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Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting Agenda  
January 26, 2017 – 6:30p.m.

1. Call to Order and Roll Call - The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:32 p.m. at 294 Evergreen Drive, Vernon Hills.

Roll Call -Present: Commissioners Robbins, Ballowe and Doerhoefer. Staff: Jeff Fougerousse, Marla DeCicco, Tom Ritter, James Kim, Cheryl Buhmann and Amy Darling. Absent: Commissioners Meline and Kessler.

2. Pledge of Allegiance- President Doerhoefer led the Pledge of Allegiance.
3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
  - A. Minutes of the Special Board Meeting December 15, 2016
  - B. Minutes of the Regular Board Meeting December 15, 2016
  - C. Minutes of the Closed Session December 15, 2016
  - D. Minutes of the Special Joint Meeting January 3, 2017
  - E. Minutes of the Special Joint Meeting January 10, 2017
  - F. Payables (less Grainger) & Payroll through January 26, 2017

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.  
Motion by Commissioner Robbins to approve items on the Omnibus Vote Agenda.  
Second by Commissioner Ballowe.  
Vote to approve items on the Omnibus Vote Agenda.  
Ayes: Commissioner Ballowe, Robbins, Doerhoefer.  
Nays: None. Motion Carries

4. Welcome to Visitors and Guests - Public Comment Period  
Wetlands Research Presentation -Kathy Paap, Donald Hey – No presentation was made.
5. Financial Reports for the Period Ending December 31, 2016

President Doerhoefer asked Superintendent DeCicco if there are any changes or additions to Financial Reports. Superintendent DeCicco reported that there are no changes to the Financial Reports and that they are on file.



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**6. Reports and Communication**

- A. Executive Director- Jeff Fougerousse-** report on file. In addition, the Park District continues to meet with D73 School District to discuss the proposed Kindergarten Center. District counsel is working with the Village regarding a property transfer for property adjacent to Little Bear Lake. The floor in the new gymnasium should be finished today. Sanding of the floor, striping and marking will follow. Deerpath Park improvements are being finalized. Dugout roofing is expected next week and ballfield work continues as weather permits.
- B. Finance and HR Superintendent- Marla DeCicco –** report attached. In addition, staff W2 forms will be available tomorrow.
- C. Recreation Superintendent- Tom Ritter –** report attached. In addition, The Daddy Daughter Dance is sold out. A wait list is available if residents are interested in attending. A tentative date of May 20 has been selected for a Recycle event the District is planning to hold outdoors at Hawthorn Mall. Details will be provided as they are confirmed.
- D. Parks Superintendent- James Kim –** report attached. In addition, staff will begin to put fresh pain on the inside of District shelters. Fish structures are being built and will be planted in Little and Big Bear Lakes to enhance the fish population and habitat.
- E. Marketing & Communications Manager- Cheryl Buhmann –** report attached. In addition, Cheryl and Cassidy are now contacting residents via email with a direct link to register for programs with low enrollment. This method has proven to increase registration and prevent program cancellation in the past.
- F. Lakeview Facility Manager – Mark Purcell-** report attached.
- G. Commissioner/Committee Reports and Communications-** non
- H. Board Correspondence -** President Doerhoefer read aloud a letter from the organizer of Backpacks for the Homeless thanking the District for their contribution toward their efforts. Staff raised funds that were used to purchase meal gift cards for the backpacks.

**7. Unfinished Business - none**

**8. New Business**

**A. 2017-2021 Capital Improvement Plan**

President Doerhoefer asked for a motion to approve the 2017-2021 Capital Improvement Plan.  
Motion by Commissioner Ballowe to approve the 2017-2021 Capital Improvement Plan.  
Second by Commissioner Robbins.  
Vote to approve the 2017-2021 Capital Improvement Plan.  
Ayes: Commissioner Robbins, Ballowe, Doerhoefer.  
Nays: None. Motion Carries

**B. Abatement Ordinance 01-17**

President Doerhoefer asked for a motion to approve Abatement Ordinance 01-17.  
Motion by Commissioner Robbins to approve Abatement Ordinance 01-17 .  
Second by Commissioner Ballowe.  
Vote to approve Abatement Ordinance 01-17



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Ayes: Commissioner Ballowe, Robbins, Doerhoefer.  
Nays: None. Motion Carries

C. Abatement Ordinance 02-17

President Doerhoefer asked for a motion to approve Abatement Ordinance 02-17.  
Motion by Commissioner Ballowe to approve Abatement Ordinance 02-17.  
Second by Commissioner Robbins.  
Vote to approve Abatement Ordinance 02-17.  
Ayes: Commissioner Robbins, Ballowe, Doerhoefer.  
Nays: None. Motion Carries

A. Resolution 01-17 Designating FOIA Officers

President Doerhoefer asked for a motion to approve Resolution 01-17 .  
Motion by Commissioner Robbins to approve Resolution 01-17.  
Second by Commissioner Ballowe.  
Vote to approve Resolution 01-17.  
Ayes: Commissioner Ballowe, Robbins, Doerhoefer.  
Nays: None. Motion Carries

B. Resolution 02-17 Designating OMA Training

President Doerhoefer asked for a motion to approve Resolution 02-17.  
Motion by Commissioner Ballowe to approve Resolution 02-17.  
Second by Commissioner Robbins.  
Vote to approve Resolution 02-17.  
Ayes: Commissioner Robbins, Ballowe, Doerhoefer.  
Nays: None. Motion Carries

C. Vernon Hills Lions Club/Sullivan Community Center Usage Agreement

President Doerhoefer asked for a motion to approve the Vernon Hills Lions Club/Sullivan Community Center Usage Agreement..  
Motion by Commissioner Robbins to approve the Vernon Hills Lions Club/Sullivan Community Center Usage Agreement.  
Second by Commissioner Ballowe.  
Vote to approve Vernon Hills Lions Club/Sullivan Community Center Usage Agreement.



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Ayes: Commissioner Ballowe, Robbins, Doerhoefer.  
Nays: None. Motion Carries

**D. W.W. Grainger Invoice Payable**

President Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of \$368.46.

Motion by Commissioner Ballowe to approve the W.W. Grainger invoice in the amount of \$368.46.

Second by Commissioner Robbins.

Vote to approve the W.W. Grainger invoice in the amount of \$368.46.

Ayes: Commissioner Robbins, Ballowe

Abstain: Doerhoefer.

Nays: None. Motion Carries

**9. Commissioner Comments**

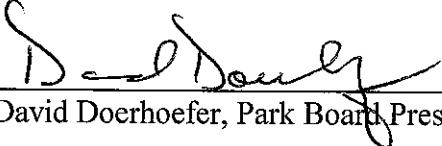
- A. Commissioner Ballowe - none
- B. Commissioner Robbins - none
- C. Commissioner Doerhoefer -none

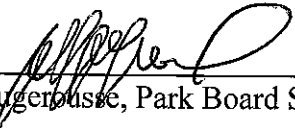
**10. Closed Session under Section 2(c)(1) and 2(c)2 of the Illinois Open Meetings Act respectively to discuss personnel decisions/salaries and deliberations concerning salary schedules for one or more classes of employees. -- No closed session was held.**

**11. Action, if any, on Closed Session discussion items -- none.**

**12. Adjournment**

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 6:59 p.m.

  
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David Doerhoefer, Park Board President

  
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Jeff Fougere, Park Board Secretary



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