



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
October 27, 2016 – 6:30p.m.

1. Call to Order -The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:31 p.m. at 294 Evergreen Drive, Vernon Hills.

Roll Call -Present: Commissioners Robbins, Ballowe, Meline, Kessler and Doerhoefer. Staff: Jeff Fougousse, Marla DeCicco, Tom Ritter, James Kim, Cheryl Buhmann and Amy Darling.

2. Pledge of Allegiance President Doerhoefer led the Pledge of Allegiance.
3. Conduct of Public Hearing – President Doerhoefer stated that the Bond Issue Notification Act hearing was open. He further stated that the purpose of the Bond Issue Notification Hearing is to hold a public hearing to provide the opportunity for the public to make comments concerning the Board's intent to sell General Obligation Limited Tax Park Bonds before the Board formally votes on the adoption of a Bond Ordinance.

The Board of Park Commissioners intends to sell general obligation limited tax park bonds in 2016, 2017 and 2018 in an aggregate amount not to exceed \$3,200,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District.

An Ordinance providing for the issuance of approximately \$1,001,145 General Obligation Limited Tax Park Bonds, Series 2016B will be on the November 17, 2016, Board Agenda.

President Doerhoefer asked if there were comments and/or questions from the Park Commissioners with respect to the proposed issuance of bonds? There were none.

President Doerhoefer asked if there were any comments and/or questions from the public with respect to the proposed issuance of bonds? There were none.

President Doerhoefer stated that there were no questions and/or comments with respect to the proposed issuance of bonds, and that the Bond Issue Notification Act hearing was now closed.

President Doerhoefer asked for a motion to adjourn the Bond Issue Notification Act hearing.
Motion by Commissioner Kessler to adjourn the Bond Issue Notification Act hearing.

Second by Commissioner Robbins.

Vote to approve the adjournment of the Bond Issue Notification Act hearing.

Ayes: Commissioner Meline, Robbins, Ballowe, Kessler, Doerhoefer.

Nays: None. Motion Carries.



Sullivan Community Center 635 N. Aspen Drive · Vernon Hills, IL 60061 · Phone 847-996-6800 · Fax 847-996-6801
Lakeview Fitness Center 700 Lakeview Parkway · Vernon Hills, IL 60061 · Phone 847-996-6330 · Fax 847-367-5855
Laschen Community Center 294 Evergreen Drive · Vernon Hills, IL 60061 · Phone 847-996-6806 · Fax 847-996-6928
Maintenance Facility 1400 Indianwood Drive · Vernon Hills, IL 60061 · Phone 847-362-0920 · Fax 847-362-3618
www.vhparkdistrict.org



-
4. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and votes on separately.
 - A. Minutes of the Regular Board Meeting September 22, 2016
 - B. Minutes of the Closed Session Meeting September 22, 2016
 - C. Payables (less Grainger) & Payroll through October 27, 2016 in the amount of \$1,808,610.69

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.
Motion by Commissioner Robbins to approve items on the Omnibus Vote Agenda.
Second by Commissioner Ballowe.
Vote to approve items on the Omnibus Vote Agenda.
Ayes: Commissioner Kessler, Ballowe, Meline, Robbins, Doerhoefer.
Nays: None. Motion Carries.

5. Welcome to Visitors and Guests - Public Comment Period

President Doerhoefer invited Bill Pollison from Vernon Hills Community Baseball/Softball to the podium. Mr. Pollison presented the Park District with a donation of \$2500.00 from the Vernon Hills Community Baseball/Softball affiliate towards the new batting cage in Deerpath Park. President Doerhoefer thanked the affiliate for their support.

6. Financial Reports for the Period Ending September 30, 2016

President Doerhoefer asked Superintendent Pineiro if there are any changes or additions to Financial Reports. Superintendent Pineiro reported that there are no changes to the Financial Reports and that they are on file.

President Doerhoefer announced that a change to order of the agenda would take place. New Business item 9 A would be called.

9. New Business

Knutte & Associates CAFR Presentation

President Doerhoefer invited Dave Knutte, Knutte & Associates to podium to present FY 15-16 audit. Mr. Knutte highlighted the Certified Annual Financial Report and outlined relevant sections of the report. The Park District received a certificate of excellence for financial reporting for fiscal year ending May 2015. This year's report will be submitted again for the certificate of achievement program. This award is highly looked upon from bond rating agencies and institutions. Commissioner Robbins asked for a clarification of the prior period adjustments which Mr. Knutte was able to provide.



Sullivan Community Center 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801
Lakeview Fitness Center 700 Lakeview Parkway. • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855
Laschen Community Center 294 Evergreen Drive • Vernon Hills, IL 60061 • Phone 847-996-6806 • Fax 847-996-6928
Maintenance Facility 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618
www.vhparkdistrict.org



President Doerhoefer asked for a motion to approve the audit for FY 15-16 provided by Knutte & Associates.

Motion by Commissioner Robbins to approve the audit for FY 15-16.

Second by Commissioner Kessler.

Vote to approve the audit for FY 15-16 .

