



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
July 27, 2017

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:31 p.m. at 635 N. Aspen Drive, Vernon Hills, IL 60061.

Present: Commissioners Robbins, Ballowe, Kessler, Doerhoefer.

Commissioner Meline arrived at 7:30 p.m.

Staff: Jeff Fougerousse, Tom Ritter, James Kim, Mark Purcell, Amy Darling.

Guests Present: Joanne Gerlach, Christina Gasper, Gail Herrmann, Michael Maloney, Suzanne Koch, Lani Chaplik.

2. Pledge of Allegiance- President Doerhoefer led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Board Meeting June 22, 2017

B. Payables (less Grainger) & Payroll through July 27, 2017 in the amount of \$780,152.82

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Vote to approve items on the Omnibus Vote Agenda.

Ayes: Commissioner Ballowe, Robbins, Kessler, Doerhoefer

Nays: None. Motion Carries

4. Financial Reports for the Period Ending June 30, 2017

President Doerhoefer confirmed that there are no changes to the financial reports and that they are on file.

5. Welcome to Visitors and Guests - Public Comment Period

Joann Gerlach took the podium. She spoke on behalf of the Centennial Crossing Homeowners Board of which she is the Landscape Chair. Homeowners have expressed concerns related to the care of the parks that are directly adjacent to homeowner property. Specifically, the general upkeep of the parks, what appears to be a lack of mulch, excessive weeds and the condition of the playground mat. The



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Homeowners Board is interested in working with the Park District to replace pathway lighting. They would like the fixtures they replace to match the aesthetic used by the District. Ms. Gerlach expressed a request that the tree recently planted in Donnelly Park be relocated as it interferes with the play area that residents use. Residents have expressed that the park gazebos look dated and in need of shingle repair and spindle replacement. Parks Superintendent James Kim thanked the Homeowners Board for their questions and concerns. He further responded that plans were in place to address the gazebo shingles and spindles. He invited the homeowners to flag a preferred location for the tree relocation and will follow up on all concerns. President Doerhoefer thanked the residents for their offers to assist in some of these improvements. He encouraged Joanne to communicate with James to ensure that plans were approved and all safety requirements met.

President Doerhoefer invited Gail Herrmann, Park District Early Childhood and Dance Supervisor to the podium. Gail invited Christina Gasper to the podium and spoke of the 36 years of service she has given to the Dance Program. President Doerhoefer then took the podium and presented Christina with a service award and thanked her for her dedication and commitment to the families who have enjoyed her program. The Park Board wishes Christina a happy retirement.

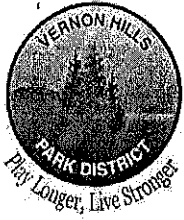
6. Reports and Communication

- A. Executive Director- Jeff Fougrousse- report attached. In addition, Jeff informed the Board that he is working with 3D Design on preliminary scope of services for Century Park South (former OPA). Development of a concrete plaza, onsite restrooms, parking stalls and pathway designs are a few of the topics being discussed. Commissioner Robbins inquired as to whether any future roadwork in that area was being considered by the Village to which Jeff replied not at this time. Commissioner Kessler recommended that when pathway design was being determined to consider all options for entry to the Park.
- B. Finance and HR Superintendent – Marla DeCicco-report attached. Commissioner Robbins inquired whether the District investments were properly insured. Marla confirmed that investments are insured per required guidelines.
- C. Recreation Superintendent- Tom Ritter – report attached. In addition, Tom provided a report to the Board on program enrollment statistics. The next program statistics report to the Board will be in the Fall of 2017.
- D. Parks Superintendent- James Kim – report attached. In addition James is meeting with Hawthorn D73 engineers to review utility configurations at Sullivan as they would relate to the future Kindergarten facility. Parks staff have prepared for National Night Out in cooperation with the Vernon Hills Police Department and will be present for the Vernon Hills Public Works Department Open House. Work continues to prepare for the Labor Day soccer tournament at VHAC. Commissioner Doerhoefer thanked the Parks staff for their efforts in storm damage clean up of District parks and facilities.



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President Doerhoefer announced that New Business Item 8A would be moved to precede the remaining reports and communication.

8. New Business

A. Hawthorn Club Playground Presentations – Proposed renderings for replacement playground equipment were presented by four (4) vendors. Representatives were present from PLAY Illinois-Burke, Reese Recreation-Playworld and Parkreation-Little Tykes. No representative was present from Cunningham Recreation. At the conclusion of the presentations, President Doerhoefer indicated that the Board would review each proposal in advance of the Community meeting planned for Saturday.

President Doerhoefer announced that Item 6- Reports and Communication would resume.

- E. Marketing & Communications Manager- Cheryl Buhmann – report attached.
- F. Lakeview Facility Manager- Mark Purcell- report attached.
- G. Commissioner/Committee Reports and Communications – none.
- H. Board Correspondence - President Doerhoefer read aloud a correspondence from the Village thanking the Park District for their efforts towards a successful Summer Celebration event. President Doerhoefer further thanked the parks staff for working so hard to make the grounds so nice.

7. Unfinished Business – none.

8. New Business

B. 2017 IPRA Report Card

President Doerhoefer asked for a motion to approve the 2017 IPRA Report Card.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Vote to approve the 2017 IPRA Report Card.

Ayes: Commissioner Kessler, Robbins, Meline, Ballowe Doerhoefer

Nays: None. Motion Carries

C. Agency Administrative Manual Review- Appendix C-Personnel Policy

President Doerhoefer asked for a motion to approve Appendix C-Personnel Policy

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Vote to approve Appendix C-Personnel Policy

Ayes: Commissioner Meline, Robbins, Ballowe, Kessler, Doerhoefer

Nays: None. Motion Carries



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D. Ordinance 07-17: An Ordinance Declaring as Surplus and Authorizing the Sale or Other Conveyance of Surplus Personal Property of the Vernon Hills Park District.

President Doerhoefer asked for a motion to approve Ordinance 07-17.

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Vote to approve Ordinance 07-17.

Ayes: Commissioner Robbins, Kessler, Meline, Ballower, Doerhoefer.

Nays: None. Motion Carries

E. W.W. Grainger Payable

President Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of \$163.44.

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Vote to approve the W.W. Grainger invoice.

Ayes: Commissioner Meline, Robbins, Ballowe, Kessler,

Abstain: Doerhoefer

Nays: None. Motion Carries

9. Commissioner Comments

A. Commissioner Ballowe- none.

B. Commissioner Meline-none.

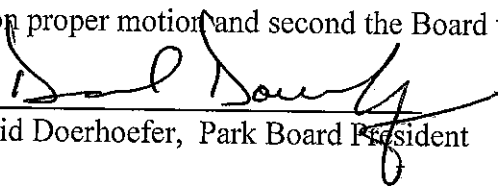
C. Commissioner Robbins-none.


D. Commissioner Kessler-none.

E. Commissioner Doerhoefer – Thank you again to the Park District staff for the field preparation and support over the last two weekends. On behalf of the Board and the Stingers, your hard work is very much appreciated.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 8:30 p.m.


David Doerhoefer, Park Board President


Jeff Fougere, Park Board Secretary



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