



Vernon Hills Park District
Board of Park Commissioners
Regular Board Minutes
June 22, 2017

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:31 p.m. at 900 Grosse Pointe Blvd. Vernon Hills, IL 60061.

Roll Call:

Present: Commissioners Robbins, Ballowe, Kessler, Meline, Doerhoefer.
Staff: Jeff Fougerousse, Tom Ritter, James Kim, Mark Purcell, Amy Darling.
Guests Present: Joe Busseau, Lorie Vierow

2. Pledge of Allegiance - President Doerhoefer led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Board Meeting May 25, 2017

B. Payables (less Grainger) & Payroll through June 22, 2017 in the amount of \$852,668.74.

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Vote to approve items on the Omnibus Vote Agenda.

Ayes: Commissioner Ballowe, Robbins, Kessler, Meline, Doerhoefer

Nays: None. Motion Carries

4. Welcome to Visitors and Guests - Public Comment Period – President Doerhoefer thanked those residents who were able to come out for barbecue and invited them to stay for the meeting and enjoy the Park.

5. Financial Reports for the Period Ending May 31, 2017

President Doerhoefer confirmed that there are no changes to the financial reports and that they are on file.



Sullivan Community Center 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801

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Maintenance Facility 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618

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6. Reports and Communication

- A. Executive Director- Jeff Fougrousse- report attached. In addition, Jeff informed the Board that an ADA Transition Plan update was being completed to include Lakeview Fitness Center and the Park Maintenance Facility. Jeff will inform the Board of July 4th parade information as it becomes available. Sully the Mascot may be making his official debut at the parade.
- B. Finance and HR Superintendent – Marla DeCicco- report attached.
- C. Recreation Superintendent- Tom Ritter –report attached. In addition, Tom announced the annual book drive by Bernie’s Books. A receptacle for new or gently used children’s books is located at the Sullivan Community Center.
- D. Parks Superintendent- James Kim – report attached. In addition, James reported that minor mechanical issues at Family Aquatic Center have been resolved and cleared by the Illinois Department of Health. James thanked his staff for their work in preparing for the Lacrosse tournament at VHAC. James informed the Board that residents may see large brush clearing equipment around the Parks as this semi annual project gets underway. Commissioner Meline noted that there were comments posted on social media regarding parking issues at the Lacrosse tournament and suggested better signage for next year.
- E. Marketing & Communications Manager- Cheryl Buhmann – report attached.
- F. Lakeview Facility Manager- Mark Purcell- In addition, Mark reported that the Turtles Swim Team won their meet for the first time.
- G. Commissioner/Committee Reports and Communications-none
- H. Board Correspondence -none

7. Unfinished Business

Committee Liaison Appointments

A. School District 73

President Doerhoefer appointed Commissioner Kessler as the Hawthorn School District 73 Liaison.

B. Village of Vernon Hills

President Doerhoefer appointed Commissioner(s) Ballowe and Doerhoefer as the Park District/Village of Vernon Hills Liaisons.



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8. New Business

A. Kids' Castle Landscape Architect Presentations

Joe Brusseau, Hitchcock Design Group, presented playground renderings for Kids' Castle improvements. The Board was provided a handout of potential design options related to the Dragon feature.

Following Joe, Lori Vierow, Greenberg Farrow also presented options related to the Dragon feature at Kids' Castle.

President Doerhoefer and the Board thanked both vendors for their presentations.

B. Agency Administrative Manual Review

President Doerhoefer asked for a motion to approve Section 2, Administration and Section 3, Finance of the Agency Administrative Manual.

Motion by Commissioner Robbins.

Second by Commissioner Meline.

Vote to approve Sections 2 and 3 of the Agency Administrative Manual.

Ayes: Commissioner Kessler, Robbins, Meline, Ballowe Doerhoefer

Nays: None. Motion Carries

C. Ordinance 06-17: An Ordinance Adopting Prevailing Wage Rates To Be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works for the Vernon Hills Park District

President Doerhoefer asked for a motion to approve Prevailing Wage Ordinance 6-17.

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Vote to approve Prevailing Wage Ordinance 6-17.

Ayes: Commissioner Meline, Ballowe, Robbins, Kessler, Doerhoefer

Nays: None. Motion Carries

D. W.W. Grainger Payable

President Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of \$2076.88.

Motion by Commissioner Robbins.

Second by Commissioner Kessler.

Vote to approve the W.W. Grainger invoice.

Ayes: Commissioner Robbins, Ballowe, Kessler, Meline, Doerhoefer

Nays: None. Motion Carries



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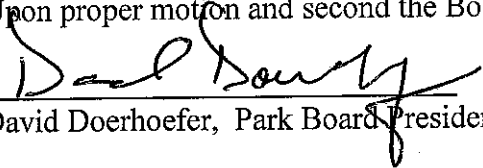


9. Commissioner Comments

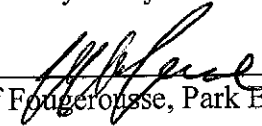
- A. Commissioner Ballowe - none
- B. Commissioner Meline - none
- C. Commissioner Robbins -none
- D. Commissioner Kessler – Thank you to everyone who came out to join in the meeting.
- E. Commissioner Doerhoefer – Thank you to those who attended; please enjoy our Parks as often as you can.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:09 p.m.



David Doerhoefer, Park Board President



Jeff Fongerousse, Park Board Secretary

