



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
294 Evergreen Drive, Vernon Hills, Illinois
September 24, 2015 – 6:30p.m.

1. Call to Order- The Regular Board Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Ballowe at 6:32 p.m. at 294 Evergreen Drive, Vernon Hills.
2. Roll Call - Present were: Commissioners Robbins, Kessler, Doerhoefer and Ballowe. Staff: Executive Director Jeff Fougrousse, James Kim, Marla Pineiro, Mark Purcell, Cheryl Baron and Amy Darling. Absent: Commissioner Meline
3. Pledge of Allegiance President Ballowe led the Pledge of Allegiance
4. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and votes on separately.
 - A. Minutes of the Regular Board Meeting August 27, 2015
 - B. Payables & Payroll through September 24, 2015 - \$863,821.17

President Ballowe asked for a motion to approve items A-B on the Omnibus Agenda.

Motion by Commissioner Doerhoefer to approve items A-B of the Omnibus Vote Agenda.

Second by Commissioner Robbins

Vote to approve items A-B of the Omnibus Vote Agenda.

Ayes: Commissioner Kessler, Doerhoefer, Robbins, Ballowe

Nays: None. Motion Carries

5. Welcome to Visitors and Guests - Public Comment Period - Kathy Knapp approached the podium and thanked the Park Board of Commissioners for their service and dedication to the Vernon Hills Community. Ms. Knapp also stated that she looks forward to the replacement of the Ash trees that have been removed from Carriage Green Park. Executive Director Fougrousse confirmed that these replacement plantings are scheduled for 2016.
6. Financial Reports for the Period Ending August 31, 2015 President Ballowe confirmed that there are no changes to the financial reports and that they are on file.
7. Reports and Communication
 - A. Executive Director- Jeff Fougrousse- report attached. In addition, Jeff reported that a Constant Contact email will be sent to subscribers reminding them of the opportunity to comment on the



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future improvements. Jeff will be meeting with Board Members to review the initial district wide marketing assessment. Jeff thanked the Vernon Hills Soccer Club for their respectful decision to cancel their soccer tournament due to inclement weather. This decision protected the future use of the fields and was very much appreciated. Jeff also commended the District parks and maintenance staff for their flexibility and hard work in preparation of the tournament. Jeff reported that the OPA demolition is expected to be completed within the month. Once the demolition is complete, the area will be seeded and blanketed. Peterson Park playground is now open and Grosse Pointe playground is expected to open at the end of October. Jeff invited residents to attend a presentation by Bob Bigelow on Youth Sports Advocacy and Reform being held at Sullivan Community Center on Tuesday, October 6th at 7:30.

- B. Finance and HR Superintendent- Marla Pineiro –no report this month
- C. Recreation Superintendent- Tom Ritter –report attached
- D. Parks Superintendent- Mike Moorman- report attached. James Kim, Parks and Facilities Foreman delivered the report on behalf of Superintendent Moorman. In addition, James reported that the new playground at Peterson Park includes and Expression Swing. This is the first swing of its kind in District parks and staff is looking forward to resident feedback. At this time, Commissioner Robbins inquired as to who was responsible for making the decision to cancel the soccer tournament. Jeff Fougousse explained that the decision was a result of all parties involved discussing options and alternatives.
- E. Communications Manager- Cheryl Baron –report attached
- F. Lakeview Facility Supervisor – Mark Purcell – report attached. Commissioners Robbins and Kessler requested a revision to the Lakeview statistics report. They would like to see current monthly numbers compared against prior years. They would also like to see the unique number of users that make up the total number.
- G. Commissioner/Committee Reports and Communications
- H. Board Correspondence – President Ballowe read aloud a correspondence from the Village of Vernon Hills Public Works Department.

8. Unfinished Business – None

9. New Business

- A. Sullivan Community Center Improvements Public Forum - President Ballowe invited any guests present to the podium for comments on the proposed Sullivan Community Center Future Improvements. None being present, Commissioner Doerhoefer commented that the opportunity to discuss the proposed improvements has been offered multiple times and he hopes that residents will consider making themselves familiar with the proposed plans that are featured on the District website.

