



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
April 26, 2018 – 6:30p.m.

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:50 p.m. at 635 N. Aspen Drive, Vernon Hills, IL 60061.

Present: Commissioners Robbins, Ballowe, Doerhoefer. Staff: Jeff Fougerousse, Marla DeCicco, James Kim, Amy Darling, Tom Ritter. Absent: Commissioners Kessler, Meline.

2. Pledge of Allegiance -President Doerhoefer led the Pledge of Allegiance.
3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
- A. Minutes of the Regular Board Meeting March 22, 2018
 - B. Minutes of the Closed Session March 22, 2018, 2018
 - C. Payables (less Grainger) & Payroll through April 26, 2018 in the amount of \$819,238.93

President Doerhoefer asked for a motion to approve the Omnibus Vote Agenda

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer

Nays: None. Motion Carries

4. Welcome to Visitors and Guests - Public Comment Period

- A. Retirement Recognition- Cindy Hebda, Little Learners Preschool Teacher

President Doerhoefer announced that this recognition will be moved to the May 24 Regular Board Meeting

Resident Natalie Zellner of Quaker Ride Court addressed the Park Board of Commissioners. Ms. Zellner inquired as to whether there had been any closed session meetings between the park district and Hawthorn School District 73 regarding the proposed Kindergarten Center development. President Doerhoefer stated that no such meetings have taken place. Ms. Zellner also inquired as to whether any further discussions were taking place with Hawthorn School District 73 regarding the possible sale of the property next to the Family Aquatic Center. President Doerhoefer stated that no further



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discussion has taken place. Ms. Zellner addressed the board on behalf of the park district adult volleyball group. She provided a history of the difficulties the group has experienced with facility space and scheduling. Most recently, the group has been advised that the last three weeks of their schedule would be cancelled due to a floor renovation project in the Sullivan Community Center gymnasium. President Doerhoefer asked Tom Ritter to check with the high school for available space to accommodate the group during the gym floor project. Ms. Zellner thanked the park district for making this effort as well as for the nets that are up at Hawthorn Melody. This will provide a timely start to their summer volleyball season.

David Halperin of River Grove Lane addressed the Park Board of Commissioners. Mr. Halperin asked the park board to consider installing signage similar to what is used by the Village of Vernon Hills. This signage reminds bicycle riders that they must, by law, give an audible warning when passing a pedestrian on the bike path. President Doerhoefer instructed James Kim to move forward with installing these signs.

5. Financial Reports for the Period Ending March 31, 2018

President Doerhoefer confirmed that there are no changes to the financial reports and that they are on file.

6. Reports and Communication

- A. Executive Director- Jeff Fougrousse- report attached
- B. Finance and HR Superintendent- Marla DeCicco –report attached
- C. Recreation Superintendent- Tom Ritter –report attached
- D. Parks Superintendent- James Kim –report attached. In addition, James reported that a unusually large number of migratory birds are remaining in the area this year. This has a negative effect on the current fish population in district lakes. There are plans in place to restock the fish. President Doerhoefer thanked the parks staff for preparing the ball fields for the high school junior varsity team games.
- E. Marketing & Communications Manager- Cheryl Buhmann – report attached
- F. Lakeview Facility Manager – Mark Purcell – report attached
- G. Commissioner/Committee Reports and Communications - none
- H. Board Correspondence -none

7. Unfinished Business

- A. Final approval of Ranney and Donnelley Playground Improvements

President Doerhoefer asked for a motion to approve the proposed playground designs for Ranney and Donnelley Parks

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Vote to approve the proposed designs for Ranney and Donnelly Parks.



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Ayes: Commissioner Robbins, Ballowe, Doerhoefer
Nays: None. Motion Carries

8. New Business
A. Executive Director Work Plan

President Doerhoefer asked for a motion to approve the 2018-2019 Executive Director Work Plan

Motion by Commissioner Robbins.
Second by Commissioner Ballowe.
Vote to approve the 2018-2019 Executive Director Work Plan
Ayes: Commissioner Ballowe, Robbins, Doerhoefer
Nays: None. Motion Carries

B. Century Park South Design Recommendation

President Doerhoefer asked for a motion to approve the proposed design for Century Park South improvements

Motion by Commissioner Ballowe.
Second by Commissioner Robbins.
Vote to approve the proposed designs for Century Park South improvements.
Ayes: Commissioner Robbins, Ballowe, Doerhoefer
Nays: None. Motion Carries

C. 2018-2022 Capital Improvement Plan

President Doerhoefer asked for a motion to approve the 2018-2022 Capital Improvement Plan

Motion by Commissioner Robbins.
Second by Commissioner Ballowe.
Vote to approve the 2018-2022 Capital Improvement Plan.
Ayes: Commissioner Ballowe, Robbins, Doerhoefer
Nays: None. Motion Carries

D. Resolution 5-18: Extension of Crystal Maintenance Cleaning Contract

President Doerhoefer asked for a motion to approve Resolution 5-18

Motion by Commissioner Ballowe.
Second by Commissioner Robbins.
Vote to approve Resolution 5-18.



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Ayes: Commissioner Robbins, Ballowe, Doerhoefer
Nays: None. Motion Carries

E. W.W. Grainger Invoice Payable

President Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of \$430.56

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Vote to approve the W.W. Grainger invoice.

Discussion: President Doerhoefer stated that as an employee of W.W. Grainger he will usually abstain from voting on this item. Today, however, in the interest of assuring the payment to the vendor he will vote as a quorum is required.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries

9. Commissioner Comments

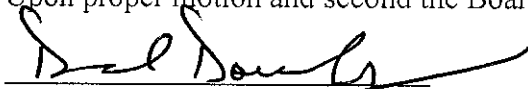
A. Commissioner Ballowe - none

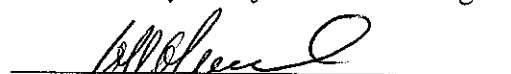
B. Commissioner Robbins - none

C. Commissioner Doerhoefer - Thank you for everyone's patience, most sincere apologies for the late start to the meeting.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:30 p.m.


David Doerhoefer, Park Board President


Jeff Bougerousse, Park Board Secretary



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