

Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Agenda
February 26, 2015 – 6:30p.m.

1. Call to Order- The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Ballowe at 6:37 p.m. at the Laschen Community Center, 294 Evergreen Drive, Vernon Hills.
2. Roll Call - Present: Commissioners Kessler, Meline, Doerhoefer, Ballowe, and Robbins. Staff: Jeff Fougousse, Marla Pineiro, Mike Moorman, Matt LaPorte, Cheryl Baron and Amy Darling. Guests Present: James Kim, Jessica Mitchell and Joe Brusseau.
3. Pledge of Allegiance
4. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
 - A. Minutes of the Regular Board Meeting January 29, 2015
 - B. Minutes of the Closed Session Meeting January 29, 2015
 - C. Payables (less Grainger) & Payroll through February 26, 2015: \$534,380.77

President Ballowe asked for a motion to approve items A-C on the Omnibus Agenda.

Motion by Commissioner Robbins to approve items A-C of the Omnibus Vote Agenda.

Second by Commissioner Meline

Vote to approve items A-C of the Omnibus Vote Agenda.

Ayes: Commissioner Kessler, Doerhoefer, Robbins, Meline, Ballowe

Nays: None. Motion Carries

5. Welcome to Visitors and Guests - Public Comment Period -None
6. Financial Reports for the Period Ending January 31, 2015-Superintendent Pineiro reported that there are no changes to the financial reports and that they are on file.
7. Reports and Communication
 - A. Executive Director Jeff Fougousse – report attached. In addition, Jeff suggested that the Budget Workshop scheduled for Thursday, March 19, 2015 will begin at 5:00 p.m.
 - B. Finance and HR Superintendent Marla Pineiro – no report
 - C. Recreation Superintendent Tom Ritter – report attached
 - D. Parks Superintendent Mike Moorman – report attached. In addition, Mike reported that Ash Tree removal continues and replacements trees will be planted in the spring.
 - E. Communications Manager Cheryl Baron – report attached
 - F. Lakeview Fitness Facility Supervisor Matt LaPorte – report attached. In addition, Matt explained that his membership report will no longer include memberships that are suspended or on hold for non payment. Matt also reported that registration for Loop the Lakes is now open. Commissioner Kessler asked Matt if there is a system in place to track the conversion of complimentary fitness memberships into full time members. Matt responded that a system

does exist and he would be glad to provide those statistics to the Board. President Ballowe asked Matt if he felt the efforts made to build sales relationships with local corporations was beneficial. Matt responded that developing these corporate relationships has resulted in new memberships to the facility and he expects that trend to continue.

G. Commissioner/Committee Reports and Communications:

1) Liaison to New Affiliates Report – Commissioners Ballowe and Kessler

Commissioner Kessler reported that the Vernon Hills Community Baseball and Softball Affiliate held its first meeting. Topics of discussion at the meeting included organization structure, identifying volunteer positions and budget. Another meeting may be scheduled within the next week. The Affiliate is moving in a positive forward direction.

President Ballowe reported that the Vernon Hills Sports Club has held two meetings so far. These meetings have been to discuss budget, schedules and bylaws. This Affiliate is also moving in a positive forward direction.

H. Board Correspondence –Vernon Hills Police Department Recognition of Jerry Hughes-President Ballowe read the letter from the Vernon Hills Police Department and presented Jerry Hughes with an Award of Excellence on behalf of the Park Board of Commissioners.

8. Unfinished Business - none

9. New Business

A. PDRMA LCR Agency Accreditation/Jessica Mitchell – President Ballowe invited Jessica Mitchell, Vernon Hills Park District Safety Coordinator approached the podium and provided a summary of the Loss Control Review conducted by PDRMA. Jessica explained that the Park District was reviewed in four areas: Administration, Aquatics, Park Maintenance and Recreation. Safety inspections, training and claim reporting are some of the processes reviewed to determine the agency overall score. An overall score of 95% or higher is required for agency accreditation. Jessica informed the board that Vernon Hills Park District received an overall score of 98.84 and is accredited by PDRMA, it's highest award of recognition. The award hangs in the Century Room for display.

B. Village of Vernon Hills request to use Century Park for July 4 and Summer Celebration Events

Motion by Commissioner Meline to approve the Village of Vernon Hills request to use Century Park for July 4 and Summer Celebration Events.

Second by Commissioner Robbins

Vote to approve the Village of Vernon Hills request to use Century Park for July 4 and Summer Celebration Events.