B. Athletic Field Maintenance Recommendation



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President Ballowe asked for a motion to approve the recommendation to order athletic field maintenance products, including a pony spreader rental, from Conserv FS of Woodstock ,IL in the amount of \$15,795.00.

Motion by Commissioner Robbins to order athletic field maintenance products, including a pony spreader rental, from Conserv FS of Woodstock ,IL in the amount of \$15,795.00.

Second by Commissioner Doerhoefer

Vote to approve the order of athletic field maintenance products, including a pony spreader rental, from Conserv FS of Woodstock ,IL in the amount of \$15,795.00.

Ayes: Commissioner Kessler, Robbins, Doerhoefer, Ballowe

Nays: None. Motion Carries

10. Commissioner Comments

A. Commissioner Ballowe-none

B. Commissioner Robbins-none

C. Commissioner Kessler- none

D. Commissioner Doerhoefer – Commissioner Doerhoefer complimented the new event highlighted in Recreation Superintendent Tom Ritter’s report. A family style New Year’s Eve celebration will take place on December 31st from 4:00pm-6:00pm at Sullivan Community Center.

11. Closed Session under Section 2(c)(21) of the Illinois Open Meetings Act for the purpose of discussing the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes.

President Ballowe asked for a motion to go into closed session under 2(C)(21) of the Illinois Open Meetings Act for the purpose of discussing the semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Destruction of Audio Tapes.

Motion by Commissioner Doerhoefer to go into Closed Session for the purpose of discussing the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Destruction of Audio Tapes.

Second by Commissioner Kessler.

Ayes: Commissioners Robbins, Kessler, Doerhoefer and Ballowe.

Nay: None. Motion carried.

12. Action, if any, on Closed Session discussion items

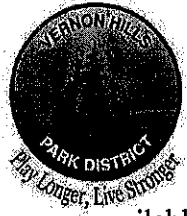
The commissioners and staff returned to Open Session at 7:15 p.m. President Ballowe explained that the Board met in Closed Session to discuss the Semi-Annual Review, Approval and or Release of Closed Session Minutes and the Destruction of Audio tapes pursuant to section 2(c)(21).

President Ballowe asked if any Commissioner would like to make a motion to make the minutes of the Closed Sessions of January 29, 2015; February 26, 2015; March 19, 2015 and May 28, 2015



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available to the public, it having been determined by the Board that they no longer require confidential treatment?

Commissioner Robbins motioned to make the minutes of the Closed Sessions of January 29, 2015; February 26, 2015; March 19, 2015 and May 28, 2015 available to the public, it having been determined by the Board that they no longer require confidential treatment. Second by Commissioner Kessler.

President Ballowe asked if any Commissioner like to make a motion to approve the destruction of audio tapes of the Closed Sessions held September 26, 2013; January 6, 2014 and March 20, 2014, it having been determined by the Board that appropriate minutes were recorded as approved and meet the written minutes requirements of the Open Meetings Act and at least 18 months have passed since the meetings were held.

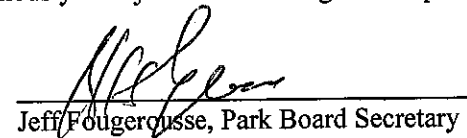
Motion by Commissioner Doerhoefer approve the destruction of audio tapes of the Closed Sessions held September 26, 2013; January 6, 2014 and March 20, 2014, it having been determined by the Board that appropriate minutes were recorded as approved and meet the written minutes requirements of the Open Meetings Act and at least 18 months have passed since the meetings were held. Second by Commissioner Kessler.

President Ballowe asked if there was further discussion. There being no further discussion he asked for roll call.
Ayes: Commissioner Kessler, Doerhoefer, Robbins, Ballowe.
Nays: None. Motion carries.

12. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:17 p.m.


James E. Ballowe, Park Board President


Jeff Fougere, Park Board Secretary

