



**Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
November 15, 2018**

1. Call to Order and Roll Call –

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:32 p.m. at 635 N. Aspen Drive, Vernon Hills, IL 60061.

Present: Commissioners Robbins, Meline, Doerhoefer, Ballowe, Kessler. Staff: Jeff Fougerousse, Tom Ritter, Cheryl Buhmann, Joseph Zimmerman, Marla DeCicco, James Kim, Amy Darling.

2. Pledge of Allegiance- President Doerhoefer led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Board Meeting October 25, 2018

B. Payables (less Grainger) & Payroll through November 15, 2018 in the amount of: **\$661,429.58.**

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda

Motion by Commissioner Robbins.

Second by Commissioner Kessler.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Meline, Robbins, Ballowe, Kessler, Doerhoefer.

Nays: None. Motion Carries

4. Financial Reports for the Period Ending October 31, 2018

President Doerhoefer confirmed that there were no changes or additions to Financial Reports and if they are currently on file.

5. Welcome to Visitors and Guests - Public Comment Period

A. Board Member Service Anniversary Awards

President Doerhoefer invited Commissioner Meline to the podium and presented a plaque from the Illinois Association of Park Districts recognizing Commissioner Meline for 15 years of service to the Vernon Hills Park District Park Board of Commissioners.



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President Doerhoefer also invited Commissioner Ballowe to the podium and presented a plaque from the Illinois Association of Park Districts recognizing Commissioner Ballowe for 10 years of service to the Vernon Hills Park District Park Board of Commissioners.

President Doerhoefer thanked them both for their service and dedication to the Park District and the residents of Vernon Hills.

6. Unfinished Business - None

7. Reports and Communication

- A.** Executive Director- Jeff Fougousse – report attached. In addition, Jeff congratulated Commissioners Ballowe and Meline on their recognition. He reminded the public that the Park Board of Commissioners serve a six year term and do not receive compensation. They volunteer their time and service to the community. Jeff thanked them both on behalf of the entire staff. Jeff informed the board that a liaison meeting with the Village is planned for after the new year to discuss the future of the Laschen Community Center property.
- B.** Finance and HR Superintendent – Marla DeCicco- report attached.
- C.** Recreation Superintendent- Tom Ritter – report attached.
- D.** Parks Superintendent- James Kim –report attached. In addition, James stated that residents are welcome to contact the parks department with any questions regarding the clearing being done in the Seavey ditch. Progress continues on the solar panel installation at the park maintenance facility.
- E.** Marketing & Communications Manager- Cheryl Buhmann – report attached.
- F.** Facility Manager at Lakeview Fitness – Joseph Zimmerman- no report. President Doerhoefer welcomed Joe to the district on behalf of the board.
- G.** Commissioner/Committee Reports and Communications – President Doerhoefer congratulated the school district on the passage of their referendum.
- H.** Board Correspondence - none

8. New Business

A. SRA Accessibility Resolution 06-18

President Doerhoefer asked for a motion to approve SRA Accessibility Resolution 06-18.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Vote to approve SRA Accessibility Resolution 06-18.

Ayes: Commissioner Kessler, Meline, Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries

B. Park Maintenance Facility Property Swap Agreement with Village of Vernon Hills

President Doerhoefer asked for a motion to approve the Real Estate Exchange and Access Agreement between the Vernon Hills Park District and Village of Vernon Hills.

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Motion by Commissioner Meline.

Second by Commissioner Robbins.

Discussion: Commissioner Kessler commented that the agreement is being executed prior to the park district receiving a no further remediation clearance. James Kim explained that language exists in the contract outlining the park district's responsibility for the remaining remediation work and for making sure that proper special insurance needs are met to remove the contaminated soil.

Vote to approve Park Maintenance Facility Property Swap Agreement with Village of Vernon Hills.

Ayes: Commissioner Ballowe, Robbins, Kessler, Meline, Doerhoefer.

