

**Vernon Hills Park District  
Minutes of the Re-Scheduled Regular Board Meeting  
September 17, 2008 – 6:00 pm**

1. **Call to Order.** The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:04pm at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Pledge of Allegiance.** President Doerhoefer led the Pledge of Allegiance.
3. **Roll Call.** Present: Commissioners Ballowe, Meline, Peterson, Sente, and Doerhoefer. Staff –Larry DeGraaf, Marla Pineiro, Orin Main, and Cheryl Baron.
4. **Omnibus Vote Agenda**
  - A. **Minutes of the Regular Meeting of August 28, 2008**
  - B. **Payables (less Grainger) & Payroll through September 17, 2008 in the amount of \$287,480.22**

Motion by Commissioner Sente to approve items A & B of the Omnibus Vote Agenda. Second by Commissioner Meline.

Ayes: Commissioners Meline, Peterson, Sente, Ballowe, and Doerhoefer  
Nays: None    Motion carries
5. **Welcome to Visitors and Guests - Public Comment Period** – No visitors or guests present.
6. **Financial Reports for the Period Ending Aug 31, 2008** - Financial reports were accepted for file and audit.
7. **Reports/Communication**
  - A. **Executive Director – Larry DeGraaf** – Report attached. Executive Director DeGraaf explained to the Board that Christ Lutheran Church has requested the Park District to pay 50% of recent parking lot maintenance costs. The Park District, in 2002, signed an agreement with the church that the church and Park District should agree on maintenance/repair, related costs and vendor selection prior to work to be done. The Church did not consult with the Park District for the recent maintenance costs. Commissioner Sente proposed paying the share of the cost this time and sending another letter outlining the previous agreement and adding that future work would not be reimbursed without Park District consent prior to work being done. Board consensus was in agreement.
  - B. **Finance & HR Superintendent – Marla Pineiro** – Report attached.
  - C. **Recreation Superintendent – Tom Ritter** – Report attached.
  - D. **Parks Superintendent – Orin Main** – Report attached.
  - E. **Communications Manager – Cheryl Baron** – Report attached.
  - F. **Commissioner/Committee Reports and Communications** –
    - 1) **Park District/Village Liaison Committee – Commissioner Sente** – Commissioner Sente reported that the committee had not met but will continue working with the Village to schedule a meeting for October.
    - 2) **Park District Environmental Committee Liaison – Commissioner Sente** – No report.
    - 3) **Park District/Hawthorn School District 73 Liaison Committee – Commissioner Meline** – Commissioner Meline reported at the last District 73 Board meeting the Park District’s proposed renovation for land south of the Family Aquatic Center was discussed. District 73 has additional questions concerning the site. President Doerhoefer requested that the Park District move forward by

setting up a meeting between the District 73 Board President and Park Board President Doerhoefer. Executive Director DeGraaf will draft the proposed letter to the School Board requesting a meeting to discuss the future land south of the Family Aquatic Center.

**G. Board Correspondence** – No correspondence received this month.

**8. New Business**

**A. Strategic Planning**

Executive Director DeGraaf gave a brief summary for the Board describing the District's strategic planning history and outlined the prospect of conducting another strategic plan in the near future. Commissioner Sente proposed that the Board initiate a strategic plan to be held in January or February of 2009 but to first complete bench marking and begin work on a community survey. She suggested that Barbara Heller of Pros Consulting be contacted to help formulate a plan of action. The Board consensus is to move forward with a strategic plan, bench marking, and community survey using Pros Consulting. Executive Director DeGraaf will seek to begin the process, investigating costs and deciding on a time table for completion. He would set up a meeting with Commissioner Sente, Barbara Heller and himself and will provide proposals for this initiative at the October Board Meeting.

**B. Resolution 6-08, Accessibility Improvements & SRACLC Intergovernmental Agreement**

Executive Director DeGraaf provided the Board with a brief summary of Resolution 6-08 Accessibility Improvements and the SRACLC Intergovernmental Agreement.

Motion by Commissioner Peterson to approve Resolution 6-08 Accessibility Improvements and the SRACLC Intergovernmental Agreement. Second by Commissioner Ballowe.

Ayes: Commissioners Sente, Peterson, Ballowe, Meline, and Doerhoefer

Nays: None Motion carries.

**C. Proposed Resolution 7-08 and Affiliate Agreement with the VH Cougars Youth Athletic Association**

The Board briefly discussed the proposed Resolution 7-08 and Affiliate Agreement with the VH Cougars Youth Athletic Association. The proposed agreement had already been sent to the VHCYAA. In order to provide for an orderly transition, all pieces should be in place by the Board's October 22 meeting.

**D. Splashpad Planning and Budget**

President Doerhoefer gave the Board an update regarding the proposed splashpad at the Family Aquatic Center and information received today from PHN Architects. Executive Director DeGraaf, staff, Commissioners Ballowe and Doerhoefer and a PHN Architects representative attended today's splashpad planning meeting. After an extensive discussion by the Board it was the Board consensus to conduct research and explore costs associated with a Flowrider feature and cancel the splashpad option. Motion by Commissioner Doerhoefer to suspend the addition of a splashpad at the Family Aquatic Center and conduct research into adding a Flowrider feature at the Family Aquatic Center at a later date. Second by Commissioner Peterson.

Ayes: Commissioners Ballowe, Meline, Peterson, Sente, and Doerhoefer

Nays: None Motion carries.

**E. Contract Award, Century Park Shoreline Stabilization Project**

Executive Director DeGraaf reviewed the proposed bids received today for the Century Park Shoreline Stabilization Project and recommends awarding the contract to Arlington Turf in the amount of \$353,310.00 plus alternate 2 for \$1,600. Motion by Commissioner Meline to award Arlington Turf in the amount of \$353,310.00 plus alternate 2 for \$1,600 for shoreline stabilization around the island in Century Park to continue the Century Park Shoreline Stabilization Project. Second by Commissioner Peterson

Ayes: Commissioners Meline, Peterson, Sente, Ballowe, and Doerhoefer

Nays: None Motion carries.

**F. W.W. Grainger Invoices Payable**

Motion by Commissioner Ballowe to approve W.W. Grainger invoices in the amount of \$351.42. Second by Commissioner Meline.

Ayes: Peterson, Sente, Meline, and Ballowe

Abstention: Commissioner Doerhoefer

Nays: None Motion carries.

**9. Adjournment**

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:31pm.

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Larry A. DeGraaf, Board Secretary