



**Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
1401 Indianwood Drive, Vernon Hills, Illinois
June 25, 2015 – 6:30p.m.**

1. **Call to Order** - The Regular Board Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Ballowe at 6:32 p.m. at the Century Park North Pavilion, 1401 Indianwood Drive, Vernon Hills.
2. **Roll Call** - Present were: Commissioners Robbins, Kessler, Meline, Doerhoefer and Ballowe. Staff: Executive Director Jeff Fougerousse, James Kim, Mike Moorman, Tom Ritter, Marla Pineiro, Matt LaPorte, Cheryl Baron and Amy Darling.
3. **Pledge of Allegiance** - President Ballowe led the Pledge of Allegiance.
4. **Omnibus Vote Agenda** – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and votes on separately.
 - A. Minutes of the Special Board Meeting May 28, 2015
 - B. Minutes of the Regular Board Meeting May 28, 2015
 - C. Minutes of the Closed Session May 28, 2015
 - D. Payables & Payroll through June 25, 2015 -\$712,462.14

President Ballowe asked for a motion to approve items A-D on the Omnibus Agenda.

Motion by Commissioner Kessler to approve items A-D of the Omnibus Vote Agenda.

Second by Commissioner Meline

Vote to approve items A-D of the Omnibus Vote Agenda.

Ayes: Commissioner Robbins, Meline, Kessler, Doerhoefer, Ballowe

Nays: None. Motion Carries

5. **Welcome to Visitors and Guests - Public Comment Period**
6. **Financial Reports for the Period Ending May 31, 2015** - President Ballowe confirmed that there are no changes to the financial reports and that they are on file. Finance and HR Superintendent Marla Pineiro also reported that the Park District ended the fiscal year on a positive note.
7. **Reports and Communication**
 - A. Executive Director Jeff Fougerousse – report attached. Commissioner Robbins inquired as to whether there was a cost estimate available for the Deerpath Park Masterplan Approval that was an action item on this agenda. Executive Director Fougerousse explained that the cost of the amenities is already covered in reserve



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and that additional funding is anticipated by agreement with the Village of Vernon Hills. He further explained that the action item on this agenda was only to approve the routine document necessary for the grant application process.

- B. Finance and HR Superintendent Marla Pineiro – report attached
- C. Recreation Superintendent Tom Ritter - report attached. In addition, Tom reported that 65 camp sites have been reserved for the Family Campout, exceeding reservations in past years. Commissioner Robbins inquired as to whether Tom felt the decline in Family Aquatic Center season pass sales was related to the weather. Superintendent Ritter responded yes, and Executive Director Fougousse explained further that many local facilities were reporting declining pass sales as well. Jeff also commented that Jay Bullman, Aquatic/Facility Supervisor does a very good job managing staffing needs on inclement weather dates.
- D. Parks Superintendent Mike Moorman - report attached. In addition, Mike reported that the new movie screen will debut at the Movie in the Park on Friday.
- E. Communications Manager Cheryl Baron - report attached. In addition, Cheryl provided the costs for purchasing a brick for the new Kids Castle playground. Bricks will be available for \$75, \$150 and \$300 based on size. Jeff Fougousse pointed out that the bricks currently in use at the playground will be preserved as well. Commissioner Meline suggested placing the Little Bear Ribfest website under construction to avoid confusion regarding the 2015 musician lineup. Cheryl responded that the website was scheduled to be updated by Friday with the current lineup. Commissioner Kessler inquired as to whether the Google Analytic statistics assisted Cheryl in making decisions about the website. Cheryl responded that the statistics were predictable based on season and events. She did note that viewership in general is much higher than in the past.
- F. Lakeview Facility Supervisor Matt LaPorte- report attached. Commissioner Kessler commended Matt and his staff on the 31% conversion rate from tours into membership. This rate speaks well for the Fitness Center and the staff who work there.
- G. Board Correspondence - none.

8. Unfinished Business

9. New Business

A. Prevailing Wage Ordinance

President Ballowe asked for a motion to approve Prevailing Wage Ordinance 5-15.

Motion by Commissioner Meline to approve Prevailing Wage Ordinance 5-15

Second by Commissioner Kessler

Vote to approve Prevailing Wage Ordinance 5-15

Ayes: Commissioner Doerhoefer , Kessler, Meline, Robbins, Ballowe

Nays: None. Motion Carries

B. OSLAD Grant Resolution

President Ballowe asked for a motion to approve OSLAD Grant Resolution 3-15.

