



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
March 22, 2018 – 6:30p.m.

Secretary Fougrousse entertained a motion for a nomination of President Pro-Tem in the absence of President Doerhoefer. Commissioner Robbins nominated Vice President Ballowe as President Pro-Tem. Second by Commissioner Kessler.

Vote to appoint Vice President Ballowe as President Pro-Tem.
Ayes: Commissioner Meline, Robbins, Ballowe, Kessler.
Nays: None. Motion Carries

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by Vice President Ballowe at 6:32 p.m. at 635 N. Aspen Drive, Vernon Hills, IL 60061.

Present: Commissioners Robbins, Ballowe, Kessler, Meline. Staff: Jeff Fougrousse, Marla DeCicco, James Kim, Amy Darling, Tom Ritter. Absent: President Doerhoefer. President Doerhoefer arrived at 7:00 p.m.

2. Pledge of Allegiance- Vice President Ballowe led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

- A. Minutes of the Special Board Meeting February 22, 2018
- B. Minutes of the Regular Board Meeting February 22, 2018
- C. Payables (less Grainger) & Payroll through March 22, 2018 in the amount of \$608,320.99.

Vice President Ballowe asked for a motion to approve the Omnibus Vote Agenda

Motion by Commissioner Meline.
Second by Commissioner Robbins.
Vote to approve the Omnibus Vote Agenda.
Ayes: Commissioner Kessler, Ballowe, Meline, Robbins
Nays: None. Motion Carries





4. Welcome to Visitors and Guests - Public Comment Period

President Pro-tem Ballowe announced that New Business, Item A would be called. He invited Paul Mankoff, CEO of Mankoff Industries to the podium. Mankoff Industries currently heads up the fuel tank remediation effort for the district.

Mr. Mankoff provided an overview of the project which began with the removal of an underground fuel tank from the former park maintenance facility on Philip Road. Upon removal, soil samples around the site were found to be contaminated after being tested by the Environmental Protection Agency. The district elected to participate in an EPA corrective action reimbursement program. Due to the location of the site in proximity to a water source, the area in which clear soil samples must be obtained is more extensive. Soil samples removed further from the tank site continue to show contamination. The EPA will provide direction on options for further remediation.

5. Financial Reports for the Period Ending February 28, 2018

Vice President Ballowe confirmed that there are no changes to the financial reports and that they are on file.

6. Reports and Communication

- A. Executive Director- Jeff Fougerousse – report attached.
- B. Finance and HR Superintendent- Marla DeCicco – report attached.
- C. Parks Superintendent- James Kim – report attached.
- D. Commissioner/Committee Reports and Communications
- E. Board Correspondence
 - 1) President Doerhoefer read aloud a correspondence from the Cougar Athletic Boosters. The Boosters thanked the district for supporting their annual fundraiser by donating an auction prize. President Doerhoefer commented that the Booster Club would like to encourage the district to check on the date of the fundraiser when planning the annual Craft Beer event. This year both events took place on the same date.
 - 2) President Doerhoefer read aloud a correspondence from the Vernon Township thanking the district for the ongoing effort to collect non perishable food items for their food bank.

7. Unfinished Business -NONE



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8. New Business

B. 3D Design Contract for Century Park South

President Doerhoefer asked for a motion to approve the 3D Design Contract for Century Park South.

Motion by Commissioner Ballowe.

Second by Commissioner Meline.

Vote to approve the 3D Design Contract for Century Park South.

Ayes: Commissioner Robbins, Ballowe, Meline, Kessler, Doerhoefer

Nays: None. Motion Carries

C. Resolution 3-18: Authorizing display of the tentative FY 2018-2019 Vernon Hills Park District Budget & Appropriation Ordinance for Public Inspection

President Doerhoefer asked for a motion to approve Resolution 3-18.

Motion by Commissioner Meline.

Second by Commissioner Kessler.

Vote to approve Resolution 3-18.

Ayes: Commissioner Meline, Kessler, Robbins, Ballowe, Doerhoefer

Nays: None. Motion Carries

D. Gym Floor Project Recommendation

President Doerhoefer asked for a motion to award the Sullivan Center Gym Floor Project to Veterans Flooring Inc. of Rockford, IL for the amount of \$23,355.00

Motion by Commissioner Meline.

Second by Commissioner Robbins.

Vote to approve the Sullivan Center Gym Floor Project award to Veterans Flooring.

Ayes: Commissioner Robbins, Ballowe, Kessler, Meline, Doerhoefer

E. Resolution 4-18: Family Aquatic Center Concession Agreement

President Doerhoefer asked for a motion to approve Resolution 4-18

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Vote to approve Resolution 4-18.

