



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
January 16, 2020 – 6:30 p.m.

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:36p.m. at 635 N. Aspen Drive, Vernon Hills, IL 60061.

Present: Commissioners Ballowe, Robbins, Doerhoefer.

Absent: Commissioners Kessler, Meline.

Staff: Jeff Fougerousse, Cheryl Buhmann, Joseph Zimmerman, Marla DeCicco, James Kim, Amy Darling.

2. Pledge of Allegiance - President Doerhoefer led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Board Meeting, December 19, 2019

B. Minutes of the Closed Session, December 19, 2019

C. Payables (less Grainger) & Payroll through January 16, 2020 in the amount of \$ \$847,247.56

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Discussion: none.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries.

4. Financial Reports for the Period Ending December 31, 2019

President Doerhoefer confirmed with Marla DeCicco that the financial reports for the period ending December 31, 2019 are currently on file.

President Doerhoefer asked for a motion to approve the financial reports for the period ending December 31st, 2019 pending audit adoption.

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Discussion: none.

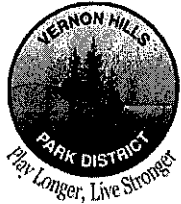


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Vote to approve the Financial Reports for the period ending December 31, 2019 pending audit adoption.

Ayes: Commissioner Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries.

5. Welcome to Visitors and Guests - Public Comment Period - none present.

6. Unfinished Business

A. Adoption of 2019 CAFR (Audit)

President Doerhoefer asked for a motion to approve the 2019 CAFR.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Discussion: none.

Vote to approve the 2019 CAFR.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries.

B. Discussion of and potential action regarding the District's Engagement Agreement with Sikich LLP for Auditing Services dated August 6, 2018.

President Doerhoefer asked for a motion to terminate the Park District's existing contract for auditing services with Sikich and direct staff and legal counsel to notify Sikich of the Park District's decision.

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Discussion: none.

Vote to terminate the Park District's existing contract for auditing services with Sikich and direct staff and legal counsel to notify Sikich of the Park District's decision.

Ayes: Commissioner Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries.

7. New Business

A. Ordinance 01-20: AN ORDINANCE abating the tax heretofore levied for the year 2019 to pay debt service on General Obligation Park Bonds (Alternate Revenue Source) Series 2013A, of the Vernon Hills Park District, Lake County, Illinois

President Doerhoefer asked for a motion to approve Ordinance 01-20.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.



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Discussion: none.

Vote to approve Ordinance 01-20.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries.

B. Ordinance 02-20: AN ORDINANCE abating the tax heretofore levied for the year 2019 to pay debt service on General Obligation Park Bonds (Alternate Revenue Source) Series 2016A, of the Vernon Hills Park District, Lake County, Illinois

President Doerhoefer asked for a motion to approve Ordinance 02-20.

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Discussion: none.

Vote to approve Ordinance 02-20.

Ayes: Commissioner Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries.

C. 2020/2021 Merit Increase Recommendation

President Doerhoefer asked for a motion to approve the 2020/2021 Merit Increase recommendation.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Discussion: none.

Vote to approve the 2020/2021 Merit Increase recommendation.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries.

D. 2020-2024 Capital Improvement Plan

President Doerhoefer asked for a motion to approve the 2020-2024 Capital Improvement Plan.

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Discussion: none.

Vote to approve the 2020-2024 Capital Improvement Plan.

Ayes: Commissioner Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries.

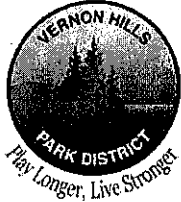


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E. 2020 Playground D73 Kindergarten Safety Surface Recommendation

President Doerhoefer asked for a motion to approve the Kindergarten Playground Safety Surface Recommendation.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Discussion: none.

Vote to approve the 2020 Playground D73 Kindergarten Safety Surface Recommendation.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries.

F. Kiddie Korral and the D73 Kindergarten Playground Installation Recommendation

President Doerhoefer asked for a motion to approve the Kiddie Korral and Kindergarten playground installation recommendations.

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Discussion: none.

Vote to approve the Kiddie Korral and the D73 Kindergarten Playground Installation Recommendation.

Ayes: Commissioner Robbins, Ballowe, Doerhoefer.

Nays: None. Motion Carries.

G. W.W. Grainger Invoice Payable

President Doerhoefer asked for a motion to approve the W.W. Grainger Invoice Payable in the amount of \$2669.58.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Discussion: none.

Vote to approve the W.W. Grainger Invoice Payable in the amount of \$2669.58.

Ayes: Commissioner Ballowe, Robbins, Doerhoefer.

Nays: None. Motion Carries.





8. Reports and Communication

- A. Executive Director- Jeff Fougrousse- attached.
- B. Finance and HR Superintendent – Marla DeCicco-attached.
- C. Facility Manager-Joe Zimmerman-attached.
- D. Parks Superintendent- James Kim –attached.
- E. Marketing & Communications Manager- Cheryl Buhmann –attached.
- F. Commissioner/Committee Reports and Communications- none.
- G. Board Correspondence – President Doerhoefer read aloud an email from a parent of a Little Learners Childcare participant who thanked the staff for their dedication to the children.

9. Commissioner Comments

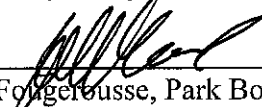
- A. Commissioner Ballowe – none.
- B. Commissioner Robbins – none.
- C. Commissioner Doerhoefer – none.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:05 p.m.



David Doerhoefer, Park Board President



Jeff Fougrousse, Park Board Secretary



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