion by Commissioner Doerhoefer to approve items A & B of the Omnibus Vote Agenda. Second by Commissioner Robbins.

Ayes: Commissioners Meline, Robbins, Kessler, Doerhoefer, and Ballowe
Nays: None Motion carries
5. **Welcome to Visitors and Guests - Public Comment Period** – No residents in attendance.
6. **Financial Reports for the Period Ending April 30, 2010** - Financial reports were accepted for file and audit.
7. **Reports/Communication**
 - A. **Executive Director– Jeff Fougrousse** – Report attached.
 - B. **Finance and HR Superintendent – Marla Pineiro** – Report attached.
 - C. **Recreation Superintendent – Tom Ritter** – Report attached.
 - D. **Parks Superintendent – Orin Main** – Report attached.
 - E. **Communications Manager – Cheryl Baron** – Report attached.
 - F. **Commissioner/Committee Reports and Communications** –
 - 1) **Park District/Village Liaison Committee – President Ballowe** – President Ballowe stated that he attended the May 11th Liaison Committee Meeting along with Executive Director Fougrousse, Mayor Byrne, Village Manager Allison, Public Works Director Brown and Village Trustee Williams. Items discussed at the meeting include a positive discussion regarding the Vernon Hills Cougar Youth Athletic Association (VHCYAA) and the Vernon Hills Athletic Complex (VHAC) regarding future scheduling and the Park District’s role. Additionally, a summit with lead members of the VHCYAA, the Village and Park District will be scheduled in the future.

Also, the Village/Park District Intergovernmental Agreement was discussed addressing the responsibility of maintaining the bodies of water in Vernon Hills.
 - 2) **Park District/ School Dist. 73 Liaison Committee – Commissioner Meline** – Commissioner Meline stated that he and Executive Director Fougrousse attended the last District 73 Board meeting. Executive Director Fougrousse presented the Century Park North renovation plans and discussed partnership opportunities between the Park District and School District 73.

G. Board Correspondence – President Ballowe read a letter that was received from Peter Murphy of the Illinois Association of Park Districts thanking our District for participating at the Parks Day at the State Capital this past April.

8. Unfinished Business – No unfinished business.

9. New Business

A. Election of Board President

President Ballowe asked for a motion to nominate the 2010/2011 Park Board President. Motion by Commissioner Kessler to nominate Commissioner Ballowe as the Vernon Hills Park Board President. Second by Commissioner Meline. Nomination accepted by Commissioner Ballowe.

Ayes: Commissioners Robbins, Kessler, Meline, Doerhoefer and Ballowe

Nays: None Motion carries.

B. Election of Board Vice-President

President Ballowe asked for a motion to nominate the 2010/2011 Park Board Vice-President. Motion by Commissioner Meline to nominate Commissioner Doerhoefer as the Vice-President of the Vernon Hills Park Board. Second by Commissioner Robbins. Nomination accepted by Commissioner Doerhoefer.

Ayes: Commissioners Kessler, Robbins, Doerhoefer, Doerhoefer, Meline and Ballowe

Nays: None Motion carries.

C. Appointment of Board Secretary

Executive Director Fougousse was appointed by President Ballowe as Park Board Secretary. Executive Director Fougousse accepted the appointment.

D. Appointment of Board Treasurer

Supt. Finance and Human Resource Manager Pineiro was appointed by President Ballowe as Park Board Treasurer. Supt. Finance Pineiro accepted the appointment

E. Appointment of Board Attorney

President Ballowe stated that the Board Attorney appointment was not necessary.

F. Appointment of Village/Park District Committee Liaison

Commissioners Ballowe and Doerhoefer were appointed by President Ballowe to the Village/Park District Liaison Committee. President Ballowe Commissioner Doerhoefer accepted their appointments.

G. Appointment of Hawthorn District 73 Liaison

Commissioner Meline was appointed by President Ballowe as the Hawthorn District 73 Liaison.

Commissioner Meline accepted the appointment.

H. 3D Design Studio/Pizzo & Associates Presentation – Pond Bank Stabilization

Dan Dalziel of 3D Design Studio explained to the Board why the Century Park North renovation project has been delayed. The U.S. Army Corps of Engineers deemed the Seavey Ditch and Big/Little Bear Lakes as “Waters of the U.S.” and will not allow any wall type stabilization along the shoreline and instead requests a vegetative stabilization solution. Also, the entire project falls in the flood plain except the building so the District will wait for the U.S. Army Corps of Engineers to provide a permit to renovate this area. In addition, Dan Dalziel handed out drawings and examples of amenities that will be included in the project as well as the latest changes to the plans. The Park Board and resident April Nemrava discussed the new park features with Dan Dalziel.

Dan Dalziel then introduced Jake Hagelow of Pizzo and Associates who presented how ecological landscapes with native plantings could be a solution to providing shoreline stabilization at Big/Little Bear

Lakes. The Board briefly discussed the merits of the ecological landscape approach to the future Century Park Shoreline Stabilization and thanked Mr. Hagelow for his presentation.

I. FY 2010/2011 Budget & Appropriation Ordinance 1-10

President Ballowe stated that the combined budget & appropriation Ordinance 1-10 appropriates the monies necessary to cover the projected expenses and liabilities the District may incur in its next budget year. Motion by Commissioner Robbins to approve the FY 2010/2011 Budget and Appropriation Ordinance 1-10. Second by Commissioner Kessler.

Ayes: Commissioners Kessler, Doerhoefer, Meline, Robbins, and Ballowe

Nays: None Motion carries

J. PDRMA Loss Control/Risk Management Principles Resolution 3-10

President Ballowe stated that Resolution 3-10 is a resolution acknowledging the Vernon Hills Park District's recognition and dedication to the loss control and risk management principles of the Park District Risk Management Agency (PDRMA). Motion by Commissioner Meline to approve the PDRMA Loss Control/Risk Management Principles Resolution 3-10. Second by Commissioner Robbins.

Ayes: Commissioners Doerhoefer, Meline, Robbins, Kessler and Ballowe

Nays: None Motion carries

K. Approval of Sullivan Community Center Furniture Purchase Bid

President Ballowe stated that a legal ad was placed in the Pioneer Press advertising for bids for the purchase of new furniture for the Sullivan Community Center. The low bidder, Resource One, was in order.

Discussion. Commissioner Doerhoefer inquired about the type and style of the new furniture. Supt. Ritter explained that the bid included several pieces of furniture that will be used for the main lobby, reception, dance, and preschool area. Motion by Commissioner Kessler to approve the low bid of \$27,686.69 from Resource One for new furniture for the Sullivan Community Center. Second by Commissioner Robbins.

Ayes: Commissioners Meline, Robbins, Kessler and Ballowe.

Nays: Commissioner Doerhoefer Motion carries

L. W.W. Grainger Invoices Payable

President Ballowe stated that there were no W.W. Grainger invoices to approve.

10. Commissioner Comments

A. Commissioner Ballowe – No comment.

B. Commissioner Doerhoefer – No comment.

C. Commissioner Meline – No comment.

D. Commissioner Robbins – No comment.

E. Commissioner Kessler – No comment.

11. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 8:38 p.m.

Jeff Fougerousse, Park Board Secretary

James E. Ballowe, Park Board President