



**Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
August 24, 2017 – 6:30p.m.**

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:31 p.m. at 635 N. Aspen Drive, Vernon Hills, IL 60061.

Present: Commissioners Meline, Robbins, Ballowe, Kessler, Doerhoefer.

Staff: Jeff Fougerousse, Tom Ritter, Marla DeCicco, James Kim, Mark Purcell, Amy Darling.

Guests Present: Donald Hey, Kathleen Paap, Karen Day, Isabella Tondi

2. Pledge of Allegiance

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Board Meeting July 27, 2017

B. Payables (less Grainger) & Payroll through August 24, 2017

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.

Motion by Commissioner Robbins.

Second by Commissioner Kessler.

Vote to approve items on the Omnibus Vote Agenda.

Ayes: Commissioner Ballowe, Robbins, Meline, Kessler, Doerhoefer

Nays: None. Motion Carries

4. Financial Reports for the Period Ending July 30, 2017

President Doerhoefer confirmed that there are no changes to the financial reports and that they are on file.

5. Welcome to Visitors and Guests - Public Comment Period

Sullivan Woods Wetland Restoration- Kathy Paap, Donald Hey

President Doerhoefer invited Kathy Paap and Don Hey from Wetlands Research to the podium. Kathy made a Powerpoint presentation to the residents in attendance regarding a Sullivan Woods Wetlands restoration project. At the conclusion of the presentation, Kathy invited Karen Day, a science teacher at Vernon Hills High School to address the residents.



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Karen also provided a Powerpoint presentation on the connections between this proposed project and future science curriculum opportunities. Karen then invited Isabella Tondi to the podium. Isabella is a Vernon Hills High School graduate who has been an intern for Kathy Paap and Don Hey over the summer. She spoke to the positive experience gained by working with them both.

Residents who own homes near the proposed project were given the opportunity to ask questions and voice concern. This project could have varying degrees of impact to the current landscape and future property sightlines for homeowners. Wildlife habitat preservation as well as concern regarding changes to the view of the train tracks are common concerns. Residents inquired as to whether the project could be relocated further south so as not to have any impact on homeowner property. President Doerhoefer thanked Kathy and Don for their presentation and thanked the residents for taking the time to attend and share their concerns. Commissioner Meline addressed the residents to confirm that the Park Board is sensitive to their concerns and would continue to work in small steps including them along the way. Commissioner Kessler agreed and further stated that the Park Board appreciates the feedback. President Doerhoefer directed Don Hey to revise the presentation and maps of the project to reflect comments and suggestions made by the residents. They will be invited back by the Board to present a revised proposal. Director Fougousse further commented that the Park District plans to continue the work in progress to clean up the Seavey Ditch area. The Village has partnered in this effort.

6. Reports and Communication

A. Executive Director- Jeff Fougousse- report attached. In addition, Jeff reported that at this time, there is no indication that more space for this year's Afterschool Program enrollment will be made available. There are approximately 75 children on the current waitlist.

At this time, President Doerhoefer moved to Item 8A- New Business, Annual Affiliate Review.

New Business

8A. Annual Affiliate Review

Vernon Hills Community Baseball/Softball, Vernon Hills Soccer Club, The Vernon Hills Sports Club, Vernon Hills Lady Cougars Feeder Basketball, and the Vernon Hills Stingers Softball affiliates each provided an update on their programs. Each provided registration, financial and leadership information. In addition, each affiliate was given the opportunity to highlight program updates and plans as well as make any requests to the Park District for assistance. All of the affiliates commented on the cooperative relationship and support received by the Park District. Commissioner Meline thanked the affiliates for their dedication and for the ease of which they partner with the Park District staff on logistics for their needs. President Doerhoefer made a request of the community to consider volunteering for any of the affiliates as a way to give back to the community and ensure the continuity of the programs.



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President Doerhoefer continued with Item 6, Reports and Communication:

- B.** Finance and HR Superintendent – Marla DeCicco-report attached.
- C.** Recreation Superintendent- Tom Ritter-report attached.
- D.** Parks Superintendent- James Kim-report attached.
- E.** Marketing & Communications Manager- Cheryl Buhmann–report attached.
- F.** Lakeview Facility Manager- Mark Purcell-report attached.
- G.** Commissioner/Committee Reports and Communications- none.
- H.** Board Correspondence – none.

7. Unfinished Business – None.

8. New Business

B. Agency Administrative Policy 3.02 Budget Over-Expenditure Controls

President Doerhoefer asked for a motion to approve Policy 3.02

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Vote to approve Policy 3.02

Ayes: Commissioner Meline, Kessler, Ballowe, Robbins, Doerhoefer

Nays: None. Motion Carries

C. Century Park Boat Dock Replacement Recommendation

President Doerhoefer asked for a motion to award the dock replacement project to Bugb's Pier Service, Lake in the Hills, IL in the amount of \$32,400.00.

Motion by Commissioner Meline.

Second by Commissioner Ballowe.

Vote to approve the Century Park Boat Dock Replacement Award.

Ayes: Commissioner Ballowe, Robbins, Meline, Kessler, Doerhoefer

Nays: None. Motion Carries

D. ADA Transition Plan LFC/PMF2

President Doerhoefer asked for a motion to approve the updated ADA Transition Plan including Lakeview Fitness Center and the Park Maintenance Facility.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Vote to approve the updated ADA Transition Plan.

Ayes: Commissioner Kessler, Robbins, Ballowe, Meline, Doerhoefer

Nays: None. Motion Carries



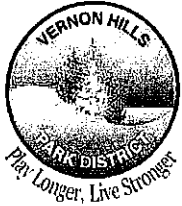
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President Doerhoefer asked for a motion to name James Kim, Superintendent of Parks as the agency representative responsible for the implementation of the ADA Transition Plan.

Motion by Commissioner Robbins.

Second by Commissioner Meline.

Vote to approve James Kim as the agency representative.

Ayes: Commissioner Robbins, Meline, Kessler, Ballowe, Doerhoefer

Nays: None. Motion Carries

E. W.W. Grainger Payable

President Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of \$1253.49.

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Vote to approve the updated ADA Transition Plan.

Ayes: Commissioner Kessler, Robbins, Ballowe, Meline

Abstention: Doerhoefer

Nays: None. Motion Carries

9. Commissioner Comments

A. Commissioner Ballowe – Thank you to the staff for another successful Ribfest. I appreciate all of the hard work that you put in.

B. Commissioner Meline – none.

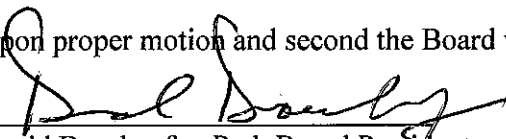
C. Commissioner Robbins – none.

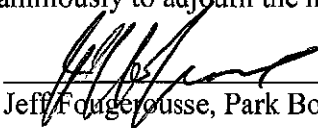
D. Commissioner Kessler – Thank you to the residents who attended this evening as well as the Affiliates for their attendance and time devoted to their organizations. Thank you to the staff for a great Ribfest. Proceeds from this event make up the scholarship funding that assist so many families in the community.

E. Commissioner Doerhoefer – none.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 8:50 p.m.


David Doerhoefer, Park Board President


Jeff Fougere, Park Board Secretary



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