

**Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting Agenda  
January 29, 2015 – 6:30p.m.**

1. **Call to Order** - The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Ballowe at 6:35 p.m. at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. **Roll Call** - Present: Commissioners Kessler, Meline, Ballowe, and Robbins. Staff: Jeff Fougrousse, Marla Pineiro, Tom Ritter, Mike Moorman, Cheryl Baron and Amy Darling. Guests Present: James Kim and Amy Lamberti. Vice President Doerhoefer arrived at 7:00 pm.
3. **Pledge of Allegiance** - President Ballowe led the Pledge of Allegiance.
4. **Omnibus Vote Agenda** – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
  - A. Minutes of the Special Board Meeting December 18, 2014
  - B. Minutes of the Regular Board Meeting December 18, 2014
  - C. Payables (less Grainger) & Payroll through January 29, 2015 in the amount of \$ 669, 165.53.

President Ballowe asked for a motion to approve items A-C on the Omnibus Agenda.

Motion by Commissioner Robbins to approve items A-C of the Omnibus Vote Agenda.  
Second by Commissioner Kessler  
Vote to approve items A-C of the Omnibus Vote Agenda.  
Ayes: Commissioner Robbins, Meline, Kessler, Ballowe  
Nays: None. Motion Carries

5. **Welcome to Visitors and Guests - Public Comment Period** - None
6. **Financial Reports for the Period Ending December 31, 2014** - Superintendent Pineiro reported that there are no changes to the financial reports and that they are on file.

At the request of President Ballowe, item 8A of the agenda was moved forward.

- A. Deerpath Park Masterplan Update/ Joe Brusseau, Amy Lamberti

Joe Brusseau being unable to attend, Executive Director Jeff Fougrousse discussed the Masterplan for Deerpath Park. He reported that the primary emphasis would be on renovation of the Kids Castle playground. Additional improvements thruout Deerpath Park may include ball field updates, new player benches and bleachers; spray features; additional Lacrosse space; and updated lighting fixtures. The Park District plans on applying for an OSLAD Grant to cover a portion of the cost and community meetings for resident input will take place.

President Ballowe introduced Amy Lamberti, a Vernon Hills resident, who has agreed to spearhead the Kid's Castle playground renovation. Amy shared her history in the community and professional experience. She looks forward to working with the community to gather input,

financial support, and labor to replicate the effort that went into building the original playground. She is aware of the emotional connection the original playground has for residents and looks forward to building a playground that will create new memories. She has already begun to make use of social media to jump start the project.

## **7. Reports and Communication**

- A.** Executive Director Jeff Fougousse – report attached. In addition the Budget Workshop scheduled for February 19, 2015 will take place at 6:30 pm instead of 5:30 pm. Jeff provided an update on the court proceedings for the resident charged with arson in district parks. Jeff also discussed the anticipated impact fees associated with the future development of residential homes on property at Route 45 and Buffalo Grove Road.
- B.** Finance and HR Superintendent Marla Pineiro – report attached. In addition, Marla thanked MB Financial Bank for their sponsorship support. Commissioner Robbins asked Marla if the Park District could negotiate an improved interest rate with the new bank. Marla responded that rates were negotiated as part of the RFP and are trending higher than in the past.
- C.** Recreation Superintendent Tom Ritter - report attached. In addition, Tom announced that the Vernon Hills Park District was honored to have been selected as the Before and After School provider by the Hawthorn School District 73 Board. The program will begin with the 2015/2016 school year. Commissioner Doerhoefer inquired if there had been any recent comments or complaints regarding the gym floor. Tom replied that there were very few complaints. James Kim reported that the gym floor was scheduled to be resurfaced in August 2015. Tom Ritter encouraged residents to wear proper footwear while using the gym.
- D.** Parks Superintendent Mike Moorman - report attached. In addition, Mike thanked the Vernon Hills Public Works Department for their assistance in cleaning out Park Maintenance Facility 1.
- E.** Communications Manager Cheryl Baron - report attached. In addition, Cheryl reported that the Spring/Summer Brochure and the Camp Guide are scheduled to go to print next week. Commissioner Meline asked Cheryl when the brochure will be available on the website. Cheryl responded that the brochure is typically available on the website approximately one week prior to being mailed. Commissioner Kessler commented that the Park District Website looked very good and asked Cheryl if there was any substantial feedback from Google Analytics. Cheryl replied that feedback shows that residents are pleased with the new website.
- F.** Commissioner/Committee Reports and Communications - none
- G.** Board Correspondence - none

## **8. Unfinished Business - none**

## **9. New Business**

- A.** Village VHAC IGA – Executive Director Fougousse explained that this agreement reflected a change in language; substituting “All Affiliates” in place of “VHCYAA”.

President Ballowe asked for a motion to adopt the updated Village VHAC Intergovernmental Agreement.

Motion by Commissioner Doerhoefer to adopt the updated Village VHAC Intergovernmental Agreement

Second by Commissioner Meline

Vote to adopt the updated Village VHAC Intergovernmental Agreement

Ayes: Commissioner Robbins, Kessler, Meline, Doerhoefer, Ballowe

Nays: None. Agreement Adopted.