Motion by Commissioner Robbins to approve OSLAD Grant Resolution 3-15

Second by Commissioner Kessler



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Vote to approve the OSLAD Grant Resolution 3-15

Ayes: Commissioner Meline, Doerhoefer, Robbins, Kessler, Ballowe

Nays: None. Motion Carries

C. Approval of Village of Vernon Hills Request-Summer Celebration & July 4th

President Ballowe asked for a motion to approve the Village request for use of Century Park for Summer Celebration and July 4th Activities.

Motion by Commissioner Kessler to approve the Village request for use of Century Park for Summer Celebration and July 4th Activities

Second by Commissioner Robbins

Vote to approve the Village request for use of Century Park for Summer Celebration and July 4th Activities

Ayes: Commissioner Kessler, Robbins, Doerhoefer, Meline, Ballowe

Nays: None. Motion Carries

D. Deerpath Park Master Plan Approval

President Ballowe asked for a motion to approve the proposed Deerpath Park amenities.

Motion by Commissioner Robbins to approve the proposed Deerpath Park amenities.

Second by Commissioner Kessler

Vote to approve the proposed Deerpath Park amenities.

Ayes: Commissioner Robbins, Meline, Kessler, Ballowe

Nays: Doerhoefer. Motion Carries

E. Approval of Ordinance and Acquisition of Property located at 950 Lakeview Parkway, Vernon Hills

President Ballowe moved to approve Ordinance Number 6-15, approving the purchase of the real estate and improvements at 950 Lakeview Parkway and authorizing execution of the Agreement of Sale and Purchase for said Real Estate.

Second by Commissioner Robbins

Vote to approve Ordinance Number 6-15, approving the purchase of the real estate and improvements at 950 Lakeview Parkway and authorizing execution of the Agreement of Sale and Purchase for said Real Estate.

Ayes: Commissioner Meline, Doerhoefer, Robbins, Kessler, Ballowe

Nays: None. Motion Carries



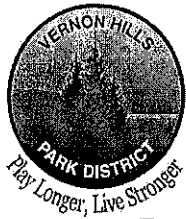
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F. W.W. Grainger Invoice Payable

President Ballowe asked for a motion to approve the W.W. Grainger Invoice Payable in the amount of \$235.76.

Motion by Commissioner Meline to approve the W.W. Grainger Invoice Payable in the amount of \$235.76

Second by Commissioner Kessler

Vote to approve the W.W. Grainger Invoice Payable in the amount of \$235.76

Ayes: Commissioner Kessler, Robbins, Meline, Ballowe

Abstention: Commissioner Doerhoefer

Nays: None. Motion Carries

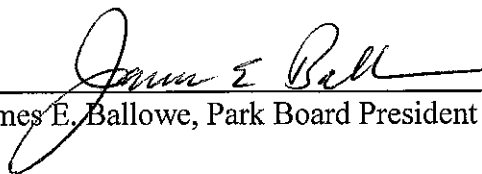
10. Commissioner Comments

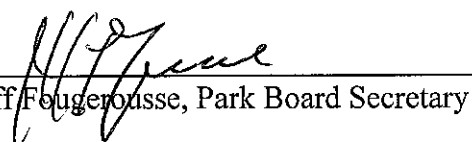
- A. Commissioner Ballowe – Commissioner Ballowe presented Commissioner Doerhoefer with the Ten Year Service Award
- B. Commissioner Meline - None
- C. Commissioner Robbins - None
- D. Commissioner Kessler - Commissioner Kessler commented that the Community Garden at Century North Pavilion looks great.
- E. Commissioner Doerhoefer - None

11. Closed Session under 2(c)(5) of the Illinois Open Meetings Act for the purpose of discussing the purchase or lease of real property for the use of the District.

12. Adjournment

Under proper motion and second, the Board voted to adjourn the meeting at 7:15 p.m.


James E. Ballowe, Park Board President


Jeff Fougere, Park Board Secretary

The Larry Laschen Community Center is an ADA accessible building. Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Tom Ritter at the District's Sullivan Community Center by mail at, 635 Aspen Drive, Vernon Hills, IL 60061, by phone at 847-996-6800, Monday through Friday 8:30a.m. until 5:00p.m., by fax at (847-996-6801), or by email tomr@vhparkdistrict.org, at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing – impaired, please use the Illinois Relay Center voice only operator at 800-526-0857.



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