



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
September 19, 2019 – 6:30p.m.

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:32 p.m. at 635 N. Aspen Drive, Vernon Hills, IL 60061.

Present: Commissioners Ballowe, Kessler, Meline, Doerhoefer.

Absent: Commissioner Robbins.

Staff: Jeff Fougerousse, Tom Ritter, Cheryl Buhmann, Joseph Zimmerman, Marla DeCicco, James Kim, Amy Darling.

Guests Present: Rick Winegard, Dennis Drexler, Peter Lamberti, Melissa Leuck, Peter Kempf, Stacie Brettner, Andrew Reback.

2. Pledge of Allegiance- President Doerhoefer led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Board Meeting August 22, 2019

B. Payables (less Grainger) & Payroll through September 19, 2019 in the amount of \$809,640.63

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.

Motion by Commissioner Kessler.

Second by Commissioner Meline.

Discussion: none.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Ballowe, Kessler, Meline, Doerhoefer.

Nays: None. Motion Carries

President Doerhoefer clarified that as the District 73 Kindergarten building is built, payments for that project will be made by the park district and reimbursed at 100% to the park district by the school district.



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4. Financial Reports for the Period Ending August 30, 2019

President Doerhoefer asked for a motion to approve the financial reports for the period ending August 30, 2019 pending audit adoption.

Motion by Commissioner Meline.

Second by Commissioner Kessler.

Discussion: none.

Vote to approve the Financial Reports for the period ending August 30 pending audit adoption.

Ayes: Commissioner Kessler, Meline, Ballowe, Doerhoefer.

Nays: None. Motion Carries.

5. Welcome to Visitors and Guests - Public Comment Period - none

6. Unfinished Business –None

President Doerhoefer announced that New Business, Item 8 would precede Item 7, Reports and Communication.

8. New Business

A. Annual Affiliate Review

Vernon Hills Community Baseball/Softball, Vernon Hills Soccer Club, The Vernon Hills Sports Club, Vernon Hills Lady Cougars Feeder Basketball, and the Vernon Hills Stingers Softball affiliates each provided an update on their programs. Each provided registration, financial and leadership information. In addition, each affiliate was provided the opportunity to highlight program updates and plans as well as make any requests to the Park District for assistance. All of the affiliates commented on the cooperative relationship and support received by the Park District. President Doerhoefer thanked the affiliates for their dedication and their commitment to the children in the community and encouraged members of the community to recognize their efforts and time spent. Commissioner Meline recognized the affiliate coaches and staff for volunteering their personal time to provide the opportunity for community youth to participate in athletics.

B. 2020-2024 Strategic Plan

Executive Director Jeff Fougousse reported that to date, the leadership team, the full time staff and the park board have held meetings with Carol Sente to provide input for the upcoming plan. A final meeting to include all staff and the park board is scheduled for Saturday October 5. The plan is expected to be presented to the board at the October 24 regular meeting.



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C. Sullivan Community Center Skate Park

Executive Director Jeff Fougousse reviewed the original plans to relocate the skate park directly east of the current location. There was a significant expense associated with this new location as excavation and grading would be required. A more cost effective location for the new park was proposed to be the far south end of the Family Aquatic Center Parking lot. Using that new location, a proposal and rendering for the new skate park was submitted by Lori Vierow. The proposed skate park is smaller in square footage than the current skate park. The proposed rendering has also been shared with the school district and the village. Jeff will be meeting with both to discuss financial contributions of all three entities and would like the park board to provide him with a direction in which they would like to proceed. Commissioner Ballowe expressed concern with the location in the Family Aquatic lot as it related to staging for kindergarten pickup/dropoff as well as limiting access for tractor/trailer supply drop-offs for the aquatic facility. Commissioner Kessler expressed concern that the proposed site was encroaching on the parking lot and limiting space when future needs for the kindergarten building have yet to be determined. President Doerhoefer expressed concerns with placing the new park in a fairly tucked away location, the smaller size and the negative effect it may have on meeting the recreation needs of the youth in the community. Discussion will continue at the October park board meeting.

