



Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting Minutes  
June 28, 2018- 6:30 p.m.

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:30 p.m. at 299 Onwentsia Road, Vernon Hills, IL 60061.

Present: Commissioners Robbins, Ballowe, Doerhoefer, Kessler, Meline. Staff: Jeff Fougrousse, Marla DeCicco, James Kim, Cheryl Buhmann, Amy Darling.

2. Pledge of Allegiance- President Doerhoefer led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Board Meeting May 24, 2018

B. Minutes of the Closed Session May 24, 2018

C. Payables (less Grainger) & Payroll through June 28, 2018 in the amount of \$944,405.14.

President Doerhoefer asked for a motion to approve the Omnibus Vote Agenda

Motion by Commissioner Robbins.

Second by Commissioner Kessler.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Ballowe, Robbins, Kessler, Meline, Doerhoefer

Nays: None. Motion Carries

4. Welcome to Visitors and Guests - Public Comment Period

Annette Bernard expressed her concern with the parking arrangements during the annual Lacrosse Tournament that takes place in Deerpath Park. Street parking in residential neighborhoods is permitted and Ms. Bernard finds this to be not only inconvenient for homeowners but a safety issue as well. President Doerhoefer will share her concern as the planning meetings for next year's tournament have already been scheduled.

Debra Smith addressed the board on behalf of the growing number of pickleball players in the community. She thanked the Park District for bringing in the program and for the use of the gymnasium at Sullivan Community Center. The players have provided a petition to the board in support of the development of outdoor pickleball courts.



**Sullivan Community Center** 635 N. Aspen Drive · Vernon Hills, IL 60061 · Phone 847-996-6800 · Fax 847-996-6801

**Lakeview Fitness** 700 Lakeview Parkway · Vernon Hills, IL 60061 · Phone 847-996-6330 · Fax 847-367-5855

**Maintenance Facility** 1400 Indianwood Drive · Vernon Hills, IL 60061 · Phone 847-362-0920 · Fax 847-362-3618

[www.vhparkdistrict.org](http://www.vhparkdistrict.org)



**5. Financial Reports for the Period Ending May 31, 2018**

President Doerhoefer confirmed that there are no changes to the financial reports and that they are on file.

**6. Reports and Communication**

- A. Executive Director- Jeff Fougerousse- report attached.
- B. Finance and HR Superintendent – Marla DeCicco- report attached.
- C. Recreation Superintendent- Tom Ritter-report attached.
- D. Parks Superintendent- James Kim – report attached.
- E. Marketing & Communications Manager- Cheryl Buhmann – report attached.
- F. Lakeview Facility Manager- Mark Purcell –report attached.
- G. Commissioner/Committee Reports and Communications - None
- H. Board Correspondence - None

**7. Unfinished Business -None**

**8. New Business**

- A. Ordinance 04-18: An Ordinance Adopting Prevailing Wage Rates to Be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works for the Vernon Hills Park District.

President Doerhoefer asked for a motion to approve Ordinance 4-18

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Vote to approve Ordinance 4-18.

Ayes: Commissioner Meline, Ballowe, Kessler, Robbins, Doerhoefer

Nays: None. Motion Carries

**B. Zero Turn Mower Replacement Recommendation**

President Doerhoefer asked for a motion to approve Burris Equipment as the vendor to replace (4) Zero Turn Mowers for the Parks Department.

Motion by Commissioner Meline.

Second by Commissioner Kessler.

Discussion: Commissioner Ballowe inquired whether the Jacobsen Mowers that would be purchased from Burris Equipment were improved from prior Jacobsen mowers which could not recommend. James Kim confirmed that the new mowers were improved.



**Sullivan Community Center** 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801

**Lakeview Fitness** 700 Lakeview Parkway • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855

**Maintenance Facility** 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618

[www.vhparkdistrict.org](http://www.vhparkdistrict.org)



Vote to approve Burris Equipment as the vendor to replace (4) zero turn mowers.

Ayes: Commissioner Robbins, Kessler, Meline, Ballowe, Doerhoefer.

Nays: None. Motion Carries

**C. Ordinance 5-18: An Ordinance Declaring Surplus and Authorizing the Sale or Other Conveyance of Surplus Personal Property of the Vernon Hills Park District, Lake County, Illinois.**

President Doerhoefer asked for a motion to approve Ordinance 5-18.

Motion by Commissioner Robbins.

Second by Commissioner Meline.

Vote to approve Ordinance 5-18.

Ayes: Commissioner Kessler, Meline, Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries

**D. Administrative Manual Section 2.48 – Recreation/ Transgender Patron Policy**

President Doerhoefer asked for a motion to approve the Transgender Patron Policy

Motion by Commissioner Meline.

Second by Commissioner Kessler.

Vote to approve the Transgender Patron Policy.

Ayes: Commissioner Ballowe, Robbins, Meline, Kessler, Doerhoefer.

Nays: None. Motion Carries

**E. Personnel Manual Section 4.08 – Employee Conduct/ Transgender Employee Policy**

President Doerhoefer asked for a motion to approve the Transgender Employee Policy

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Vote to approve the Transgender Employee Policy.

Ayes: Commissioner Meline, Kessler Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries

**F. President Doerhoefer announced that the July Park Board Meeting date has been changed from July 26 to July 18. Location and time remain the same: Sullivan Center @ 6:30 p.m.**

**G. W. W. Grainger Invoice Payable**

President Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of \$550.86.

**Sullivan Community Center** 635 N. Aspen Drive · Vernon Hills, IL 60061 · Phone 847-996-6800 · Fax 847-996-6801

**Lakeview Fitness** 700 Lakeview Parkway · Vernon Hills, IL 60061 · Phone 847-996-6330 · Fax 847-367-5855

**Maintenance Facility** 1400 Indianwood Drive · Vernon Hills, IL 60061 · Phone 847-362-0920 · Fax 847-362-3618

[www.vhparkdistrict.org](http://www.vhparkdistrict.org)





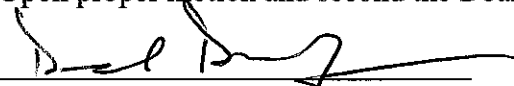
Motion by Commissioner Meline.  
Second by Commissioner Robbins.  
Vote to approve the W.W. Grainger invoice.  
Ayes: Commissioner Robbins, Meline, Kessler, Ballowe  
Abstain: Doerhoefer  
Nays: None. Motion Carries

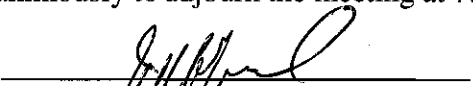
9. Commissioner Comments
- A. Commissioner Ballowe
  - B. Commissioner Meline
  - C. Commissioner Robbins
  - D. Commissioner Kessler
  - E. Commissioner Doerhoefer

President Doerhoefer asked for any feedback from the Commissioners on moving forward in converting two of the Deerpath tennis courts into four pickleball courts. Commissioner Kessler voiced an opinion that Hawthorn Melody Park may be a consideration to avoid outgrowing Deerpath if the sport continues to grow. Commissioner Meline responded that renovating the existing courts at Deerpath seemed to be more cost effective than building new courts at another location. President Doerhoefer instructed Executive Director Jeff Fougousse to move forward into the next phase of the proposed renovation of tennis courts into pickleball courts at Deerpath Park.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:00 p.m.

  
\_\_\_\_\_  
David Doerhoefer, Park Board President

  
\_\_\_\_\_  
Jeff Fougousse, Park Board Secretary

