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Vernon Hills Park District  
Regular Park Board Meeting Minutes  
November 19<sup>th</sup> 2015

Executive Director Fougrouse asked the Board of Commissioners to entertain a motion to appoint a President Pro-Tem in absentia of President Ballowe.

Motion by Commissioner Robbins to nominate Vice President David Doerhoefer as President Pro-Tem in absentia of President Ballowe.

Second by Commissioner Meline

Ayes: Commissioner Kessler, Robbins, Meline, Doerhoefer

Nays: None. Motion Carries

1. Call to Order- The Regular Board Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Pro-Tem Doerhoefer at 6:31 p.m. at 294 Evergreen Drive, Vernon Hills.
2. Roll Call - Present: Commissioners Robbins, Kessler, Meline, Doerhoefer. Staff: Executive Director Jeff Fougrouse, James Kim, Mike Moorman, Marla Pineiro, Tom Ritter, Cheryl Baron and Amy Darling. Attorney Steve Adams. Absent: Commissioner Ballowe
3. Pledge of Allegiance - President Pro-Tem Doerhoefer led the Pledge of Allegiance
4. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
  - A. Minutes of the Regular Board Meeting October 22, 2015
  - B. Payables (less Grainger) & Payroll through November 19, 2015 - \$682,235.60

President Pro-Tem Doerhoefer asked for a motion to approve items on the Omnibus Agenda.

Motion by Commissioner Robbins to approve items A-B of the Omnibus Vote Agenda.

Second by Commissioner Kessler

Ayes: Commissioner Meline, Robbins, Kessler, Doerhoefer

Nays: None. Motion Carries

5. Welcome to Visitors and Guests - Public Comment Period – President Pro-Tem Doerhoefer invited Aaron Stinson to take a seat at the Dias. Aaron is an 8 year old Vernon Hills resident who donated all of the money in his piggy bank to the new playground at Kids Castle. President Pro-Tem Doerhoefer thanked Aaron and presented him with a Vernon Hills Park District Certificate of Appreciation.
6. Financial Reports for the Period Ending October 31, 2015 - President Pro-Tem Doerhoefer confirmed that there are no changes to the financial reports and that they are on file.



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7. Reports and Communication

- A. Executive Director- Jeff Fougerousse- report attached. In addition, Jeff thanked the Parks Department staff for their hard work in the renovation Grosse Pointe and Petersen Park playgrounds. The new playgrounds are being very well received and kids are actively using the equipment.
- B. Finance and HR Superintendent- Marla Pineiro-report attached. In addition, Marla thanked Cathy Marcangelo and Randy Kopeloff for their work in providing residents the option to upload residency documents on line.
- C. Recreation Superintendent- Tom Ritter- report attached.
- D. Parks Superintendent- Mike Moorman- report attached.
- E. Communications Manager- Cheryl Baron – Cheryl reported that the Winter Brochure is in the mail this week. Resident registration begins December 1 and non-resident registration begins December 8. Staff continues to work on the Spring/Summer Brochure which will also include the Camp Guide. The Vernon Hills Park District Facebook page now features an Event Tab. By clicking on that tab, a user is able to go directly to a registration page for listed events.
- F. Commissioner/Committee Reports and Communications-none

8. Unfinished Business - None

9. New Business

- A. Deerpath Park- Brusseau Design Group/Joe Brusseau, Todd Abrams

President Pro-Tem Doerhoefer introduced Joe Brusseau and Todd Abrams from Brusseau Design to provide an update on Deerpath Park. Joe began by providing a PowerPoint presentation outlining the updates. The items covered in the presentation were highlights of the proposed Kids Castle playground, renovation options for the tennis courts and an update on design consideration for ball field 3. The Board discussed the two final color options for the panels of the Kids Castle playground equipment, brown and gray. Samples of the actual panels will be provided to assist in the selection. Soil borings have been taken and the results indicate 0-4 feet of organic soil. Todd Abrams reviewed three options for renovation of the tennis courts, keeping drainage concerns in mind. Todd reported on a meeting with the Illinois Department of Natural Resources regarding the proposed change in orientation of ball field 3. The re-orientation is proposed to prevent foul balls from landing on the pedestrian pathway.

Commissioner Robbins asked what the proposed budget for the Deerpath project was. Jeff responded that approximately \$1,000,000.00 has been allocated for all three components.

- B. Sullivan Center Update- Williams Architect/Tom LaLonde

President Pro-Tem introduced Tom LaLonde and Scott Morlock from Williams Architect to provide an update on Sullivan Center future improvements. Tom presented a PowerPoint with the most recent renderings. The Board discussed the placement of the new gymnasium and the potential concern over



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wetland disturbance. Assessments will be required to determine whether area of wetland will need to be relocated. These assessments could potentially delay beginning construction on the second gym. Commissioner Kessler commented that if any changes were made to the placement of the second gymnasium, consideration for the future school district developments should be taken. The Board also discussed the new Board Room. The consensus was that the Board Room should be the same size as the Century Room at Laschen Community Center, where meetings are currently held. The new Board Room at Sullivan Community Center will also serve as a staff meeting space.