D. Bulk Fertilizer/Weed Control Contract Award

President Doerhoefer asked for a motion to award Arthur Clesens Inc the Bulk Fertilizer/Weed Control Contract in the amount of \$18,513.00.

Motion by Commissioner Meline.

Second by Commissioner Ballowe.

Discussion: none.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Meline, Ballowe, Kessler, Doerhoefer.

Nays: None. Motion Carries

E. Laschen Park IGA

Executive Director Jeff Fougousse informed the park board that the Village has presented a ten year lease on the property instead of the traditional long term 99 year lease that has been executed with the Village on other agreements. The proposed lease also includes a 90 day opt out option for the Village, which they may take at any time. Park district counsel is working with the Village on the terms of the IGA.



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F. W.W. Grainger Invoice Payable

President Doerhoefer asked for a motion to approve the W. W. Grainger Invoice Payable in the amount of \$1048.14.

Motion by Commissioner Kessler.

Second by Commissioner Meline.

Discussion: none.

Vote to approve the W.W. Grainger Invoice in the amount of \$1048.14

Ayes: Commissioner Kessler, Ballowe, Meline

Abstain: Commissioner Doerhoefer.

Nays: None. Motion Carries.

7. Reports and Communication

- A. Executive Director- Jeff Fougerousse- report attached.
- B. Finance and HR Superintendent – Marla DeCicco- no report
- C. Recreation Superintendent- Tom Ritter –report attached.
- D. Parks Superintendent- James Kim –report attached.
- E. Marketing & Communications Manager- Cheryl Buhmann –report attached.
- F. Facility Manager- Joe Zimmermann – report attached.
- G. Commissioner/Committee Reports and Communications-none
- H. Board Correspondence - none.

9. Commissioner Comments

- A. Commissioner Ballowe -none
- B. Commissioner Meline -none
- C. Commissioner Kessler -none
- D. Commissioner Doerhoefer – Happy Birthday to Commissioner Meline. Thank you to staff for everything they do.

10. President Doerhoefer asked for a motion to close this portion of the meeting to the public and convene in Closed Session under Section 2(c)(21) of the Illinois Open Meetings Act for the purpose of discussing the Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Destruction of Audio Tapes.

Motion by Commissioner Meline.

Second by Commissioner Ballowe.

Vote to close this portion of the meeting and to convene in Closed Session.

Ayes: Commissioner Kessler, Ballowe, Meline, Doerhoefer.

Nays: None. Motion Carries.



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11. Action, if any, on Closed Session discussion items

The Commissioners and staff returned to Open Session at 8:02 p.m. President Doerhoefer stated that the Board met in Closed Session to discuss the Semi-Annual Review, Approval and or Release of Closed Session Minutes and the Destruction of Audio tapes pursuant to section 2(c)(21).

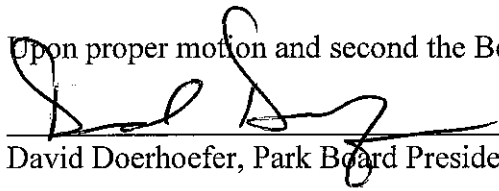
President Doerhoefer asked for a motion to make the minutes of the Closed Sessions of February 20, 2009 and March 28, 2019 available to the public it having been determined by the Board that they no longer require confidential treatment. Motion by Commissioner Ballowe. Second by Commissioner Kessler.

President Doerhoefer asked for a motion that the Park Board hereby determines that the need for confidentiality still exists as to all remaining closed session minutes, or portions thereof, not previously released for public inspection, and the same shall not be released for public inspection at this time. Motion by Commissioner Ballowe. Second by Commissioner Meline.

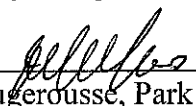
President Doerhoefer asked for a motion to approve the destruction of audio tapes of the Closed Sessions held September 19, 2017 and March 22, 2018 it having been determined by the Board that appropriate minutes were recorded as approved and meet the written minutes requirements of the Open Meetings Act and at least 18 months have passed since the meetings were held. Motion by Commissioner Ballowe. Second by Commissioner Kessler.

8. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 8:04 p.m.



David Doerhoefer, Park Board President



Jeff Fougrousse, Park Board Secretary



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