Ayes: Commissioner Kessler, Meline, Ballowe, Robbins, Doerhoefer



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F. Grosse Pointe Carriages Water Reservoir

Vice President Ballowe informed the Board that Lake County Public Works is looking for additional storage space for reserve water to serve the needs of the Vernon Hills residents. Currently there is only reserve available for one day of water. The department has selected Grosse Pointe Carriages as their preferred site for a storage tank that would increase the supply to three days. This could have a direct impact on Grosse Pointe Park. Vice President Ballowe pointed out that of all of the sites being considered, this site was the only one that was in a residential area. Homeowners in that adjacent area have a significant concern regarding the possibility of a large tank and pump station in their view. There is a possibility that the tank would be completely underground, but the station would still be visible. Secretary Fougrousse added that the park and pathway is heavily used by patrons. The consensus of the board is to move forward with additional discussion as more information becomes available regarding the specifics of the project.

G. W.W. Grainger Invoice Payable

President Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of \$659.72

Motion by Commissioner Robbins.

Second by Commissioner Kessler.

Vote to approve the W.W. Grainger invoice in the amount of \$659.72

Ayes: Commissioner Meline, Robbins, Ballowe, Kessler, Doerhoefer

Nays: None. Motion Carries

9. Commissioner Comments

A. Commissioner Ballowe-no comment

B. Commissioner Meline-no comment

C. Commissioner Robbins-no comment

D. Commissioner Kessler- Happy Spring

E. Commissioner Doerhoefer- The 2018 tax rates for Lake County Park Districts was recently published. Vernon Hills Park District had the lowest rate.

10. Closed Session

President Doerhoefer asked for a motion to close this portion of the meeting to the public and convene in closed session under Section 2(c)(21) of the Open Meetings Act for the purpose of discussing the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Destruction of Audio Tapes and Section 2(c)(11) of the Open Meetings Act for the purpose of discussing pending, or probable or imminent litigation against, affecting or on behalf of the District.

Motion by Commissioner Meline.



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Second by Commissioner Robbins.

Vote to close this portion of the meeting and to convene in Closed Session.

Ayes: Commissioner Ballowe, Kessler, Meline, Robbins, Doerhoefer.

Nays: None. Motion Carries.

11. Action, if any, on Closed Session discussion items

The Commissioners and staff returned to Open Session at 7:47 p.m. President Doerhoefer explained that the Board met in Closed Session to discuss the Semi-Annual Review, Approval and or Release of Closed Session Minutes and the Destruction of Audio tapes pursuant to section 2(c)(21).

President Doerhoefer asked for a motion to make the minutes of the Closed Sessions of September 19, 2017 available to the public it having been determined by the Board that they no longer require confidential treatment. Motion by Commissioner Robbins. Second by Commissioner Ballowe.

President Doerhoefer asked for motion that the Park Board hereby determines that the need for confidentiality still exists as to all remaining closed session minutes, or portions thereof, not previously released for public inspection, and the same shall not be released for public inspection at this time. Motion by Commissioner Ballowe. Second by Commissioner Robbins.

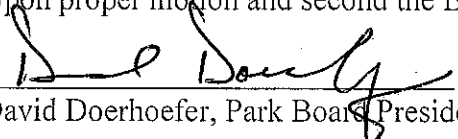
President Doerhoefer asked for a motion to approve the destruction of audio tapes of the Closed Sessions held March 24, 2016, May 26, 2016 and September 22, 2016, it having been determined by the Board that appropriate minutes were recorded as approved and meet the written minutes requirements of the Open Meetings Act and at least 18 months have passed since the meetings were held. Motion by Commissioner Robbins. Second by Commissioner Kessler.

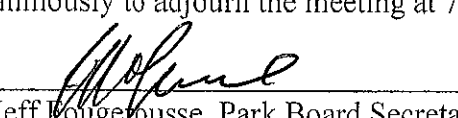
President Doerhoefer explained that the Board also met in Closed Session under Section 2(c)(11) of the Open Meetings Act for the purpose of discussing pending, probable or imminent litigation against, affecting or on behalf of the District.

President Doerhoefer asked for a motion to instruct Executive Director Fougousse, in cooperation with Attorney Andrew Paine, to handle any and all communications regarding the potential discrimination suit against the Vernon Hills Park District. Motion by Commissioner Meline. Second by Commissioner Robbins.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:50 p.m.


David Doerhoefer, Park Board President


Jeff Fougousse, Park Board Secretary



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