



**Vernon Hills Park District
Regular Park Board of Commissioners Meeting
Minutes
October 22, 2015**

1. **Call to Order** -The Regular Board Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Ballowe at 6:33 p.m. at 294 Evergreen Drive, Vernon Hills
2. **Roll Call**- Present: Commissioners Robbins, Kessler, Doerhoefer, Meline and Ballowe. Staff: Executive Director Jeff Fougousse, James Kim, Mike Moorman, Marla Pineiro, Tom Ritter, Cheryl Baron and Amy Darling. Absent: Mark Purcell
3. **Pledge of Allegiance** - President Ballowe led the Pledge of Allegiance
4. **Omnibus Vote Agenda** – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
 - A. Minutes of the Regular Board Meeting September 24, 2015
 - B. Minutes of the Closed Session Meeting September 24, 2015
 - C. Payables (less Grainger) & Payroll through October 22, 2015- **\$530,285.20**

President Ballowe asked for a motion to approve items on the Omnibus Agenda.

Motion by Commissioner Doerhoefer to approve items A-C of the Omnibus Vote Agenda.
Second by Commissioner Robbins
Vote to approve items A-C of the Omnibus Vote Agenda.
Ayes: Commissioner Meline, Robbins, Kessler, Doerhoefer, Ballowe
Nays: None. Motion Carries

5. **Welcome to Visitors and Guests - Public Comment Period - NONE**
6. **Financial Reports for the Period Ending September 30, 2015** - President Ballowe confirmed that there are no changes to the financial reports and that they are on file.
7. **Reports and Communication**
 - A. Executive Director- Jeff Fougousse-report attached
 - B. Finance and HR Superintendent- Marla Pineiro-report attached
 - C. Recreation Superintendent- Tom Ritter-report attached
 - D. Parks Superintendent- Mike Moorman-report attached
 - E. Communications Manager- Cheryl Baron-report attached
 - F. Lakeview Facility Supervisor – Mark Purcell-report attached
 - G. Commissioner/Committee Reports and Communications- NONE



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H. Board Correspondence - President Ballowe read aloud a correspondence from the Hawthorne District 73 Superintendent Nick Brown. Jeff Fougousse commented that a meeting was held recently with Nick Brown and Jason Tran, in which discussions for future needs of the school district took place.

8. Unfinished Business - NONE

9. New Business

A. Community Service Awards

President Ballowe invited Mark Rosenstock of VHCYAA to the podium and presented an Illinois Association of Park Districts Community Service Award. Commissioner Doerhoefer commended Mark on his hard work and dedication.

B. Lauterbach & Amen LLP Audit Presentation

President Ballowe invited Ron Amen from Lauterbach and Amen to present to the Board the audit. The Park District received a certificate of excellence for financial reporting for the prior year audit, which is a third party review of the financial statements. This year's report will be submitted again for the certificate of achievement program. This award is highly looked upon from bond rating agencies and institutions. The second item addressed was the audit opinion. The District received the Unmodified Opinion for the fiscal year end May 31, 2014, which is the highest level Lauterbach and Amen is able to issue. This means the financial statements are free of material mistakes. Next, the Management's Discussion and Analysis was addressed. These pages are prepared by Finance Superintendent Pineiro and staff then reviewed by auditors.

President Ballowe asked for a motion to approve the audit for FY 14-15 provided by Lauterbach & Amen, LLP.

Motion by Commissioner Robbins to approve the audit for FY 14-15.

Second by Commissioner Kessler

Vote to approve the audit for FY 14-15

Ayes: Commissioner Doerhoefer, Kessler, Robbins, Meline, Ballowe

Nays: None. Motion Carries

C. 2016 Board Meeting Schedule

President Ballowe asked for a motion to approve the 2016 Park Board Meeting Schedule

Motion by Commissioner Kessler to approve the 2016 Park Board Meeting Schedule

Second by Commissioner Meline



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Vote to approve the 2016 Park Board Meeting Schedule
Ayes: Commissioner Robbins, Doerhoefer, Kessler, Meline, Ballowe
Nays: None. Motion Carries

D. Williams Architect Professional Services

President Ballowe asked for a motion to approve the Williams Architect Professional Services proposed services and fees for the improvements of Sullivan Community Center.

Motion by Commissioner Meline to approve the Williams Architect Professional Services proposed services and fees for the improvements of Sullivan Community Center.

Second by Commissioner Doerhoefer

Discussion: Commissioner Robbins inquired as to who determined the 15% markup on reimbursable expenses. Jeff Fougousse responded that the percentage was determined by our attorney to be consistent with industry standard. Jeff also commented that he was appreciative of all the government bodies working together on this project. Commissioner Kessler inquired as to whether placing the new gymnasium directly behind the current gymnasium would still provide the school district with the space they may need. Jeff responded that it would.

Vote to approve the Williams Architect Professional Services proposed services and fees for the improvements of Sullivan Community Center.

Ayes: Commissioner Kessler, Doerhoefer, Robbins, Meline, Ballowe
Nays: None. Motion Carries

E. Illinois Association of Park Districts Credentials Certificate

President Ballowe asked for a motion to approve Commissioner Ballowe as the IAPD annual business meeting delegate and Commissioner Doerhoefer as the first alternate.

Motion by Commissioner Kessler to approve Commissioner Ballowe as the IAPD annual business meeting delegate and Commissioner Doerhoefer as the first alternate. Second by Commissioner Meline.

Vote to approve Commissioner Ballowe as the IAPD annual business meeting delegate and Commissioner Doerhoefer as the first alternate.

Ayes: Commissioner Meline, Robbins, Kessler, Doerhoefer, Ballowe
Nays: None. Motion Carries

F. Speer Financial Plan Advisor Bob Forbes- Bob Forbes of Speer Financial presented information regarding a potential bond issue for Sullivan Community Center improvements.

G. W.W. Grainger Invoice Payable



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President Ballowe asked for a motion to approve the W.W. Grainger invoice in the amount of \$147.77.

Motion by Commissioner Robbins to approve the W.W. Grainger invoice in the amount of \$147.77.
Second by Commissioner Kessler.

Vote to approve the W.W. Grainger invoice in the amount of \$147.77.

Ayes: Commissioner Meline, Kessler, Robbins, Ballowe

Abstention: Commissioner Doerhoefer

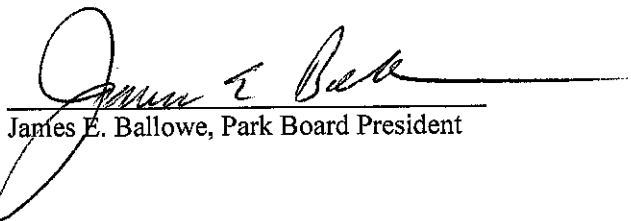
Nays: None. Motion Carries

10. Commissioner Comments


- A. Commissioner Ballowe – Commissioner Ballowe presented Commissioner Doerhoefer with a 10 year IAPD Service Award. He also acknowledged the partnership award given to Mundelein and Vernon Hills Park Districts.
- B. Commissioner Meline-None
- C. Commissioner Robbins-None
- D. Commissioner Kessler-Commissioner Kessler thanked the community for participating in the Kids Castle dismantle project. She was able to speak to a number of volunteers who voiced a range of emotions regarding the project. It was nice to see so many volunteers of various ages and especially those who were involved in the original construction.
- E. Commissioner Doerhoefer – Thank you for the IAPD award recognition.

11. Adjournment

Upon proper motion and second, the Board voted unanimously to adjourn the meeting at 7:30 p.m.



James E. Ballowe, Park Board President



Jeff Fougereousse, Park Board Secretary



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