Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
June 28, 2018- 6:30 p.m.

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:30 p.m. at 299 Onwentsia Road, Vernon Hills, IL 60061.

Present: Commissioners Robbins, Ballowe, Doerhoefer, Kessler, Meline. Staff: Jeff Fougerousse, Marla DeCicco, James Kim, Cheryl Bulmann, Amy Darling.

2. Pledge of Allegiance- President Doerhoefer led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
   A. Minutes of the Regular Board Meeting May 24, 2018
   B. Minutes of the Closed Session May 24, 2018
   C. Payables (less Grainger) & Payroll through June 28, 2018 in the amount of $944,405.14.

President Doerhoefer asked for a motion to approve the Omnibus Vote Agenda

Motion by Commissioner Robbins.
Second by Commissioner Kessler.
Vote to approve the Omnibus Vote Agenda.
Ayes: Commissioner Ballowe, Robbins, Kessler, Meline, Doerhoefer
Nays: None. Motion Carries

4. Welcome to Visitors and Guests - Public Comment Period

Annette Bernard expressed her concern with the parking arrangements during the annual Lacrosse Tournament that takes place in Deeppath Park. Street parking in residential neighborhoods is permitted and Ms. Bernard finds this to be not only inconvenient for homeowners but a safety issue as well. President Doerhoefer will share her concern as the planning meetings for next year’s tournament have already been scheduled.

Debra Smith addressed the board on behalf of the growing number of pickleball players in the community. She thanked the Park District for bringing in the program and for the use of the gymnasium at Sullivan Community Center. The players have provided a petition to the board in support of the development of outdoor pickleball courts.
5. Financial Reports for the Period Ending May 31, 2018
   
   President Doehoefer confirmed that there are no changes to the financial reports and that they are on file.

6. Reports and Communication
   A. Executive Director - Jeff Fougerousse - report attached.
   B. Finance and HR Superintendent - Maia DeCiseo - report attached.
   C. Recreation Superintendent - Tom Ritter - report attached.
   E. Marketing & Communications Manager - Cheryl Buhmann - report attached.
   F. Lakeview Facility Manager - Mark Purcell - report attached.
   G. Commissioner/Committee Reports and Communications - None
   H. Board Correspondence - None

7. Unfinished Business - None

8. New Business

   President Doehoefer asked for a motion to approve Ordinance 4-18

   Motion by Commissioner Robbins.
   Second by Commissioner Ballowe.
   Vote to approve Ordinance 4-18.
   Ayes: Commissioner Meline, Ballowe, Kessler, Robbins, Doehoefer
   Nays: None. Motion Carries

   B. Zero Turn Mower Replacement Recommendation

   President Doehoefer asked for a motion to approve Burris Equipment as the vendor to replace (4) Zero Turn Mowers for the Parks Department.

   Motion by Commissioner Meline.
   Second by Commissioner Kessler.
   Discussion: Commissioner Ballowe inquired whether the Jacobsen Mowers that would be purchased from Burris Equipment were improved from prior Jacobsen mowers which could not recommend. James Kim confirmed that the new mowers were improved.
Vote to approve Burris Equipment as the vendor to replace (4) zero turn mowers.

Ayes: Commissioner Robbins, Kessler, Meline, Ballowe, Doerhoefer.

Nays: None. Motion Carries

C. Ordinance 5-18: An Ordinance Declaring Surplus and Authorizing the Sale or Other Conveyance of Surplus Personal Property of the Vernon Hills Park District, Lake County, Illinois.

President Doerhoefer asked for a motion to approve Ordinance 5-18.

Motion by Commissioner Robbins.
Second by Commissioner Meline.
Vote to approve Ordinance 5-18.
Ayes: Commissioner Kessler, Meline, Ballowe, Robbins, Doerhoefer.
Nays: None. Motion Carries

D. Administrative Manual Section 2.48 – Recreation/Transgender Patron Policy

President Doerhoefer asked for a motion to approve the Transgender Patron Policy.

Motion by Commissioner Meline.
Second by Commissioner Kessler.
Vote to approve the Transgender Patron Policy.
Ayes: Commissioner Ballowe, Robbins, Meline, Kessler, Doerhoefer.
Nays: None. Motion Carries

E. Personnel Manual Section 4.08 – Employee Conduct/Transgender Employee Policy

President Doerhoefer asked for a motion to approve the Transgender Employee Policy.

Motion by Commissioner Robbins.
Second by Commissioner Ballowe.
Vote to approve the Transgender Employee Policy.
Ayes: Commissioner Meline, Kessler Ballowe, Robbins, Doerhoefer.
Nays: None. Motion Carries

F. President Doerhoefer announced that the July Park Board Meeting date has been changed from July 26 to July 18. Location and time remain the same: Sullivan Center @ 6:30 p.m.

G. W. W. Grainger Invoice Payable

President Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of $550.86.
Motion by Commissioner Meline.
Second by Commissioner Robbins.
Vote to approve the W.W. Grainger invoice.
Ayes: Commissioner Robbins, Meline, Kessler, Ballowe
Abstain: Doehrhoefe
Nays: None. Motion Carries

9. Commissioner Comments
   A. Commissioner Ballowe
   B. Commissioner Meline
   C. Commissioner Robbins
   D. Commissioner Kessler
   E. Commissioner Doehrhoefe

President Doehrhoefe asked for any feedback from the Commissioners on moving forward in converting two of the Deeppath tennis courts into four pickleball courts. Commissioner Kessler voiced an opinion that Hawthorn Melloidy Park may be a consideration to avoid outgrowing Deeppath if the sport continues to grow. Commissioner Meline responded that renovating the existing courts at Deeppath seemed to be more cost effective than building new courts at another location. President Doehrhoefe instructed Executive Director Jeff Foucherouse to move forward into the next phase of the proposed renovation of tennis courts into pickleball courts at Deeppath Park.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:00 p.m.

David Doehrhoefe, Park Board President

Jeff Foucherouse, Park Board Secretary