



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
June 25, 2020

President Doerhoefer stated:

This location has not been opened to the public per the Restore Illinois Phase 3 Guidelines and per Executive Order 2020-07 in response to COVID-19.

Members of the public may join this meeting remotely via Gotomeeting.Com in the following formats:

From a computer, tablet or smartphone.

<https://global.gotomeeting.com/join/447243621>

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United States: +1 (646) 749-3112

Access Code: 447-243-621

1. Call to Order and Roll Call

The Annual meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:30 p.m.

Present: Commissioners Robbins, Ballowe, Doerhoefer, Kessler, Meline. Staff: Jeff Fougrouse, Marla DeCicco, James Kim, Cheryl Buhmann, Amy Darling.

2. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Annual Board Meeting May 28, 2020

B. Payables & Payroll through June 25, 2020 in the amount of \$533,862.89.

President Doerhoefer asked for a motion to approve the Omnibus Vote Agenda

Motion by Commissioner Meline.

Second by Commissioner Ballowe.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Ballowe, Robbins, Kessler, Meline, Doerhoefer.

Nays: None. Motion Carries



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3. Welcome to Visitors and Guests - Public Comment Period
4. Financial Reports for the Period Ending May 31, 2020

President Doerhoefer confirmed that there are no changes to the financial reports and that they are on file.

5. Reports and Communication

- A. Executive Director- Jeff Fougrousse- report attached.
- B. Finance and HR Superintendent – Marla DeCicco- report attached.
- C. Recreation Superintendent- Tom Ritter – report attached.
- D. Parks Superintendent- James Kim – report attached.
- E. Marketing & Communications Manager- Cheryl Buhmann- report attached.
- F. Facility Manager- Joe Zimmermann – report attached.
- G. Commissioner/Committee Reports and Communications - none
- H. Board Correspondence - none.

6. Unfinished Business –none.

7. New Business

- A. Ordinance 04-20- An Ordinance Declaring As Surplus and Authorizing the Sale or Other Conveyance of Surplus Personal Property of the Vernon Hills Park District, Lake County, Illinois.

President Doerhoefer asked for a motion to approve Ordinance 4-20

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Ayes: Commissioner Kessler, Ballowe, Meline, Robbins, Doerhoefer

Nays: None. Motion Carries

B. Utility Tractor and Production Mower Purchase Recommendation

President Doerhoefer asked for a motion that the purchase of a Utility Tractor and Production Mower be awarded to Martin Implement in the amount of \$53,834.25.

Motion by Commissioner Robbins.

Second by Commissioner Ballowe.

Discussion: Commissioner Kessler asked for confirmation that James was confident in the flexibility of service options for the tractor and mower. James confirmed that he did not have any concerns about service for the equipment.

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Ayes: Commissioner Meline, Kessler, Robbins, Ballowe, Doerhoefer
Nays: None. Motion Carries

C. FAC Waterslide Refinishing Project Recommendation

President Doerhoefer asked for a motion awarding IPS, Inc. the slide refinishing project for \$14,000.00.

Motion by Commissioner Kessler.

Second by Commissioner Ballowe.

Discussion: Commissioner Kessler inquired as to whether this work could be put off until the preparation period for the 2021 season. James explained that weather is a substantial determining factor and to plan for next spring could be problematic. Performing the work this summer while the slide was already out of service would provide more than enough time for the work to cure. Commissioner Meline also noted that next spring the probability of increased cost to do the work exists. Commissioner Ballowe also noted that the weather conditions were a large component.

Ayes: Commissioner Meline, Kessler, Ballowe, Robbins, Doerhoefer

Nays: None. Motion Carries

8. Family Aquatic Center Update- Executive Director Jeff Fougousse reported that no IDPH Guidance has been issued for public swim in aquatic facilities to date. The district does currently have lap swim, adult water walking, water aerobics and swim team scheduled to use the pool; all under limited capacity and requiring reservations. District staff is ready to provide public swim opportunities when IDPH provides the appropriate guidelines.
9. Ribfest 2020- The consensus of the board is that this event will not be permitted under the current guidelines. The event will not be held this year.

10. Commissioner Comments

A. Commissioner Ballowe –none.

B. Commissioner Meline –none.

C. Commissioner Robbins –none.

D. Commissioner Kessler –none.

E. Commissioner Doerhoefer – Commissioner Doerhoefer acknowledged that guidance provided by the State in the phased re-opening plan may not always be easily understood. This is currently being felt in the community regarding the district playgrounds. The playgrounds must remain closed under the current guidance. As the guidance changes, the district will move forward.



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President Doerhoefer asked for a motion to enter into Closed Session pursuant to Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district or legal counsel for the district.

Motion by Commissioner Meline.

Second by Commissioner Ballowe.

Ayes: Commissioner Ballowe, Robbins, Kessler, Meline, Doerhoefer.

Nays: None. Motion Carries

President Doerhoefer stated that members of the public may join the open session when it resumes remotely via Gotomeeting.Com in the following formats:

From a computer, tablet or smartphone.

<https://global.gotomeeting.com/join/479323133>

From a dial in phone.

United States: +1 (872) 240-3212

Access Code: 479-323-133

At 7:35 p.m. the Board unanimously agreed to return to open session.

Roll Call – Commissioner Meline, Ballowe, Robbins, Kessler, Doerhoefer.

President Doerhoefer stated that the Board met in Closed Session under Section 2(C)(1) of the Open Meetings Act, to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district or legal counsel for the district.

No action was taken.

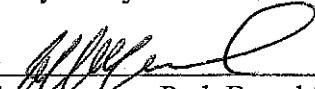
President Doerhoefer stated that the audiotape of this Closed Session will be in the custody of Executive Director Jeff Fougerousse.

11. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:39 p.m.



David Doerhoefer, Park Board President



Jeff Fougerousse, Park Board Secretary



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