



**Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
Feb 23, 2017 – 7:00p.m.**

1. **Call to Order** - The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 7:04 p.m. at 294 Evergreen Drive, Vernon Hills.

Roll Call - Present: Commissioners Robbins, Ballowe, Meline, Kessler and Doerhoefer. Staff: Jeff Fougousse, Marla DeCicco, Tom Ritter, James Kim, Cheryl Buhmann, Mark Purcell, Amy Darling, Jessica Mitchell and Jack Scherer.

Guests Present: Brett Erdmann and Student Representatives from Stevenson High School, Gene Childers, Rachel Liberman-Maslovitz and Laura Alvarez.

2. **Pledge of Allegiance**- President Doerhoefer led the Pledge of Allegiance.
3. **Omnibus Vote Agenda** – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
 - A. Minutes of the Regular Board Meeting January 26, 2017
 - B. Payables (less Grainger) & Payroll through February 23, 2017 in the amount of \$908,617.64

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.
Motion by Commissioner Robbins to approve items on the Omnibus Vote Agenda.
Second by Commissioner Kessler.

Vote to approve items on the Omnibus Vote Agenda.

Ayes: Commissioner Ballowe, Robbins, Meline, Kessler, Doerhoefer.

Nays: None. Motion Carries

4. **Welcome to Visitors and Guests - Public Comment Period**

President Doerhoefer announced that New Business item 8A- IAPD Community Service Awards would be called.

President Doerhoefer took the podium and presented Community Service Awards to:
Stevenson High School Volunteers: Brett Erdmann and students accepting.

Rust-Oleum: Gene Childers accepting

Baxter Credit Union: Rachel Liberman-Maslovitz and Laura Alvarez accepting.

Learning Resources- Shannon Howen unable to attend.

President Doerhoefer thanked each recipient for their support and partnership with the Park District.

5. **Financial Reports for the Period Ending January 31, 2017**



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President Doerhoefer asked Superintendent DeCicco if there are any changes or additions to Financial Reports. Superintendent DeCicco reported that there are no changes to the Financial Reports and that they are on file.

6. Reports and Communication

- A. Executive Director- Jeff Fougousse-report attached. In addition, Jeff thanked Jessica Mitchell and Jack Scherer for their efforts in coordinating the recognition of the award recipients. A second coat is scheduled for the new gym floor today. Carpeting is scheduled for tomorrow in the new administration section. Jeff announced that an open house for the newly renovated Sullivan Community Center is planned for Saturday, April 8, 2017. Jeff reminded Board members to complete their Economic Interest Statements by May 1.
- B. Finance and HR Superintendent- Marla DeCicco –no report at this time.
- C. Recreation Superintendent- Tom Ritter – report attached. In addition, Tom announced that a course route change is being planned for the Loop the Lakes event. The ski trip has been moved to March 6, weather depending.
- D. Parks Superintendent- James Kim – report attached. In addition, James reported that ballfields will be groomed based on weather. Park restrooms are on schedule to open late March.
- E. Marketing & Communications Manager- Cheryl Buhmann – report attached.
- F. Lakeview Facility Manager – Mark Purcell- report attached.
- G. Commissioner/Committee Reports and Communications- none.
- H. Board Correspondence -none.

7. Unfinished Business

8. New Business

B.2017/2018 Salary Classification Schedule

President Doerhoefer asked for a motion to approve the 2017/2018 Salary Classification Schedule.
Motion by Commissioner Robbins to approve the 2017/2018 Salary Classification Schedule.
Second by Commissioner Kessler.
Discussion: Commissioner Ballowe requests more time to discuss the proposal.
Vote to approve the 2017/2018 Salary Classification Schedule.
Ayes: Commissioner Meline, Doerhoefer.
Nays: Commissioner Ballowe, Robbins, Kessler.
Motion fails.

C.Ordinance 3-17: Travel Reimbursement Policy

President Doerhoefer asked for a motion to approve Ordinance 3-17.
Motion by Commissioner Kessler to approve Ordinance 3-17.
Second by Commissioner Ballowe.
Discussion: Jeff Fougousse explained the Ordinance was required as per the Local Government Travel Expense Control Act.



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Vote to approve Ordinance 3-17.

Ayes: Commissioner Meline, Kessler, Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries

D. Vernon Hills Police Department Intergovernmental Agreement

President Doerhoefer asked for a motion to approve the IGA between the Park District and the Vernon Hills Police Department.

Motion by Commissioner Kessler to approve the IGA between the Park District and the Vernon Hills Police Department.

Second by Commissioner Robbins.

Discussion: Jeff Fougousse outlined the changes to the previous agreement.

Vote to approve the IGA between the Park District and the Vernon Hills Police Department.

Ayes: Commissioner Robbins, Ballowe, Meline, Kessler, Doerhoefer.

Nays: None. Motion Carries

E. W.W. Grainger Invoice Payable -none

9. Commissioner Comments

A. Commissioner Ballowe -none

B. Commissioner Meline -none

C. Commissioner Robbins -none

D. Commissioner Kessler -Thank you to Marla and the staff for their work in preparing the Budget.

E. Commissioner Doerhoefer- Thank you for all your hard work.

10. Closed Session under Section 2(c)(6) of the Illinois Open Meetings Act to discuss the setting of a price for sale or lease of property owned by the District.

President Doerhoefer asked for a motion to enter Closed Session under Section 2(c)(6) of the Illinois Open Meetings Act to discuss the setting of a price for sale or lease of property owned by the District.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Discussion: None.

Nays: None. Motion Carries

11. Action, if any, on Closed Session discussion items

The Commissioners and staff returned to Open Session at 9:10 p.m. President Doerhoefer explained that the Board met in Closed Session to discuss setting a price for Sale or Lease of Property Owned by the District pursuant to section 2(c)(6).

President Doerhoefer facilitated a discussion regarding setting a price for sale or lease of property owned by the District. No action was taken as a result of the discussion.



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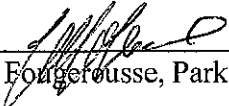


12. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 9:12 p.m.



David Doerhoefer, Park Board President



Jeff Fongerousse, Park Board Secretary

The Larry Laschen Community Center is an ADA accessible building. Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Tom Ritter at the District's Sullivan Community Center by mail at, 635 Aspen Drive, Vernon Hills, IL 60061, by phone at 847-996-6800, Monday through Friday 8:30a.m. until 5:00p.m., by fax at (847-996-6801), or by email tomr@vhparkdistrict.org, at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing – impaired, please use the Illinois Relay Center voice only operator at 800-526-0857.



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