

**Vernon Hills Park District
Minutes of the Rescheduled Regular Board Meeting
September 24, 2009 – 8:00 pm**

1. **Call to Order.** The rescheduled regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Ballowe at 8:11pm at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call.** Present: Commissioners Meline, Robbins, and Ballowe. Staff –Jeff Fougerousse, Marla Pineiro, Tom Ritter, Orin Main, Cheryl Baron, and Ruth Horndasch. Others present: Charlene Holtz of Friedman and Holtz and residents Judy Sugarman and Al Lee.
3. **Pledge of Allegiance.** President Ballowe led the Pledge of Allegiance.
4. **Omnibus Vote Agenda**
 - A. **Minutes of the Regular Meeting of August 27, 2009 and Minutes of the Closed Session of August 27, 2009**
 - B. **Approval and Release to the Public of the Closed Session Minutes of January through June 2008**
 - C. **Destruction of Audio Tapes for Closed and Already Approved and Released Dates of March 21, 2002, January 18, 2007, August 30, 2007, September 18, 2007 and October 24, 2007 has occurred.**
 - D. **Payables (less Grainger) & Payroll through September 24, 2009 in the amount of \$418,548.75**Motion by Commissioner Robbins to approve items A – D of the Omnibus Vote Agenda. Second by Commissioner Meline.
Ayes: Commissioners Meline, Robbins and Ballowe
Absent and Not Voting: Commissioner Doerhoefer
Nays: None Motion carries
5. **Board Correspondence – Carol Sente Resignation Letter**
President Ballowe read aloud Carol Sente’s Park Board resignation letter.

Commissioner Doerhoefer arrived at 8:16pm.
6. **Welcome to Visitors and Guests - Public Comment Period**
Al Lee of 1045 Sawgrass Street approached the podium to address the Park Board concerning a sled hill accident his son was involved in last winter. Mr. Lee suggests that in addition to the no skiing signs posted at the sled hill that no snowboarding signs should be posted as well.

Judy Sugarman of 9 Birmingham Place approached the podium to address the Park Board concerning the excessive algae growth at Evergreen Lake and suggested raising the level of the lake or possibly dredging the lake. Ms. Sugarman stated that short term chemical treatments would not alleviate the problem. Ms. Sugarman also passed out to the Park Board a petition signed by residents surrounding Evergreen Lake that supports the removal of algae in the lake.

Newly appointed State Representative Carol Sente approached the podium and introduced herself to District and thanked the Park Board and staff for serving with her these past four years. Representative Sente stated that she looks forward to working with the District in her new role and serving the Vernon Hills community together. President Ballowe thanked Representative Sente both personally and on behalf of the Park Board.
7. **Financial Reports for the Period Ending August 31, 2009** - Financial reports were accepted for file and audit.

8. Reports/Communication

A. Executive Director– Jeff Fougrousse – Report attached.

B. Finance and HR Superintendent – Marla Pineiro – Report attached.

C. Recreation Superintendent – Tom Ritter – Report attached.

D. Parks Superintendent – Orin Main – Report attached.

E. Communications Manager – Cheryl Baron – Report attached.

F. Commissioner/Committee Reports and Communications –

1) Park District/Village Liaison Committee – Commissioners Ballowe – Commissioner Ballowe reported that a Park District/Village Liaison Committee met on September 8th, 2009.

2) Park District/Hawthorn School District 73 Liaison Committee – Commissioner Meline – Commissioner Meline stated that he did not have a report but stated that access issues were being worked out between the Park District and District 73.

9. New Business

A. Appointment of Board Vice-President

President Ballowe nominated Commissioner Doerhoefer as the Vernon Hills Park District Park Board Vice-President. Motion by Commissioner Meline to nominate Commissioner Doerhoefer as District Vice-President. Second by Commissioner Robbins. The nomination was accepted by Commissioner Doerhoefer.

Ayes: Commissioners Robbins, Meline, Doerhoefer, and Ballowe

Nays: None Motion carries

B. Closed Session and Special Meeting Procedures

President Ballowe invited Attorney Charlene Holtz to present the Park Board with Closed Session and Special Meeting Procedures. Attorney Holtz stated that Friedman and Holtz would be conducting a seminar on October 20, 2009 to address Freedom of Information Act regulation amendments and procedures for closed and special meetings. Attorney Holtz informed the Park Board that her firm will provide the remainder of closed session minutes to complete the semi-annual review for the next Park Board meeting and reminded Park Board members of basic procedures relating to closed and special Park Board Meetings.

C. Fund Balance Policy 3.12 Recommendation

Executive Director Fougrousse explained to the Board that the Fund Balance Policy 3.12 was revised to reflect the current structure of funds. Motion by Commissioner Doerhoefer to approve Fund Balance Policy 3.12.

Second by Commissioner Robbins.

Ayes: Commissioners Robbins, Doerhoefer, Meline and Ballowe.

Nays: None Motion carries

D. SRACLC Resolution 3-09 - Release of Funds

Executive Director Fougrousse provided the Park Board with a brief overview of SRACLC Resolution 3-09 – Release of Funds/Accessibility Improvements. Motion by Commissioner Meline to approve SRACLC Resolution 3-09 Release of Funds. Second by Commissioner Doerhoefer.

Ayes: Commissioners Doerhoefer, Meline, Robbins and Ballowe

Nays: None Motion carries

E. Park Board Vacancy

President Ballowe announced that as a result of former Commissioner Sente’s resignation from the Park Board, the Board will fill the vacancy by appointment. The appointment is a 2-year term until the 2011 election. The position will then be filled by an elected 2-year term. Residents interested in filling the vacancy are asked to send an introduction letter and resume specifying qualifications to become a Park Board member and key interests in the Park District. Inquiries and letters of interest should be addressed to Executive Director Fougrousse.

F. TDS VoiceOver IP System Recommendation

Supt. Pineiro provided the Park Board with a recommendation to replace the District’s current out-dated phone system with a managed TDS VoiceOver IP Phone System. Motion by Commissioner Robbins to approve replacing the District’s out-dated phone system with the managed TDS VoiceOver IP Phone System. Second by Commissioner Meline.

Ayes: Commissioners Doerhoefer, Meline, Robbins, Ballowe.

Nays: None Motion carries

G. 2010 Park Board Meeting Schedule

Executive Director Fougrousse provided the Park Board with a proposed 2010 Park Board Meeting Schedule. Motion by Commissioner Meline to approve the 2010 Park Board Meeting Schedule. Second by Commissioner Robbins.

Ayes: Commissioners Meline, Robbins, Doerhoefer and Ballowe.

Nays: None Motion carries

H. Bond Issue Notification Act (BINA) Hearing – October 1, 2009

President Ballowe announced that the District will hold a Bond Issue Notification Act (BINA) Hearing on October 1, 2009 at 6:00pm at the Larry Laschen Community Center located at 294 Evergreen Drive, Vernon Hills.

I. W.W. Grainger Invoices Payable

Motion by Commissioner Robbins to approve the W.W. Grainger invoices in the amount of \$395.76. Second by Commissioner Meline.

Ayes: Commissioners Robbins, Meline and Ballowe. Abstention: Commissioner Doerhoefer

Nays: None Motion carries.

10. Closed Session

President Ballowe at 8:44pm announced that the Board would not meet in closed session.

11. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 8:45pm.

Jeff Fougrousse, Park Board Secretary