

School Notification

It is the responsibility of the parent to notify the school that they have signed up their child for HAP. It is very important to do this so they may put it on your child's bus pass.

On the "Student Information for Transportation" form (given to you by the school) you must indicate that your child will be attending HAP.

Location - HAP has two locations; Elementary South and Elementary North. Students at Aspen are walked to and from Elementary South. Townline/Dual Language students are walked to and from Elementary North.

Daily Program – AM care begins at 6:00 AM. PM care ends at 6:00 PM.

<u>Tuition</u> – Payment for HAP will be automatically withdrawn on Monday of each week.

<u>Security</u> – Please be ready to show an ID when picking up your child. The student will only be released to those indicated on the Data Form.

<u>Changes/Cancellations</u> – A permanent change to your HAP schedule or the need to withdraw from the program must be at least one week before you would like the scheduled change to occur. A *Change Form* must be filled out. (See more information on page six of the Parent Handbook)

Early Release & Non School Days – There is <u>no</u> separate registration for Early Release. If your child is in HAP on the day an early release happens you will be charged an additional \$5.50. When District 73 is not in session, HAP is not in session. You may register separately for the School's Out program either online or by visiting the Sullivan Center.

<u>Absences</u> – If a student is absent on a day they are supposed to attend the program you are still charged for this day.

Homework – Every day students have the opportunity to do their homework, but it is the responsibility of the child to be able to start their homework. Our staff will aid them in any help that they may need.

<u>Snacks</u> – A snack will be provided by the program once in the morning and once in the afternoon.