



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
November 16, 2017 – 6:30p.m.

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:32 p.m. at 635 N. Aspen Drive, Vernon Hills, IL 60061.

Present: Commissioners Ballowe, Meline, Robbins, Kessler, Doerhoefer.

Staff: Jeff Fougerousse, Tom Ritter, Cheryl Buhmann, Marla DeCicco, James Kim, Mark Purcell, Amy Darling.

Guests Present: Rafaleta MacKenzie, Dan Dalzeil.

2. Pledge of Allegiance

President Doerhoefer led the Pledge of Allegiance

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Board Meeting October 26, 2017

B. Payables (less Grainger) & Payroll through November 16, 2017 in the amount of \$457,845.60.

President Doerhoefer asked for a motion to approve the Omnibus Vote Agenda

Motion by Commissioner Robbins.

Second by Commissioner Kessler.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Meline, Robbins, Ballowe, Kessler, Doerhoefer

Nays: None. Motion Carries

4. Financial Reports for the Period Ending October 31, 2017

President Doerhoefer confirmed that there are no changes to the financial reports and that they are on file.

5. Welcome to Visitors and Guests - Public Comment Period -none



Sullivan Community Center 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801

Lakeview Fitness 700 Lakeview Parkway. • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855

Maintenance Facility 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618

www.vhparkdistrict.org



President Doerhoefer stated that New Business Item 8A and 8C will now be called.

8. New Business

- A. Ordinance 08-17 –President Doerhoefer invited Rafaleeta Mackenzie from Speer Financial to the podium. Ms. Mackenzie highlighted the bid process for the purchase of General Obligation Limited Tax Park Bonds. Commissioner Robbins inquired as to how the administrative fees for service were derived by Speer. Ms. Mackenzie responded that those fees are determined using an accepted formula and stated in the client engagement letter. Ms. Mackenzie further clarified that the levy process prevents automatic extension of acquiring the same funds year after year.

President Doerhoefer asked for a motion to approve Ordinance 08-17 :An Ordinance providing for the issue of approximately \$1,019,205 General Obligation Limited Tax Park Bonds, Series 2017, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, to provide the revenue source for the payment of certain outstanding bonds of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Vote to approve Ordinance 08-17.

Ayes: Commissioner Kessler, Ballowe, Meline, Robbins, Doerhoefer

Nays: None. Motion Carries

C. 3D Design Presentation

President Doerhoefer invited Dan Dalzeil of 3D Design to make a presentation on the proposed development of Century Park South.

Dan highlighted the schematics for the proposed development. The Park Board discussed walkways and path materials, natural separation (burn) between sidewalks and roadways, restrooms, accommodating year round resident use, festival needs and project budget. Funds for the project will be provided thru impact fees from the future Melody Farms development. Dan will update the schematic drawings with the suggestions made by the Board. Once approved by the Board, the plans will be presented to the Village of Vernon Hills for review.



Sullivan Community Center 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801
Lakeview Fitness 700 Lakeview Parkway. • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855
Maintenance Facility 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618
www.vhparkdistrict.org



6. Reports and Communication

- A. Executive Director- Jeff Fougerousse-report attached.
- B. Finance and HR Superintendent- Marla DeCicco- report attached.
- C. Recreation Superintendent- Tom Ritter-report attached.
- D. Parks Superintendent – James Kim-report attached.
- E. Marketing and Communications Manager- Cheryl Buhmann-report attached.
- F. Lakeview Facility Supervisor – Mark Purcell-report attached.
- G. Commissioner/Committee Reports and Communications-none
- H. Board Correspondence - President Doerhoefer read aloud a letter from the Vernon Hills Police Department

7. Unfinished Business-none

8. New Business

- B. Resolution 09-17 Truth in Taxation

President Doerhoefer asked for a motion to approve Truth in Taxation Resolution 09-17.

Motion by Commissioner Ballowe.

Second by Commissioner Meline.

Vote to approve Resolution 09-17.

Ayes: Commissioner Robbins, Meline, Ballowe, Kessler, Doerhoefer

Nays: None. Motion Carries

- D. W.W. Grainger Invoice Payable

Ask for a motion to approve the W.W. Grainger invoice in the amount of: \$549.04

Motion by Commissioner Robbins.

Second by Commissioner Kessler.

Vote to approve W.W. Grainger invoice in the amount of \$549.04.

Ayes: Commissioner Meline, Kessler, Ballowe, Robbins.

Abstain: Commissioner Doerhoefer

Nays: None. Motion Carries

9. Commissioner Comments

- A. Commissioner Ballowe –none.
- B. Commissioner Meline –Happy Thanksgiving.
- C. Commissioner Robbins –none.
- D. Commissioner Kessler –Happy Thanksgiving.



Sullivan Community Center 635 N. Aspen Drive · Vernon Hills, IL 60061 · Phone 847-996-6800 · Fax 847-996-6801

Lakeview Fitness 700 Lakeview Parkway. · Vernon Hills, IL 60061 · Phone 847-996-6330 · Fax 847-367-5855

Maintenance Facility 1400 Indianwood Drive · Vernon Hills, IL 60061 · Phone 847-362-0920 · Fax 847-362-3618

www.vhparkdistrict.org



E. Commissioner Doerhoefer –Happy and Safe Thanksgiving to everyone.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:50 p.m.

David Doerhoefer, Park Board President

Jeff Fougere, Park Board Secretary



Sullivan Community Center 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801
Lakeview Fitness 700 Lakeview Parkway • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855
Maintenance Facility 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618
www.vhparkdistrict.org