Nays: None. Motion Carries

C. Truth in Taxation Resolution 07-18

President Doerhoefer stated: "Each year the Park Board is required to meet formally and estimate the amount of money they will need to levy to cover their operating costs for the next fiscal year.

At tonight's meeting, the Board will vote on resolution 7-18 to levy an estimated \$3,811,000 in property taxes less debt service in December of 2018. This estimate represents a 4.98% increase over the 2017 tax levy. The 4.98% increase is based on an estimate for the 2017 tax year EAV (equalized assessed value) and will be reduced based on the actual EAV before any tax dollars are extended. The levy increase is based on the rising cost of living, an increase in Park District residents and the expansion and improvement of Park District facilities.

A Truth in Taxation hearing is required to be held in any year that the Park Board determines that the current year's estimated levy will exceed the prior year's actual levy by 5% or more. Since the estimate for the 2018 levy does not exceed the 2017 levy by more than 5%, a Truth in Taxation Hearing is not required, but for full disclosure, a hearing will be held on December 13, 2018 in the Sullivan Community Center Board Room at 6:15pm."

President Doerhoefer asked for a motion to approve Resolution 07-18.

Motion by Commissioner Robbins.

Second by Commissioner Kessler.

Vote to approve Resolution 07-18.

Ayes: Commissioner Kessler, Meline, Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries

D. Ordinance 06-18

President Doerhoefer invited Anthony Miceli from Speer Financial to the podium. Mr. Miceli gave an overview of the bond sale process and summarized the results of the sale.

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President Doerhoefer then asked for a motion to approve Ordinance 06-18 :An Ordinance providing for the issue of approximately \$1,034,830 General Obligation Limited Tax Park Bonds, Series 2018, of the Park District, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of certain outstanding bonds of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Motion by Commissioner Ballowe.

Second by Commissioner Meline.

Vote to approve Ordinance 06-18.

Ayes: Commissioner Robbins, Kessler, Meline, Ballowe, Doerhoefer.

Nays: None. Motion Carries

E. 2019-2023 Masterplan Adoption

President Doerhoefer asked for a motion to approve the 2019-2023 Parks Masterplan.

Motion by Commissioner Robbins.

Second by Commissioner Kessler.

Vote to approve the 2019-2023 Parks Masterplan.

Ayes: Commissioner Meline Robbins, Ballowe, Kessler, Doerhoefer.

Nays: None. Motion Carries

F. Lakeview Fitness Proposal

Executive Director Jeff Fougrouse informed the park board that funds might become available to park districts for capital improvement projects via a bill being considered in Springfield. Jeff prepared a list of potential projects that he feels might meet the criteria to be awarded these potential funds. Lakeview Fitness Center was the project focus with additional floor space, additional lap lanes and locker room improvements at the top of the list. The board is in favor of applying for funding, should the bill pass.

G. W.W. Grainger Invoice Payable

President Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of \$660.66.



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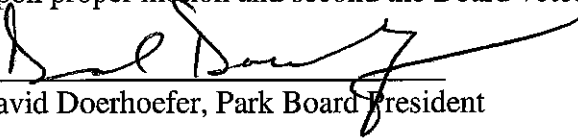
Motion by Commissioner Robbins.
Second by Commissioner Kessler.
Vote to approve the W. W. Grainger invoice in the amount of \$660.66.
Ayes: Commissioner Ballowe, Robins, Kessler, Meline.
Abstain: Commissioner Doerhoefer
Nays: None. Motion Carries

9. Commissioner Comments

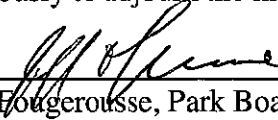
- A. Commissioner Ballowe - Thank you for the recognition. Thank you to my family.
- B. Commissioner Meline – Thank you for the recognition as well and to my family.
- C. Commissioner Robbins -none
- D. Commissioner Kessler -none
- E. Commissioner Doerhoefer –none

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:30 p.m.



David Doerhoefer, Park Board President



Jeff Fougere, Park Board Secretary

