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**Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting Minutes  
December 15, 2016**

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- 1. Call to Order and Roll Call** - The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:31 p.m. at 294 Evergreen Drive, Vernon Hills.

Roll Call -Present: Commissioners Robbins, Ballowe, Meline, Kessler and Doerhoefer. Staff: Jeff Fougrousse, Marla DeCicco, Tom Ritter, James Kim, Cheryl Buhmann, Mark Purcell and Amy Darling.

- 2. Pledge of Allegiance** - President Doerhoefer led the Pledge of Allegiance.
- 3. Omnibus Vote Agenda** – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
  - A.** Minutes of the Regular Board Meeting November 17, 2016
  - B.** Payables (less Grainger) & Payroll through December 15, 2016

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.

Motion by Commissioner Kessler to approve items on the Omnibus Vote Agenda.

Second by Commissioner Robbins.

Vote to approve items on the Omnibus Vote Agenda.

Ayes: Commissioner Meline, Robbins, Ballowe, Kessler, Doerhoefer.

Nays: None. Motion Carries

- 4. Welcome to Visitors and Guests - Public Comment Period** – President Doerhoefer invited Gary Zabilka of the Lions Club to the podium. Mr. Zabilka presented the District with a \$10,000.00 contribution toward the purchase of audio visual equipment for the Sullivan Community Center Board Room. President Doerhoefer thanked the Lions Club for the generous donation.
- 5. Financial Reports for the Period Ending November 30, 2016**

President Doerhoefer asked Superintendent DeCicco if there are any changes or additions to Financial Reports. Superintendent DeCicco reported that there are no changes to the Financial Reports and that they are on file

- 6. Reports and Communication**
  - A.** Executive Director- Jeff Fougrousse – report attached. In addition, Jeff indicated that completion of the new gymnasium has been problematic due to moisture readings required to install the flooring. Further testing is being conducted with an independent consultant.
  - B.** Finance and HR Superintendent- Marla DeCicco – report attached.
  - C.** Recreation Superintendent- Tom Ritter – report attached. In addition, Tom reported that a balloon drop has been added to the Family New Year's Eve Party.



**Sullivan Community Center** 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801  
**Lakeview Fitness Center** 700 Lakeview Parkway • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855  
**Laschen Community Center** 294 Evergreen Drive • Vernon Hills, IL 60061 • Phone 847-996-6806 • Fax 847-996-6928  
**Maintenance Facility** 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618  
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- D. Parks Superintendent- James Kim –report attached.
- E. Marketing & Communications Manager- Cheryl Buhmann – report attached. In addition, Cheryl informed residents that the upcoming Camp Guide will feature the new camp registration and bussing options.
- ~~F. Lakeview Facility Supervisor – Mark Purcell – report attached. In addition, Mark reported that the Personal Training promotion is going well. Lakeview Fitness Center will offer the same open swim structure during the winter break that is offered at Sullivan Community Center.~~
- G. Commissioner/Committee Reports and Communications – Commissioner Kessler reported on her and Commissioner Doerhoefer’s attendance at the School District 73 Board Meeting this past Monday. The meeting covered options to address overcrowding. Residents in attendance spoke of concerns regarding proposed options. The D73 Board is still evaluating all proposals but seem to be in unanimous agreement that a build out on the property at Sullivan Community Center is necessary. The Board is also considering the tax implications and the needs of the entire community. No final decisions were made.
- H. Board Correspondence - none

**7. Unfinished Business**

**8. New Business**

**A. Ordinance 06-16 Tax Levy Ordinance**

President Doerhoefer asked for a motion to approve Ordinance 06-16 for the Levy and Assessment of Taxes for the Year 2016.

Motion by Commissioner Robbins to approve Ordinance 06-16.

Second by Commissioner Kessler.

Vote to approve Ordinance 06-16.

Ayes: Commissioner Ballowe, Kessler, Meline, Robbins, Doerhoefer.

Nays: None. Motion Carries

**B. Sullivan Center Change Order #005- John Emser – In the absence of John Emser, Executive Director Fougousse outlined the proposed change order required due to unforeseen additional digging and pipe laying.**

President Doerhoefer asked for a motion to approve Sullivan Center Change Order #005.

Motion by Commissioner Ballowe to approve Sullivan Center Change Order #005.

Second by Commissioner Robbins.

Vote to approve Sullivan Center Change Order #005.

Ayes: Commissioner Kessler, Robbins, Ballowe, Meline, Doerhoefer.

Nays: None. Motion Carries

**C. W.W. Grainger Invoice Payable**

President Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of \$189.72.

Motion by Commissioner Kessler to approve the W.W. Grainger invoice.



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Second by Commissioner Robbins.  
 Vote to approve the W.W. Grainger invoice.  
 Ayes: Commissioner Meline, Robbins, Ballowe, Kessler.  
~~Abstain: Commissioner Doerhoefer.~~  
 Nays: None. Motion Carries.

**9. Commissioner Comments**

- A. Commissioner Ballowe - Happy Holidays.
- B. Commissioner Meline – Happy Holidays.
- C. Commissioner Robbins – Happy Holidays and Healthy New Year.
- D. Commissioner Kessler – Happy Holidays.
- E. Commissioner Doerhoefer – Happy Holidays.

**10. Closed Session under Section 2(c)(6) Setting a price for Sale or Lease of Property Owned by the District.**

President Doerhoefer asked for a motion to go into Closed Session under 2(c)(6) of the Illinois Open Meetings Act for the purpose of setting a price for Sale or Lease of Property Owned by the District.  
 Motion by Commissioner Robbins to go into Closed Session.  
 Second by Commissioner Kessler.  
 Ayes: Commissioner Ballowe, Kessler, Meline, Robbins, Doerhoefer.  
 Nays: None. Motion Carries


**11. Action, if any, on Closed Session discussion items**

The Commissioners and staff returned to Open Session at 9:34 p.m. President Doerhoefer explained that the Board met in Closed Session to discuss setting a price for Sale or Lease of Property Owned by the District pursuant to section 2(c)(6).

President Doerhoefer facilitated a discussion regarding setting a price for sale or lease of property owned by the District. No action was taken as a result of the discussion.

**12. Adjournment**

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 9:35 p.m.

  
 David Doerhoefer, Park Board President

  
 Jeff Fougèrousse, Park Board Secretary

