



**Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
November 17, 2016 – 6:30p.m.**

1. **Call to Order and Roll Call-** The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:31 p.m. at 294 Evergreen Drive, Vernon Hills.

Roll Call -Present: Commissioners Robbins, Ballowe, Meline, Kessler and Doerhoefer. Staff: Jeff Fougerousse, Marla DeCicco, Tom Ritter, James Kim, Cheryl Buhmann, Mark Purcell and Amy Darling.

2. **Pledge of Allegiance** -President Doerhoefer led the Pledge of Allegiance.
3. **Omnibus Vote Agenda** – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
 - A. Minutes of the Regular Board Meeting October 27, 2016
 - B. Payables (less Grainger) & Payroll through November 17, 2016

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.
Motion by Commissioner Kessler to approve items on the Omnibus Vote Agenda.
Second by Commissioner Robbins.
Vote to approve items on the Omnibus Vote Agenda.
Ayes: Commissioner Meline, Robbins, Ballowe, Kessler, Doerhoefer.
Nays: None. Motion Carries

4. **Welcome to Visitors and Guests - Public Comment Period**
5. **Financial Reports for the Period Ending October 31, 2016**

President Doerhoefer asked Superintendent DeCicco if there are any changes or additions to Financial Reports. Superintendent DeCicco reported that there are no changes to the Financial Reports and that they are on file.

President Doerhoefer announced that a change to order of the agenda would take place. Unfinished Business and New Business will precede Reports and Communication.

7. **Unfinished Business**



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8. New Business

A. Resolution 03-16 Truth In Taxation

President Doerhoefer stated that each year the Park Board is required to meet formally and estimate the amount of money they will need to levy to cover their operating costs for the next fiscal year.

He further stated that at this meeting, the Board would vote on resolution 3-16 to levy an estimated \$4,041,000 in property taxes less debt service in December of 2016. This estimate represents a 3.04% increase over the 2015 tax levy. The 3.04% increase is based on an estimate for the 2016 tax year EAV (equalized assessed value) and will be reduced based on the actual EAV before any tax dollars are extended. The levy increase is based on the rising cost of living, an increase in Park District residents and the expansion and improvement of Park District facilities.

He also stated that a Truth in Taxation hearing is required to be held in any year that the Park Board determines that the current year's estimated levy will exceed the prior year's actual levy by 5% or more. Since the estimate for the 2016 levy does not exceed the 2015 levy by more than 5%, a Truth in Taxation Hearing would not be held this year.

President Doerhoefer asked for a motion to approve Truth in Taxation Resolution 03-16.

Motion by Commissioner Ballowe to approve Resolution 03-16.

Second by Commissioner Robbins.

Vote to approve Resolution 03-16.

Ayes: Commissioner Kessler, Ballowe, Meline, Robbins, Doerhoefer.

Nays: None. Motion Carries

B. Ordinance 05-16

President Doerhoefer introduced Dan Forbes, President, Speer Financial who presented information on the Bond Sale.

President Doerhoefer asked for a motion to approve Ordinance 05-16, an Ordinance providing for the issuance of approximately \$1,001,145 General Obligation Limited Tax Park Bonds, Series 2016B, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, to provide the revenue source for the payment of certain outstanding bonds and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.





Motion by Commissioner Ballowe to approve Ordinance 5-16.

Second by Commissioner Kessler.

Discussion: Commissioner Robbins asked for clarification as what these bonds were to be used for. Superintendent DeCicco explained that the bonds were used to pay debt related to building and maintaining facilities and parks at the District.

Vote to approve Ordinance 5-16.

Ayes: Commissioner Meline, Kessler, Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries.

C. W.W. Grainger Invoice Payable

President Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of \$1,711.08.

Motion by Commissioner Robbins to approve the W.W. Grainger invoice.

Second by Commissioner Kessler.

Vote to approve the W.W. Grainger invoice.

Ayes: Commissioner Ballowe, Meline, Kessler, Robbins.

Abstain: Commissioner Doerhoefer.

Nays: None. Motion Carries.

6. Reports and Communication

A. Executive Director- Jeff Fougerousse- report attached.

B. Finance and HR Superintendent- Marla DeCicco –report attached.

C. Recreation Superintendent- Tom Ritter –report attached. In addition, Commissioner Kessler inquired about the number of tickets that were expected to be made available for the Craft Beer Tasting. Tom responded that the maximum number will be 300. Commissioner Doerhoefer suggested considering a wine tasting event for the Fall.

D. Parks Superintendent- James Kim –report attached. In addition, James reported that the plumbing for the restroom at Kids' Castle playground should be completed this week. Staff is working with the Village to install holiday lighting. The District Environmental Committee is planning an Earth Day event for the community. A tentative date of April 21 has been selected.

E. Communications Manager- Cheryl Buhmann –report attached.

F. Lakeview Facility Supervisor – Mark Purcell-report attached.

G. Commissioner/Committee Reports and Communications- Commissioner Kessler read aloud a notice that The Hawthorn District 73 Board of Education in Vernon Hills will hold a special meeting on Monday, December 5 to receive updated information about the proposed Educational Facilities Master Plan (EFMP). The Core Team has analyzed data and feedback received from the community regarding space issues and will present two options culminating with a recommendation of one concept to the School Board. Following the presentation a time for public comment will be held. A Board decision will take place on December 12 during the regularly

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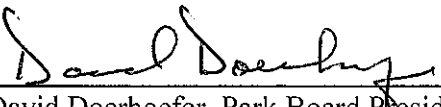
scheduled Board of Education Business meeting. Please make arrangements to attend this very important presentation and conversation at Hawthorn Middle School South, 600 N. Aspen Dr., Vernon Hills, at 7 p.m. Monday December 5.

7. Commissioner Comments

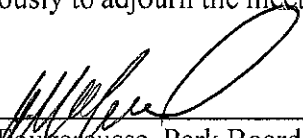
- A. Commissioner Ballowe –none
- B. Commissioner Meline - none
- C. Commissioner Robbins - none
- D. Commissioner Kessler – Thank you to the Little Learners Childcare for their Thanksgiving decorations. Wishing everyone a happy and healthy holiday.
- E. Commissioner Doerhoefer –Happy Thanksgiving and many thanks to the Little Learners Childcare artist who created his holiday decoration.

8. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 6:50 p.m.



David Doerhoefer, Park Board President



Jeff Rougerousse, Park Board Secretary

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