



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
September 22, 2016 – 6:30p.m.

1. Call to Order and Roll Call - The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:34 p.m. at 294 Evergreen Drive, Vernon Hills.
2. Roll Call - Present: Commissioners Robbins, Ballowe, Meline, Kessler and Doerhoefer. Staff: Jeff Fougrousse, Marla DeCicco, Tom Ritter, Cheryl Buhmann and Amy Darling.
3. Pledge of Allegiance - President Doerhoefer led the Pledge of Allegiance.
4. Omnibus Vote Agenda
 - A. Minutes of the Regular Board Meeting August 25, 2016
 - B. Payables (less Grainger) & Payroll through September 22, 2016 in the amount of: \$1,935,274.44

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.

Motion by Commissioner Robbins to approve items on the Omnibus Vote Agenda.

Second by Commissioner Ballowe.

Vote to approve items on the Omnibus Vote Agenda.

Ayes: Commissioner Meline, Ballowe, Kessler, Robbins, Doerhoefer.

Nays: None. Motion Carries.

5. Welcome to Visitors and Guests - Public Comment Period – No visitors or guests were present.
6. Financial Reports for the Period Ending August 31, 2016

President Doerhoefer asked Superintendent Pineiro if there are any changes or additions to Financial Reports. Superintendent Pineiro reported that there are no changes to the Financial Reports and that they are on file.

7. Reports and Communication
 - A. Executive Director- Jeff Fougrousse – report attached. In addition, Jeff provided an update on construction progress at Sullivan Community Center and renovation progress of the ballfields and tennis courts in Deerpath Park. At this time, the new preschool wing at Sullivan is expected to be open for staff by mid December with students returning after the holiday break to the new classrooms. Jeff thanked the Aspen Library for the use of their parking lot today to while the temporary entrance to Sullivan was relocated for a few hours. Staff is working toward completion of the ballfield renovation and the tennis court posts and fencing are scheduled to go up next week. In addition, Jeff reported that most of the demolition of the sand filter system at Family Aquatic has been complete.



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Laschen Community Center 294 Evergreen Drive · Vernon Hills, IL 60061 · Phone 847-996-6806 · Fax 847-996-6928
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- B. Finance and HR Superintendent- Marla DeCicco-report attached.
- C. Recreation Superintendent- Tom Ritter-report attached.
- D. Marketing and Communications Manager- Cheryl Buhmann-report attached. In addition, Cheryl recognized Cassidy Reinhard, District Marketing Coordinator, for her work on developing a stronger social media presence for the District. She has also been instrumental in the success of the Lakeview Fitness Center 100 Day Fitness promotion by utilizing digital ads via Facebook. A survey is planned for those who participated in the promotion to gauge how many participants heard of the program via social media.
- E. Commissioner/Committee Reports and Communications-none
- F. Board Correspondence -none

8. Unfinished Business-none

9. New Business

- A. SRACLC Accessibility Resolution

President Doerhoefer asked for a motion to approve SRACLC Resolution 02-16.

Motion by Commissioner Kessler to approve SRACLC Resolution 02-16.

Second by Commissioner Robbins.

Vote to approve SRACLC Resolution 02-16.

Ayes: Commissioner Ballowe, Kessler, Meline, Robbins, Doerhoefer.

Nays: None. Motion Carries.

- B. Conduct Ordinance Section 1.02

President Doerhoefer asked for a motion to approve a revision to Conduct Ordinance Section 1.02 to the following: "Model Aircraft": means any unmanned aircraft that is capable of sustained flight in the atmosphere, including drones of any kind.

Motion by Commissioner Kessler to approve a revision to Conduct Ordinance Section 1.02.

Second by Commissioner Robbins.

Discussion: Commissioner Kessler inquired as to whether the revision was standard language.

Executive Director Jeff Fougerousse confirmed that including the word "drone" in the language is customary and recognized by PDRMA.

Vote to approve the revision to Conduct Ordinance Section 1.02.

Ayes: Commissioner Meline, Robbins, Ballowe, Kessler, Doerhoefer.

Nays: None. Motion Carries.

- C. W.W. Grainger Invoices Payable - none

10. Commissioner Comments

- A. Commissioner Ballowe -none



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- B. Commissioner Meline -none
- C. Commissioner Robbins -none
- D. Commissioner Kessler -none
- E. Commissioner Doerhoefer -none

11. Closed Session under Section 2(c)(21) of the Illinois Open Meetings Act for the purpose of discussing the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Destruction of Audio Tapes and Section 2(c)(6) Setting a price for Sale or Lease of Property Owned by the District.

President Doerhoefer asked for a motion to go into Closed Session for the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Destruction of Audio Tapes pursuant to Section 2(c)(21) of the Illinois Open Meetings Act as well as Section 2(c)6, Setting a price for Sale or Lease of Property Owned by the District

Motion by Commissioner Kessler to go into Closed Session under 2(c)(21) of the Illinois Open Meetings Act for the purpose of discussing the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Destruction of Audio Tapes and Section 2(c)(6), Setting a price for Sale or Lease of Property Owned by the District

Second by Commissioner Ballowe

Ayes: Commissioner Robbins, Ballowe, Meline, Kessler

Nays: None. Motion Carries

12. Action, if any, on Closed Session discussion items

The Commissioners and staff returned to Open Session at 7:50 p.m. President Doerhoefer explained that the Board met in Closed Session to discuss the Semi-Annual Review, Approval and or Release of Closed Session Minutes and the Destruction of Audio tapes pursuant to section 2(c)(21) as well as Setting a price for Sale or Lease of Property Owned by the District pursuant to section 2(c)(6).

President Doerhoefer asked for a motion to approve minutes of the Closed Sessions held on February 25, 2016, March 24, 2016 and May 26, 2016 having determined the minutes no longer require confidential treatment and can be made available for public inspection. Motion by Commissioner Ballowe. Second by Commissioner Robbins.

President Doerhoefer asked for a motion that the minutes of Closed Session of February 25, 2016 not be made available to the public it having been determined by the Board that they still require confidential treatment. Motion by Commissioner Kessler. Second by Commissioner Robbins.

President Doerhoefer motioned that the Park Board hereby determines that the need for confidentiality still exists as to all remaining closed session minutes, or portions thereof, not



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previously released for public inspection, and the same shall not be released for public inspection at this time. Second by Kessler.

President Doerhoefer asked for a motion to approve the destruction of the audio tapes of the Closed Sessions held on February 26, 2015 and March 19, 2015 after a finding that the minutes as approved meet the written minutes' requirement of the Open Meetings Act and at least 18 months have passed since the meetings were held. Motion by Commissioner Kessler. Second by Commissioner Robbins.

President Doerhoefer facilitated a discussion regarding setting a price for sale or lease of property owned by the District. No action was taken as a result of the discussion.

13. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:53 p.m.

David Doerhoefer, Park Board President

Jeff Fougere, Park Board Secretary