- B.** New Affiliate IGA – Executive Director Fougousse reported that each new affiliate is reviewing their individual agreement. The Park District hopes to receive those agreements by early next week for a review

by legal counsel. If Commissioners would like to discuss the agreements with Executive Director Fougousse he is happy to be available. Commissioner Roberts inquired as to whether each affiliate was recognized as a 501(c) 3 Non for Profit. Executive Director Fougousse explained that one affiliate holds a 501(c) 3 status and the second is in the application process.

C. Park District Mowing Contract Recommendation

President Ballowe asked for a motion to approve awarding the 2015 Park District Mowing Contract to Acres Landscaping of Wauconda, Illinois for the yearly sum of \$35,931.00.

Commissioner Robbins asked Mike Moorman how much the Park District paid for this service in the current contract. Mike responded that the current contract is \$38,800. President Ballowe asked Mike to describe for residents what services this outside contract covers. Mike explained that the mowing contract covers the smaller and satellite parks of the District.

Motion by Commissioner Doerhoefer to approve awarding the 2015 Park District Mowing Contract to Acres Landscaping of Wauconda, Illinois for the yearly sum of \$35,931.00.

Second by Commissioner Robbins

Vote to approve awarding the 2015 Park District Mowing Contract to Acres Landscaping of Wauconda, Illinois for the yearly sum of \$35,931.00

Ayes: Commissioner Meline, Kessler, Doerhoefer, Robbins, Ballowe

Nays: None. Motion Carries

D. Abatement Ordinance 01-15

Motion by Commissioner Robbins to approve Abatement Ordinance 01-15.

Second by Commissioner Meline

Vote to approve Abatement Ordinance 01-15

Ayes: Commissioner Doerhoefer, Kessler, Robbins, Meline, Ballowe

Nays: None. Motion Carries

E. W.W. Grainger Invoice Payable

Motion by Commissioner Kessler to approve the W. W. Grainger Invoice Payable in the amount of \$3,935.18.

Second by Commissioner Robbins

Vote to approve the W. W. Grainger Invoice Payable in the amount of \$3,935.18

Ayes: Commissioner Kessler, Meline, Robbins, Ballowe

Abstention: Commissioner Doerhoefer

Nays: None. Motion Carries

**10. Commissioner Comments**

A. Commissioner Ballowe - Thank you to everyone who attended last night's Town Hall Meeting. Thank you to Jeff Wilgus and Bill Polisson and please consider volunteering time to serve on the board of either affiliate.

B. Commissioner Meline - none

C. Commissioner Robbins - none

- D. Commissioner Kessler - Thank you to everyone who attended last night's Town Hall Meeting. Thank you to the Hawthorn D73 School District for entrusting the Park District with the Before and After School Program.
- E. Commissioner Doerhoefer - none

**11. Closed Session under 2(c)(1) and 2(c)(2) of the Illinois Open Meetings Act, to discuss personnel decisions/salaries and deliberations concerning salary schedules for one or more classes of employees.**

President Ballowe asked for a motion to go into Closed Session to discuss personnel decisions/salaries and deliberations concerning salary schedules for one or more classes of employees pursuant to section 2(c)(1) and to section 2(c)(2) of the Illinois Open Meetings Act.

Motion by Commissioner Meline to go into Closed Session.

Second by Commissioner Robbins.

Ayes: Commissioners Doerhoefer, Meline, Kessler, Robbins and Ballowe.

Nay: None. Motion carried.

**12. Action, if any, on Closed Session discussion items**

The Board returned to Open Session at 7:54 p.m. President Ballowe asked for a roll call. Present: Commissioners Kessler, Robbins, Meline, and Doerhoefer, Ballowe. President Ballowe explained that the Board met in Closed Session under 2(c)(1) and 2(c)(2) of the Illinois Open Meeting Act for the purpose of discussing personnel decisions/salaries and deliberations concerning salary schedules for one or more classes of employees. The Board took no action on matters discussed in Closed Session.

President Ballowe asked for a motion to approve the salary classification schedule for fiscal year 2015/2016 and a 2.75% merit increase. Motion by Commissioner Meline to approve the salary classification schedule for fiscal year 2015/2016 and a 2.75% merit increase.

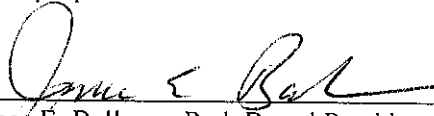
Second by Commissioner Robbins.

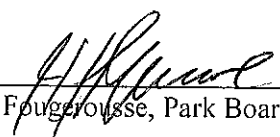
Ayes: Commissioners Kessler, Robbins, Meline, Doerhoefer and Ballowe

Nays: None. Motion carries

**13. Adjournment**

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:57 p.m.

  
James E. Ballowe, Park Board President

  
Jeff Fougere, Park Board Secretary