Ayes: Commissioner Ballowe, Kessler, Meline, Robbins, Doerhoefer.

Nays: None. Motion Carries.

7. Reports and Communication

- A. Executive Director- Jeff Fougrousse- report attached. In addition, Jeff thanked Bill Polisson for the donation to the batting cage. He also extended an invitation to Commissioners who have not had the opportunity to view the construction at Sullivan to contact him and he would be happy to show them around. Construction work continues to be on target at Sullivan Community Center. Four of the six tennis courts at Deerpath Park should be open this weekend. James Kim continues to work with contractors on the installation of the new restroom at Deerpath Park.
- B. Finance and HR Superintendent- Marla DeCicco –report attached.
- C. Recreation Superintendent- Tom Ritter –report attached.
- D. Parks Superintendent – James Kim-report attached. In addition, James asked residents to please have their community garden plots cleared by October 31. Residents will begin to notice that skunk traps have been placed. The traps may be moved to various locations thru out the season. James reminded residents that Sullivan Community Center and Laschen Community Center were not early voting sites, but that voting would take place at those locations on November 8.
- E. Marketing and Communications Manager- Cheryl Buhmann –report attached. In addition, Cheryl informed residents of an email that was sent instructing them to update their household info in order to be able to register online when Winter programs become available. Lakeview Fitness Center will be offering a Black Friday and Cyber Monday promotion. The Pumpkin Launch is sold out for launches but residents are welcome to attend and roll pumpkins.
- F. Commissioner/Committee Reports and Communications-Commissioner Kessler attended the Hawthorn School District 73 meeting. She reported on the discussion to review options that that the School District is considering to accommodate the need for additional space. The School District has constructed a survey for resident input which can be accessed on the School District or Park District websites.
- G. Board Correspondence -NONE

8. Unfinished Business - NONE

9. New Business

B. 2017 Park Board Meeting Schedule



Sullivan Community Center 635 N. Aspen Drive · Vernon Hills, IL 60061 · Phone 847-996-6800 · Fax 847-996-6801
Lakeview Fitness Center 700 Lakeview Parkway. · Vernon Hills, IL 60061 · Phone 847-996-6330 · Fax 847-367-5855
Laschen Community Center 294 Evergreen Drive · Vernon Hills, IL 60061 · Phone 847-996-6806 · Fax 847-996-6928
Maintenance Facility 1400 Indianwood Drive · Vernon Hills, IL 60061 · Phone 847-362-0920 · Fax 847-362-3618
www.vhparkdistrict.org



President Doerhoefer asked for a motion to approve the 2017 Park Board Meeting Schedule

Motion by Commissioner Robbins to approve the 2017 Park Board Meeting Schedule

Second by Commissioner Ballowe

Vote to approve the 2017 Park Board Meeting Schedule

Ayes: Commissioner Kessler, Meline, Ballowe, Robbins, Doerhoefer

Nays: None. Motion Carries

C. Illinois Association of Park Districts Credentials Certificate

President Doerhoefer asked for a motion to approve Commissioner Doerhoefer as the IAPD annual business meeting delegate and Commissioner Kessler as the first alternate.

Motion by Commissioner Ballowe to approve Commissioner Doerhoefer as the IAPD annual business meeting delegate and Commissioner Kessler as the first alternate.

Second by Commissioner Robbins.

Vote to approve Commissioner Doerhoefer as the IAPD annual business meeting delegate and Commissioner Kessler as the first alternate.

Ayes: Commissioner Robbins, Kessler, Meline, Ballowe, Doerhoefer

Nays: None. Motion Carries

D. W.W. Grainger Invoice Payable - NONE

10. Commissioner Comments

A. Commissioner Ballowe -none

B. Commissioner Meline -none

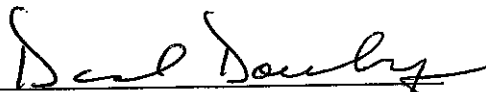
C. Commissioner Robbins -none

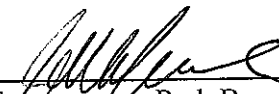
D. Commissioner Kessler –Thank you to the Vernon Hills Community Baseball and Softball affiliate for their contribution.

E. Commissioner Doerhoefer - Thank you to Bill Polisson for coming out and to the affiliate for the contribution. It is greatly appreciated.

11. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:25 p.m.


David Doerhoefer, Park Board President


Jeff Fougousse, Park Board Secretary



Sullivan Community Center 635 N. Aspen Drive · Vernon Hills, IL 60061 · Phone 847-996-6800 · Fax 847-996-6801
Lakeview Fitness Center 700 Lakeview Parkway. · Vernon Hills, IL 60061 · Phone 847-996-6330 · Fax 847-367-5855
Laschen Community Center 294 Evergreen Drive · Vernon Hills, IL 60061 · Phone 847-996-6806 · Fax 847-996-6928
Maintenance Facility 1400 Indianwood Drive · Vernon Hills, IL 60061 · Phone 847-362-0920 · Fax 847-362-3618
www.vhparkdistrict.org