**C. Construction Management Proposal for Sullivan Community Center- W.B. Olson, John Emser**

President Pro-Tem Doerhoefer introduced John Emser and Dave Olson from W.B. Olson to provide an overview of the Construction Management Proposal for Sullivan Center improvements. The proposal was summarized with an overview of the role W.B. Olson would take during the Sullivan Center improvements. W.B. Olson will be working with Williams Architect on a pre-construction phase and preparation of budgets as construction documents are designed and developed. W.B. Olson will also manage all of the bidding for trade services and supervise the project thru closeout. Commissioner Robbins asked for an explanation of the pre construction fees that were in addition to the 3.25% project fee. Dave Olson explained that pre construction fees were fees that are payable as the specific work is completed. The 3.25% fee is payable when the project as a whole is completed.

Attorney Steve Adams reviewed the terms of the Services and Compensation Agreement.

President Pro-Tem Doerhoefer asked for a motion to approve the W.B. Olson Services and Compensation Agreement

Motion by Commissioner Kessler to approve the W.B. Olson Services and Compensation Agreement  
Second by Commissioner Robbins

Ayes: Commissioner Kessler, Robbins, Meline, Doerhoefer

Nays: None. Motion Carries

**D. Resolution 05-15 Truth In Taxation**

President Pro-Tem Doerhoefer asked for a motion to approve Resolution 05-15, Truth in Taxation

Motion by Commissioner Robbins to approve Resolution 05-15 Truth in Taxation  
Second by Commissioner Kessler

Ayes: Commissioner Meline, Robbins, Kessler, Doerhoefer

Nays: None. Motion Carries

**E. Ordinance 08-15 -An Ordinance providing for the issue of approximately \$992,285 General Obligation Limited Tax Park Bonds, Series 2015, for the payment of land for parks, for the**



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building, maintaining, improving and protecting of the same and the existing land and facilities of the District, to provide the revenue source for the payment of certain outstanding bonds and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

President Pro-Tem Doerhoefer introduced David Phillips, Senior Vice President of Speer Financial to make the bond sale presentation. David Phillips also reviewed the debt service model on a new bond issue being proposed for the improvements at Sullivan Community Center and for replacing the filtration system at the Family Aquatic Center. Attorney Steve Adams explained the not to exceed clause that would be present on the long term bond.

President Pro-Tem Doerhoefer asked for a motion to approve Ordinance 08-15, Bond Ordinance

Motion by Commissioner Meline to approve Ordinance 08-15, Bond Ordinance

Second by Commissioner Robbins

Ayes: Commissioner Kessler, Robbins, Meline, Doerhoefer

Nays: None. Motion Carries

#### F. W.W. Grainger Invoice Payable

President Pro-Tem Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of \$1235.43

Motion by Commissioner Kessler to approve the W. W. Grainger invoice payable in the amount of \$1235.43

Second by Commissioner Robbins.

Ayes: Commissioner Meline, Kessler, Robbins

Abstention: Commissioner Doerhoefer

Nays: None. Motion Carries

#### 10. Commissioner Comments

A. Commissioner Meline-none

B. Commissioner Robbins-none

C. Commissioner Kessler- Commissioner Kessler wishes everyone a Happy Thanksgiving.

D. Commissioner Doerhoefer – Commissioner Doerhoefer wishes everyone a Happy Thanksgiving. He also loves seeing all the kids use the new playgrounds at Grosse Pointe and Peterson Park.

#### 11. Closed Session under Section 2(c)(6) The setting of a price for the sale or lease of property owned by the District



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President Pro-Tem Doerhoefer asked for a motion to go into Closed Session to discuss setting of a price for the sale or lease of property owned by the District pursuant to Section 2(c)(6) of the Illinois Open Meetings Act.

Motion by Commissioner Meline to go into Closed Session to discuss setting of a price for the sale or lease of property owned by the District pursuant to Section 2(c)(6) of the Illinois Open Meetings Act. Second by Commissioner Robbins.

Ayes: Commissioners Kessler, Robbins, Meline, Doerhoefer

Nay: None. Motion carried.

## 12. Action, if any, on Closed Session discussion item

The Commissioners and Executive Director Fougrousse returned to Open Session at 9:40 p.m. President Pro-Tem Doerhoefer explained that the Board met in Closed Session to discuss setting of a price for the sale or lease of property owned by the District pursuant to Section 2(c)(6) of the Illinois Open Meetings Act. There being no final action regarding the sale or lease of property owned by the District pursuant to Section 2(c)(6) or further discussion, President Pro-Tem Doerhoefer asked for roll call.

Present: Commissioners Robbins, Kessler, Meline, Doerhoefer. Staff: Executive Director Jeff Fougrousse

## 13. Adjournment

Under proper motion and second, the Board voted to adjourn the meeting at 9:42 p.m.

Jeff Fougrousse, Park Board Secretary

David Doerhoefer, Park Board President Pro-Tem



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