



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
February 27, 2020 – 7:00 p.m.

1. Call to Order and Roll Call

The regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 7:00 p.m. at 635 N. Aspen Drive, Vernon Hills, IL 60061.

Present: Commissioners Meline, Kessler, Robbins, Doerhoefer.

Staff: Jeff Fougerousse, Tom Ritter, Cheryl Buhmann, Joseph Zimmerman, Marla DeCicco, James Kim, Amy Darling.

Absent: Commissioner Ballowe.

2. Pledge of Allegiance- President Doerhoefer led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Board Meeting, January 16, 2020

B. Minutes of the Special Board Meeting, January 28, 2020

C. Payables (less Grainger) & Payroll through February 27, 2020 in the amount of \$1,011,214.39.

President Doerhoefer asked for a motion to approve items on the Omnibus Agenda.

Motion by Commissioner Meline.

Second by Commissioner Robbins.

Discussion: none.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Robbins, Kessler, Meline, Doerhoefer.

Nays: None. Motion Carries

4. Financial Reports for the Period Ending January 31, 2020

President Doerhoefer confirmed with Marla DeCicco that the financial reports for the period ending January 31, 2020 are currently on file.



Sullivan Community Center 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801

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5. Welcome to Visitors and Guests - Public Comment Period

A. Community Service Awards

President Doerhoefer invited Thom Rizzo of Bobo's Gyros Vernon Hills the podium and presented an IAPD Community Service Award in recognition of their dedicated and professional partnership with the park district.

President Doerhoefer the Vernon Hills Queens organization to the podium. The organization also received an IAPD Community Service Award recognizing their partnership with the park district and contribution to the youth of the community.

Public Comment-

Janet Killen, of 190 Brandywine, Vernon Hills spoke to the board. She believes that the snow and ice removal is not adequate in her neighborhood. Executive Director Jeff Fougrousse offered to meet her at the area of her concern for a walk thru.

6. Unfinished Business -none

7. Reports and Communication

- A. Executive Director- Jeff Fougrousse- report attached.
- B. Finance and HR Superintendent – Marla DeCicco- report attached.
- C. Recreation Superintendent- Tom Ritter –report attached.
- D. Parks Foreman- Rick Krocza – report attached.
- E. Facility Manager-Joe Zimmerman- report attached.
- F. Marketing & Communications Manager- Cheryl Buhmann- report attached.
- G. Commissioner/Committee Reports and Communications- none
- H. Board Correspondence - none

8. New Business

A. VHAC Turf Agreement

President Doerhoefer asked for a motion to approve the License Agreement between the Village of Vernon Hills, the Vernon Hills Park District, SMP Development, LLC and the Vernon Hills Soccer Club for the use of Fields 10, 11 and 12 at the Vernon Hills Athletic Complex.

Motion by Commissioner Robbins.

Second by Commissioner Kessler.

Discussion: none.

Vote to approve the License Agreement between the Village of Vernon Hills, the Vernon Hills Park District, SMP Development, LLC and the Vernon Hills Soccer Club for the use of Fields 10, 11 and 12 at the Vernon Hills Athletic Complex.



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Ayes: Commissioner Meline, Robbins, Kessler, Doerhoefer.
Nays: None. Motion Carries

B. 2020/2021 Salary Classification Recommendation

President Doerhoefer asked for a motion to approve the 2020/2021 Salary Classification Recommendation.

Motion by Commissioner Kessler.
Second by Commissioner Meline.
Discussion: none.

Vote to approve the 2020/2021 Salary Classification Recommendation.

Ayes: Commissioner Robbins, Kessler, Meline, Doerhoefer.
Nays: None. Motion Carries

C. VHCBS Affiliate Renewal

President Doerhoefer asked for a motion to approve the renewal of the Vernon Hills Community Baseball Softball Affiliate Agreement.

Motion by Commissioner Meline.
Second by Commissioner Robbins.
Discussion: none.

Vote to approve the renewal of the Vernon Hills Community Baseball Softball Affiliate Agreement.

Ayes: Commissioner Kessler, Robbins, Meline, Doerhoefer.
Nays: None. Motion Carries

D. W.W. Grainger Invoice Payable -none

9. Commissioner Comments

- A. Commissioner Ballowe- absent.
- B. Commissioner Meline –none.
- C. Commissioner Robbins –none.
- D. Commissioner Kessler –none.
- E. Commissioner Doerhoefer –none.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:50 p.m.



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David Doerhoefer

David Doerhoefer, Park Board President

Jeff Fougousse

Jeff Fougousse, Park Board Secretary



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