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Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting Minutes  
November 21, 2019 – 6:30p.m.

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:33 p.m. at 635 N. Aspen Drive, Vernon Hills, IL 60061.

Present: Commissioners Ballowe, Robbins, Doerhoefer. Commissioner Meline arrived at 7:15pm.

Absent: Commissioner Kessler.

Staff: Jeff Fougerousse, Tom Ritter, Cheryl Buhmann, Joseph Zimmerman, Marla DeCicco, James Kim, Amy Darling.

Guests Present: Sandy Robbins.

2. Pledge of Allegiance - President Doerhoefer led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Public Hearing October 24, 2019

B. Minutes of the Regular Meeting October 24, 2019

C. Payables (less Grainger) & Payroll through November 21, 2019 in the amount of \$678,576.51.

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Discussion: none.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries

4. Financial Reports for the Period Ending October 31, 2019

President Doerhoefer confirmed with Marla DeCicco that the financial reports for the period ending October 31, 2019 are currently on file.

President Doerhoefer asked for a motion to approve the financial reports for the period ending October 31st, 2019 pending audit adoption.

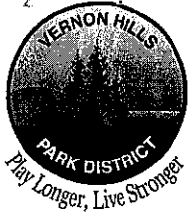


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Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Discussion: none.

Vote to approve the Financial Reports for the period ending October 31, 2019 pending audit adoption.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries.

5. Welcome to Visitors and Guests - Public Comment Period – none.

6. Unfinished Business - none.

7. New Business

- A. Ordinance 05-19: An ordinance providing for the issue of approximately \$1,052,335 General Obligation Limited Tax Park Bonds, Series 2019, of the Vernon Hills Park District, Lake County, Illinois, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide the revenue source for the payment of certain outstanding bonds of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

President Doerhoefer invited Dan Forbes from Speer Financial to the podium. Dan provided a summary review of the Bond sale documents and invited questions from the Board. There were no questions or concerns from the Board regarding the Bond Sale

President Doerhoefer asked for a motion to approve Ordinance 05-19

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Discussion: none.

Vote to approve Ordinance 05-19.

Ayes: Commissioner Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries

B. Board Member Service Recognition for Commissioner Bruce Robbins

President Doerhoefer invited Commissioner Robbins to the podium whereby he was presented with the IAPD 10 Year Service Award. Commissioner Robbins thanked his fellow board members and recognized the staff of the Park District for their continued commitment to excellence.



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### C. Midwest Mechanical Hot Water Heater Recommendation

President Doerhoefer asked for a motion to approve the staff recommendation to award Midwest Mechanical the contract in the amount of \$80,032 for replacement of one hot water heater at Lakeview Center.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Discussion: none.

Vote to award Midwest Mechanical the contract in the amount of \$80,032 for replacement of one hot water heater at Lakeview Center.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries

### D. Hawthorn District 73 Playground Recommendation

President Doerhoefer asked for a motion to approve the D73 Playground.

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Discussion: none.

Vote to approve the D73 Playground.

Ayes: Commissioner Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries

### Kiddie Korral 2-5 Playground Recommendation

President Doerhoefer asked for a motion to approve the staff recommendation to award Little Tykes the 2-5 year old playground in the amount of \$20,664.00.

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Discussion: none.

Vote to award Little Tykes the 2-5 year old playground in the amount of \$20,664.00.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries

### E. Community Skate Park Update/Professional Services Recommendation

Executive Director Fougousse updated the board on the outcomes of the November 7, 2019 Community Meeting. The overwhelming preference by the public in attendance was for Option B.

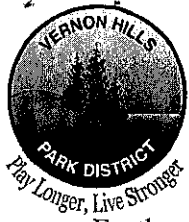
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Further discussion with the skatepark vendor took place regarding the cost to increase the square footage of the park to approximately 5000 sq. ft. Executive Director Fougrousse confirmed that financial assistance for the project is expected by both D73 and the Village of Vernon Hills. The consensus of the Park Board was that the Park District cap it's investment into the skate park at 150,000.00.

#### F. PARC Grant

President Doerhoefer asked for a motion to approve the professional services agreement with Williams Architects in the amount of \$5,000.00.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Discussion: none.

Vote to approve the professional services agreement with Williams Architects in the amount of \$5,000.00.

Ayes: Commissioner Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries

#### G. Resolution 05-19 Truth in Taxation

President Doerhoefer asked for a motion to approve Resolution 05-19.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Discussion: none.

Vote to approve Truth in Taxation Resolution 05-19.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries

#### H. Resolution 06-19 SRACL Accessability

President Doerhoefer asked for a motion to approve Resolution 06-19

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Discussion: none.

Vote to approve SRACL Accessability Resolution 06-19.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries



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**I. W.W. Grainger Invoice Payable**

President Doerhoefer asked for a motion to approve the W.W. Grainger invoice in the amount of \$3562.66.

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Discussion: none.

Vote to approve the W.W. Grainger invoice in the amount of \$3562.66.

Ayes: Commissioner Robbins, Ballowe.

Abstain: Commissioner Doerhoefer

Nays: None. Motion Carries

**8. Reports and Communication**

A. Executive Director- Jeff Fougereousse- report attached.

B. Finance and HR Superintendent – Marla DeCicco-report attached.

C. Recreation Superintendent- Tom Ritter –report attached.

D. Parks Superintendent- James Kim –report attached.

E. Marketing & Communications Manager- Cheryl Buhmann –report attached.

F. Facility Manager- Joe Zimmermann – report attached.

G. Commissioner/Committee Reports and Communications - none

H. Board Correspondence – President Doerhoefer read aloud a correspondence from a parent with children in the PALS program. The parent wanted to recognize Shannon Thomas from the District PALS program for her hard work and dedication to her children and to congratulate her on her promotion. President Doerhoefer affirmed the sentiment on behalf of the Park Board.

**9. Commissioner Comments**

A. Commissioner Ballowe -none

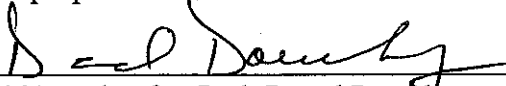
B. Commissioner Meline -none

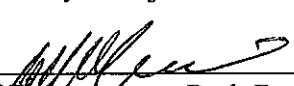
C. Commissioner Robbins -none

D. Commissioner Doerhoefer -none

**10. Adjournment**

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:17 p.m.

  
\_\_\_\_\_  
David Doerhoefer, Park Board President

  
\_\_\_\_\_  
Jeff Fougereousse, Park Board Secretary



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