



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
August 22, 2019 – 6:30p.m.

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:30 p.m. at 635 N. Aspen Drive, Vernon Hills, IL 60061.

Present: Commissioners Robbins, Ballowe, Kessler, Meline, Doerhoefer.

Staff: Jeff Fougerousse, Tom Ritter, Cheryl Buhmann, Joseph Zimmerman, Marla DeCicco, James Kim, Amy Darling.

Guests Present: State Representative Daniel Didech, Gail Herrmann, Tom Herrmann, Jarrod Scheunemann.

2. Pledge of Allegiance - President Doerhoefer led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Board Meeting July 25, 2019

B. Payables (less Grainger) & Payroll through August 22, 2019 in the amount of \$ 867,992.77

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Discussion: none.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Robbins, Kessler, Ballowe, Meline, Doerhoefer.

Nays: None. Motion Carries.

4. Financial Reports for the Period Ending July 31, 2019

President Doerhoefer asked Marla if the financial reports are currently on file. Marla confirmed that the reports were on file and no changes were made.



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President Doerhoefer asked for a motion to approve the financial reports for the period ending July 31, 2019 pending audit adoption.

Motion by Commissioner Meline.
Second by Commissioner Ballowe.
Discussion: none.

Vote to approve the Financial Reports for the period ending July 31 pending audit adoption.

Ayes: Commissioner Meline, Ballowe, Kessler, Robbins, Doerhoefer.

Nays: None. Motion Carries.

5. Welcome to Visitors and Guests - Public Comment Period

President Doerhoefer introduced Representative Daniel Didech. On behalf of the Park Board and residents of Vernon Hills, he thanked Representative Didech for securing the funding for the tennis courts at Grosse Pointe Park and the Laschen site.

Representative Didech updated the board on projects that resident tax dollars have supported within the community and highlighted what he described as an historic session whereby a balanced budget for the state was passed. He values the relationship with the Park District and offered his continued support.

6. Unfinished Business - There was no unfinished business to be heard.

7. New Business

A. Gail Herrmann Recognition

President Doerhoefer invited Tom Ritter, Superintendent of Recreation and Gail Herrmann, Early Childhood Supervisor to the podium. Tom recognized Gail's achievements and tenure as an employee of the district for close to 30 years. President Doerhoefer then presented a plaque to Gail in honor of her service and dedication to the park district and residents of Vernon Hills. The park board, staff and residents wish her a long, happy and healthy retirement. Gail thanked the park board, staff and residents and has enjoyed her time working for the district.

B. Jarrod Scheunemann, Campfire Concepts

President Doerhoefer invited Jarrod to the podium to update the board on the results of the Community Survey. Jarrod began by reporting that the Vernon Hills Park District had an

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exceptionally high number of respondents and that over 80% of those respondents were happy with parks, facilities and services. He provided written and visual reports to the board detailing information regarding the number of respondents as well as demographic and benchmark information. Jarrod also provided statistical information related to programs, park and path usage, facility recognition and special event attendance.

C. W.W. Grainger Invoice Payable

President Doerhoefer asked for a motion to approve the W. W. Grainger Invoice Payable in the amount of \$814.22.

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Discussion: none.

Vote to approve the W.W. Grainger Invoice in the amount of \$814.22

Ayes: Commissioner Robbins, Kessler, Ballowe, Meline

Abstain: Commissioner Doerhoefer.

Nays: None. Motion Carries.

8. Reports and Communication

A. Executive Director- Jeff Fougerousse – attached.

B. Finance and HR Superintendent – Marla DeCicco- attached.

C. Recreation Superintendent- Tom Ritter-attached.

D. Parks Superintendent- James Kim – attached.

E. Marketing & Communications Manager- Cheryl Buhmann –attached.

F. Facility Manager- Joe Zimmermann-attached. Commissioner Kessler asked if Joe could provide historical data related to membership and cancellations in future reports.

G. Commissioner/Committee Reports and Communications- none

H. Board Correspondence – none

9. Commissioner Comments

A. Commissioner Ballowe -none

B. Commissioner Meline -none

C. Commissioner Robbins -none

D. Commissioner Kessler – based on the results of the Community Survey, the park district has great staff. The number of positive comments is noted.

E. Commissioner Doerhoefer – special thank you to staff and the residents for their participation and feedback in the survey. Thank you as well to staff and residents for another great Ribfest event.



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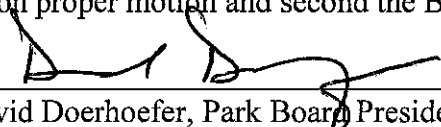
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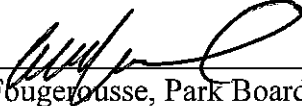


10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 8:10 p.m.



David Doerhoefer, Park Board President



Jeff Fougousse, Park Board Secretary



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