



PALS CANCELLATION / CHANGE FORM 2020/2021

Registration in the program is a minimum of one month. Since PALS billing occurs on the 20th of the month, a *PALS Cancellation/Change Form* must be submitted to the PALS Supervisor before the 20th of the month. Changes will become effective on the 1st of the following month. There is a \$10 fee per participant for changes to enrollment.

By signing below, you are authorizing the Vernon Hills Park District to change your monthly payment (if applicable), and to charge the \$10 change fee, per participant. Filling out this form does not guarantee a schedule change. Changes will be allowed based on space and availability.

Child's Name _____ School _____ Grade _____

Child's Name _____ School _____ Grade _____

Address _____

Primary Phone # _____ Change Effective Date* _____

**Note: cancellations/changes will become effective on the 1st of the following month. If PALS registration is cancelled effective Sept. 1, 2020, August fees will apply.*

Parent's Signature _____ Date _____

****IMPORTANT – IT IS YOUR RESPONSIBILITY TO NOTIFY HAWTHORN SCHOOL DISTRICT #73 OF PALS ENROLLMENT CHANGES**

Purpose of completing this form (check one):

- Change PALS options/days
- Cancel PALS
- Change Credit Card on file for PALS

School child(ren) attends: Elem. South Aspen Elem. North Townline/Dual Language Kindergarten

CHANGE ENROLLMENT (changes to PALS enrollment require a \$10 fee per participant)

Currently enrolled:

- Monday AM Tuesday AM Wednesday AM Thursday AM Friday AM
- Monday PM Tuesday PM Wednesday PM Thursday PM Friday PM

Change enrollment to:

- Monday AM Tuesday AM Wednesday AM Thursday AM Friday AM
- Monday PM Tuesday PM Wednesday PM Thursday PM Friday PM

CANCEL ENROLLMENT

Please list your child's last day of attendance and reason for withdrawal:

CHANGE CREDIT CARD ON FILE FOR PALS:

Account Number _____ Exp. Date _____

Cardholder Name _____ CVV _____

Authorized Signature _____

Supervisor Approval _____ Date _____