Ayes: Commissioner Kessler, Doerhoefer, Meline, Robbins, Ballowe

Nays: None. Motion Carries

C. Amendment to Affiliate Agreements - Vernon Hills Soccer Club and the Vernon Hills Stingers Fast Pitch Association

Motion by Commissioner Robbins to approve the Amendments to the Vernon Hills Soccer Club and the Vernon Hills Stingers Fast Pitch Association Affiliate Agreements.
Second by Commissioner Kessler

Vote to approve the Amendments to the Vernon Hills Soccer Club and the Vernon Hills Stingers Fast Pitch Association Affiliate Agreements.
Ayes: Commissioner Meline, Doerhoefer, Robbins, Kessler, Ballowe
Nays: None. Motion Carries

D. Resolution 01-15: Affiliate Agreement with Vernon Hills Sports Club

Motion by Commissioner Doerhoefer to approve the Resolution 01-15: Affiliate Agreement with the Vernon Hills Sports Club.
Second by Commissioner Robbins

Commissioner Robbins inquired about the 501C3 Status for the affiliates. Executive Director Fougousse explained that applications were in process for both affiliates.

Vote to approve the Affiliate Agreement with the Vernon Hills Sports Club
Ayes: Commissioner Robbins, Meline, Kessler, Doerhoefer, Ballowe
Nays: None. Motion Carries

E. Resolution 02-15: Affiliate Agreement with Vernon Hills Community Baseball and Softball

Motion by Commissioner Robbins to approve the Resolution 02-15: Affiliate Agreement with the Vernon Hills Community Baseball and Softball
Second by Commissioner Kessler
Vote to approve the Affiliate Agreement with the Vernon Hills Community Baseball and Softball
Ayes: Commissioner Doerhoefer, Meline, Kessler, Robbins, Ballowe
Nays: None. Motion Carries

F. Joint Legislative Committee Breakfast – Jeff informed Commissioners to let him know if they would like to attend this event.

G. Deerpath Park Masterplan Update/Joe Brusseau

President Ballowe invited Joe Brusseau, Brusseau Designs in Hoffman Estates to the podium for an update on the Deerpath Park Masterplan. Joe gave a presentation on the concept designs for the park plans. Some of the areas highlighted were Kids Castle, ball fields, tennis courts, fishing piers and movie viewing area. Joe also discussed the plans as they related to the OSLAD Grant requirements. The OSLAD application is due July 1, the plan will need to move forward with identifying projects of priority and community meetings. Commissioner Meline commented that input from the community was extremely important and should play a large part in any decision regarding changes to the park.

H. W.W. Grainger Invoices Payable

Motion by Commissioner Robbins to approve the W. W. Grainger Invoice Payable in the amount of \$2,205.23

Second by Commissioner Kessler

Vote to approve the W. W. Grainger Invoice Payable in the amount of \$2,205.23

Ayes: Commissioner Kessler, Meline, Robbins, Ballowe

Abstention: Commissioner Doerhoefer

Nays: None. Motion Carries

10. Commissioner Comments

- A. Commissioner Ballowe-Thank you to the Park District Staff and the Lions Club for all of their work on the recent Craft Beer event. The event was well coordinated and enjoyed by all who attended.
- B. Commissioner Meline-no report
- C. Commissioner Robbins-no report
- D. Commissioner Kessler-no report
- E. Commissioner Doerhoefer-no report

11. **Closed Session under 2(c)(5) of the Illinois Open Meetings Act, to discuss the purchase or lease of real property.**

President Ballowe asked for a motion to go into Closed Session to discuss the purchase or lease of real property pursuant to section 2(c)(5) of the Illinois Open Meetings Act.

Motion by Commissioner Meline to go into Closed Session.

Second by Commissioner Robbins.

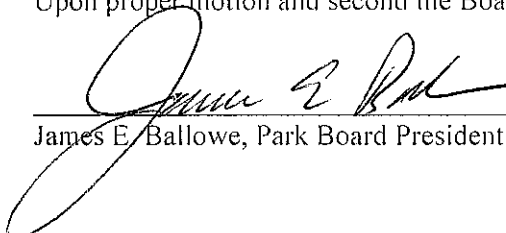
Ayes: Commissioners Doerhoefer, Meline, Kessler, Robbins and Ballowe.

Nay: None. Motion carried.

The Board returned to Open Session at 8:28 p.m. President Ballowe asked for a roll call. Present: Commissioners Kessler, Robbins, Meline, and Doerhoefer, Ballowe. President Ballowe explained that the Board met in Closed Session under 2(c)(5) of the Illinois Open Meeting Act for the purpose of discussing the purchase or lease of real property The Board took no action on matters discussed in Closed Session.

12. **Adjournment**

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 8:30 p.m.


James E. Ballowe, Park Board President


Jeff Fougere, Park Board Secretary